

**BOARD OF ASSESSORS**

**December 20<sup>th</sup>, 2016**

**Minutes of Assessors Meeting**

RECEIVED  
TOWN CLERK  
TOWN OF AYER

2017 JAN 12 AM 11:34

*M. W. Popland*

The meeting was called to order at 2:02pm. Chairman Callahan, Clerk Cornellier, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for December 20<sup>th</sup>, 2016. A motion was made, seconded and approved by a vote of 3-0 to accept the agenda as written.

The Board of Assessors read the minutes of November 30<sup>th</sup>, 2016. A motion was made, seconded and approved by a vote of 3-0 to accept the minutes as written.

The Board of Assessors read the minutes of December 6<sup>th</sup>, 2016. A motion was made, seconded and approved by a vote of 3-0 to accept the minutes as written.

The Assessing Administrator informed the Board that the FY2017 Tax Rates of \$14.39 for Residential and \$30.64 for Commercial/Industrial/Personal have been certified by the Bureau of Accounts.

A motion was made, seconded and approved by a vote of 3-0 to approve to accept the FY2017 LA-5 Options & Certification Form.

A motion was made, seconded and approved by a vote of 3-0 to approve to accept and sign the FY2017 Tax Recapitulation Form.

The Board of Assessors reviewed the FY2017 Statutory Exemptions Report. A motion was made, seconded and approved by a vote of 3-0 to grant the 112 exemptions listed and sign the report as written.

Three Certificates of Completion of Volunteer Services submitted by the Benefits & Payroll Manager and relating to the Senior Citizen Property Tax Work-Off Program were presented to the Board for their approval. A motion was made, seconded and approved in a 3-0 vote to approve the certificates and apply the specified abatements.

Clerk Cornellier recused himself and left the meeting prior to commencement of the discussion regarding a Clause 18 exemption application filed by William J. Cornellier Jr. of 18 Coolidge Road due to a conflict of interest. Chairman Callahan and Member Bresnahan reviewed the application. A motion to reduce the taxes assessed on 18 Coolidge Road by 75 percent was made, seconded and approved by a vote of 2-0. Clerk Cornellier rejoined the meeting.

The November 2016 Assessing Department Monthly Report was reviewed by the Board of Assessors. A motion to approve the report was made, seconded and approved by a 3-0 vote.

The Board of Assessors reviewed the November 2016 Motor Vehicle Excise Abatement Report. There were 16 abatements posted totaling \$963.05. A motion was made to accept and sign the report, seconded and approved by a vote of 3-0.

**Old Business:**

The Board of Assessors reviewed a memo from the Division of Local Services outlining the parameters of a potential resolution regarding the Verizon New England Appellate Tax Board cases. A motion was made, seconded and approved by a vote of 3-0 to authorize the Assessing Administrator to contact the Chief of the Bureau of Local Assessment and notify her that Board supports the proposed settlement agreement.

**New Business:**

The Board of Assessors reviewed the FY2018 Budget Preparation Directive and Process that was sent from Robert Pontbriand, Town Administrator.

The next Board of Assessors meeting is scheduled for January 11, 2017 at 2:00pm.

A motion was made, seconded and approved by a vote of 3-0 to adjourn at 3:06pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Edward O'Neill", is written over a horizontal line.

Clerk

jag