



BOARD OF ASSESSORS

May 17, 2023

Minutes of Assessors Meeting

Remote participation Open Session Meeting

The meeting was called to order at 2:01pm. Chairman Laggis, Member Wood, Clerk Maxant-Schulz, Assessing Administrator, Lynda McQuade and Assessing Department Assistant, Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for May 17, 2023. A motion to approve the agenda was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors read the agenda for April 6, 2023. A motion to approve the agenda as amended was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the April 2023 Motor Vehicle & Trailer Excise Abatement report. In April, the Assessing Department Assistant processed 16 abatements totaling \$1,312.53. The Board of Assessors reviewed the May 2023 Motor Vehicle & Trailer Excise Abatement report. In May, the Assessing Department Assistant processed 2 abatements totaling \$520.32. A motion to approve and sign the reports was made by Member Wood, seconded by Chairman Laggis and approved in a 3-0 vote. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the Assessing Department Reports for the month of March. A motion to approve the report was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

Assessing Administrator Lynda McQuade updated the Board of Assessors as to the Town meeting's recent vote to approve the conversion to Patriot software.

The Assessing Administrator updated the Board on the status of the FY2023 Real and Personal Property Preliminary tax bills.

Old Business: The Assessor's office prepared 9 Abutters lists.

There were no issues of new business.

At 2:18pm the Board adjourned.

The next scheduled Board of Assessors meeting is scheduled for June 28th at 2:00pm.

Respectfully submitted,

Nicholas P. Lagay

Clerk

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