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BOARD OF ASSESSORS

January 19, 2022

Minutes of Assessors Meeting

The meeting was called to order at 2:00pm. Chairman Kilcommins, Clerk Cornellier, Member Laggis, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for January 19, 2022. A motion to approve the agenda as written was made by Clerk Cornellier, seconded by Member Laggis, and approved by a 3-0 vote.

The Board of Assessors read the minutes for December 15, 2021. A motion to approve the minutes as written was made by Member Laggis, seconded by Clerk Cornellier, and approved by a 3-0 vote.

The Board of Assessors read the executive minutes for December 15, 2021. A motion to approve the minutes as written was made by Clerk Cornellier, seconded by Member Laggis, and approved by a 3-0 vote.

The Assessing Administrator and Board of Assessors discussed the status of FY2022 Real and Personal Property Tax Bills. The Assessing Administrator reported that tax bills were mailed on December 27th with the 3rd quarter bill due on February 1st and the 4th quarter bill due on May 2nd.

The Board of Assessors was presented with four Warrants and Commitments for their approval. The FY22 Real Estate Tax Warrant and Commitment for \$22,028,975.27, the FY22 Community Preservation Act Surcharge Warrant and Commitment for \$660,869.44, the FY22 Personal Property Tax Warrant and Commitment for \$4,309,466.55 and the FY22 Water and Sewer Lien Warrant and Commitment for \$86,542.40. A motion to approve and sign the warrants and commitments was made by Clerk Cornellier, seconded by Member Laggis, and approved in a 3-0 vote.

The Board of Assessors reviewed a memo from the Benefits & Payroll Manager certifying abatement amounts for seven taxpayers who participated in the Senior Citizens Property Tax Work-off Program. A motion to approve the abatements was made by Clerk Cornellier, seconded by Member Laggis, and approved by a 3-0 vote.

The Board of Assessors reviewed the December 2021 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 6 abatements totaling \$267.69. A motion to approve and sign the report was made by Member Laggis, seconded by Clerk Cornellier, and approved by a vote of 3-0.

The Board of Assessors reviewed the Assessing Department Report for the month of December. A motion to approve the report as written and authorize submission to the Town Manager's Office was made by Clerk Cornellier, seconded by Member Laggis, and approved by a 3-0 vote.

The Board of Assessors and Assessing Administrator reviewed the FY2023 Assessing Department Budget request.

Old Business:

There were no items of old business.

New Business:

The Assessing Administrator presented the Board with a property tax apportionment summary form prepared for the condominiums located at 1-3 Marshall Street. A motion to approve the apportionment was made by Member Laggis, seconded by Clerk Cornellier, and approved by a 3-0 vote.

The Assessing Administrator recommended that the Board approve abatements on two personal property tax bills issued for FY20 and FY21 under account number 101300 at 60 West Main Street. The bills were determined to be uncollectible by the Treasurer/Collector. Clerk Cornellier made a motion to approve the abatements as recommended by the Assessing Administrator, seconded by Member Laggis, and approved in a 3-0 vote.

At 2:30pm, pursuant to Purpose 7, G.L. c.59 s.60, Chairman Kilcommins called for a vote to go into Executive Session to discuss applications for abatement/exemption, with Open Session to reconvene at the conclusion of the Executive Session. Member Laggis seconded the motion. Vote; John Kilcommins: Aye. Vote; C. Edward Cornellier: Aye. Vote; Nick Laggis: Aye. Motion passes by a vote of 3-0.

At 3:06 pm, the Board reconvened into Open Session.

The next scheduled Board of Assessors Meeting is February 16th, 2022, at 2:00pm.

A motion to adjourn at 3:06pm was made by Clerk Cornellier, seconded by Chairman Kilcommins approved by a vote of 3-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Edward Cornellier", is written over a horizontal line. A small yellow highlight is visible on the left side of the signature.

Clerk

jag