

BOARD OF ASSESSORS

December 4, 2018

Minutes of Assessors Meeting

The meeting was called to order at 6:11pm. Clerk Cornellier, Chairman Callahan, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors reviewed the agenda for December 4, 2018. A motion to approve the agenda as written was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessor's reviewed the presentation prepared for the FY2019 Public Hearing on Tax Classification by the Assessing Administrator. A motion to approve the presentation was made by Clerk Cornellier, seconded by Member Bresnahan and approved in a 3-0 vote.

At 7:00pm the Board of Assessors joined the FY2019 Public Hearing on Tax Classification in the Selectmen's Meeting Room.

The Board of Assessors and Assessing Administrator reconvened the meeting in the Assessing Administrator's office at 8:15PM.

The Assessing Administrator presented the Board with the FY2019 LA-5 Options & Certification Form for their approval and signatures. A motion to approve and sign the LA-5 form was made by Member Bresnahan, seconded by Clerk Cornellier and approved in a 3-0 vote.

The Assessing Administrator presented the Board with the FY2019 Tax Rate Recapitulation Form for their approval and signatures. A motion to approve and sign the Tax Rate Recapitulation Form was made by Member Bresnahan, seconded by Clerk Cornellier and approved in a 3-0 vote.

The next Board of Assessors meeting is scheduled for December 19, 2018 at 3:00pm.

A motion to adjourn at 8:30pm was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a vote of 3-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Edward Cornellier", is written over a horizontal line.

Clerk

jag

BOARD OF ASSESSORS

December 30, 2020

Minutes of Assessors Meeting

The meeting was called to order at 2:00pm. Chairman Kilcommins, Member Cornellier, Member Bresnahan and Assessing Administrator Thomas Hogan were present.

The Board of Assessors read the agenda for December 30, 2020. A motion to approve the agenda as written was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 3-0 vote.

The Board of Assessors read the minutes for November 30, 2020. A motion to approve the minutes as amended was made by Member Cornellier, seconded by Member Bresnahan, and approved by a 3-0 vote.

Assessing Administrator reported to the Board that Ayer's FY2021 tax rates of \$14.14 for residential and \$29.17 for commercial\industrial\personal were certified by the Department of Revenue.

The Assessing Administrator and Board discussed the process and various timelines relating to FY2021 real and personal property tax bills.

The Assessing Administrator presented to the Board for their approval, a list of 95 applicants that qualify for a FY2021 Statutory Exemption. The total exemption amount is \$53,310.40 including the CPA Surcharge. A motion to approve the 95 Statutory Exemption Applications as recommended by the Assessing Administrator was made by Member Cornellier, seconded by Member Bresnahan, and approved by a 3-0 vote.

The Assessing Administrator provided the Board with a memo from the Benefits & Payroll Manager listing 5 taxpayers who qualify for FY2021 tax bill reductions based upon their participation in the Senior Citizens Property Tax Work-Off Program. The 5 abatements including the CPA Surcharge total \$5,921.99. A motion to approve the 5 abatements was made by Chairman Kilcommins, seconded by Member Cornellier and approved by a 3-0 vote.

The Board of Assessors reviewed the November 2020 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 6 abatements totaling \$566.22. A motion to approve the 6 abatements was made by Chairman Kilcommins, seconded by Member Cornellier, and approved by a 3-0 vote.

The Board of Assessors was presented with the warrant and commitment for Motor Vehicle and Trailer Excise Commitment 6 of 2020 for their approval. The commitment contains 288 bills totaling \$23,573.95. A motion to approve and sign the warrant and commitment was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 3-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of November. A motion to approve the report as written and authorize submission to the Town Manager's Office was made by Chairman Kilcommins, seconded by member Cornellier, and approved by a 3-0 vote.

Old Business:

There were no items of old business discussed by the Board of Assessors.

New Business:

The Assessing Administrator presented the Board with the Certification of Unpaid Water Lien Accounts totaling \$108,602.08 submitted by the Water & Sewer Commissioners for posting on the FY2021 3rd quarter real estate tax bills. A motion to approve the certification was made by Member Cornellier, seconded by Member Bresnahan, and approved by a 3-0 vote.

The Assessing Administrator presented the Board of Assessors with a memo from the Town Manager stating that the Select Board has authorized that a lien in the amount of \$27,600.75 be posted to the FY2021 3rd quarter real estate tax bill for the property located at 128 Washington Street. A motion to approve the posting of the lien was made by Member Cornellier, seconded by Member Bresnahan, and approved by a 3-0 vote.

The next scheduled Board of Assessors Meeting is to be determined.

A motion to adjourn at 2:39pm was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 3-0 vote.

Respectfully submitted,

Clerk

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