

BOARD OF ASSESSORS
January 14, 2020
Minutes of Assessors Meeting

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JAN 29 2020
TOWN OF AYER
TOWN CLERK
9:44 AM *lf*

The meeting was called to order at 2:10pm. Clerk Kilcommins, Chairman Cornellier, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for January 14, 2020. Clerk Kilcommins made a motion to approve the agenda as amended. The motion was seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors read the minutes for December 11, 2019. A motion to approve the minutes as written was made by Clerk Kilcommins, seconded by Chairman Cornellier and approved by a 2-0 vote.

The assessed owner of 3 Calvin Street joined the start of the meeting to discuss her FY2020 real estate tax bill.

The Assessing Administrator reported to the Board that Ayer's FY2020 tax rates of \$14.10 for residential and \$29.57 for commercial, industrial and personal property were certified by the Department of Revenue. FY2020 Real & Personal Property Tax Bills were mailed on December 31, 2019. Third quarter tax bills are due on February 3rd and 4th quarter tax bills are due on May 1st. The deadline for filing an abatement application is February 3, 2020.

The Board of Assessors was presented with four Warrants and Commitments for their approval. The FY20 Real Estate Tax Warrant and Commitment for \$20,828,066.93, the FY20 Community Preservation Act Surcharge Warrant and Commitment for \$208,280.82, the FY20 Personal Property Tax Warrant and Commitment for \$4,157,683.67, and the FY20 Water and Sewer Lien Warrant and Commitment for \$128,793.90. A motion to approve and sign the warrants and commitments was made by Clerk Kilcommins and seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors was presented with a Clause 17D Exemption filed by the owner of the property identified as parcel 28-123 located at 19 Sandy Pond Road. The Assessing Department Assistant recommended that the Board vote to approve the exemption. Clerk Kilcommins made a motion to approve the exemption as recommended by the Assessing Department Assistant. The motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors was presented with a Clause 22E Exemption Application filed by the owner of the property identified as parcel 36-111 located at 91 Woodland Way. The Assessing Department Assistant recommended that the Board vote to approve the exemption. Clerk Kilcommins made a motion to approve the exemption as recommended by the Assessing Department Assistant. The motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors and Assessing Administrator discussed the cases pending at the Appellate Tax Board (ATB) and reviewed notifications from Appellate Tax Board relative to formal hearing dates.

The Board of Assessors and Assessing Administrator discussed the status of the Tyler Technologies iasWord conversion project.

The Board of Assessors reviewed the Assessing Department Report for the month of December. A motion to approve the report as written and authorize submission to the Town Manager was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the December 2019 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 13 abatements totaling \$491.90. A motion to accept and sign the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Old Business:

The Board reviewed a memo from the Town Manager concerning the FY2021 Preliminary DRAFT Omnibus Budget.

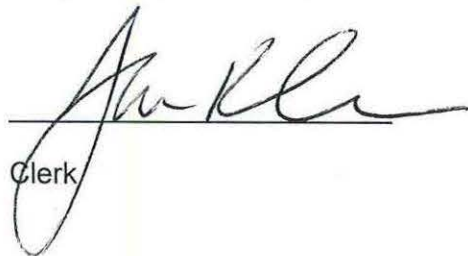
New Business:

The Assessing Administrator informed the Board that he will be out of the office beginning Jan. 30 through Feb. 6th, 2020.

The next Board of Assessors Meeting is scheduled for January 18th, 2020 at 4:00pm.

A motion to adjourn at 3:24pm was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,


Clerk

jag