

**BOARD OF ASSESSORS**  
**November 30, 2020**  
**Minutes of Assessors Meeting**



The meeting was called to order at 2:00pm. Chairman Kilcommins, Member Cornellier, Member Bresnahan and Assessing Administrator Thomas Hogan were present.

The Board of Assessors read the agenda for November 30, 2020. A motion to approve the agenda as written was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 3-0 vote.

The Board of Assessors read the minutes for November 10, 2020. A motion to approve the minutes as written was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 2-0 vote.

The Board of Assessors discussed the presentation prepared for the Select Board for the FY2021 Public Hearing on Tax Classification.

**Old Business:**

The Assessing Administrator notified the Board that the FY2021 DLS Gateway submissions of the LA-15 Interim Year Adjustment Report, LA-4 Assessment/Classification Report, and LA-13 Tax Base Levy Growth Report were approved by the Bureau of Local Assessment.

The Assessing Administrator and Board of Assessors discussed the FY2022 Departmental Budget Request. The Assessing Administrator explained that the contractual services line item was increased by \$8,000 in order to comply with a Bureau of Local Assessment directive requiring municipalities to apply a revised methodology when determining the full and fair cash valuation of utility personal property accounts. A motion to submit the budget level funded except for the \$8,000 required for utility valuation was made by Chairman Kilcommins, seconded by Member Cornellier, and approved by a vote of 3-0.

**New Business:**

The next scheduled Board of Assessors Meeting is to be determined.

A motion to adjourn at 2:59pm was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a vote of 3-0.

Respectfully submitted,

Edward Ouellet

Clerk

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