

BOARD OF ASSESSORS

January 16, 2019

Minutes of Assessors Meeting

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TOWN CLERK
8:50 AM *lf*

The meeting was called to order at 2:06pm. Chairman Callahan, Clerk Cornellier, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for January 16, 2019. A motion to approve the agenda as written was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a 3-0 vote.

The Board of Assessors read the minutes for December 19, 2018. A motion to approve the minutes as written was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a 3-0 vote.

The Assessing Administrator and Board of Assessors discussed the status of FY2019 Real and Personal Property Tax Bills. The Assessing Administrator reported that tax bills were mailed on December 31st with the 3rd quarter bill due on February 1st and the 4th quarter bill due on May 1st.

The Board reviewed a Clause 17D Exemption Application filed by the owner of 75 Sandy Pond Road #2. The Assessing Department Assistant recommended to the Board that they vote to approve the exemption. Clerk Cornellier made a motion to approve the exemption as recommended by the Assessing Department Assistant. The motion was seconded by Member Bresnahan and approved in a 3-0 vote.

At 2:30pm, pursuant to Purpose 7, G.L. c.59 s.60, Member Bresnahan called for a vote to go into Executive Session to review a FY19 real estate abatement application with Open Session to reconvene at the conclusion of the Executive Session. The Motion was seconded by Clerk Cornellier. Vote: Denis Callahan: Aye; C. Edward Cornellier: Aye; Paul Bresnahan: Aye. Motion passes by a vote of 3-0.

At 2:47 pm, the Board reconvened into Open Session.

The Board of Assessors was presented with four Warrants and Commitments for their approval. The FY19 Real Estate Tax Warrant and Commitment for \$19,093,590.92, the FY19 Community Preservation Act Surcharge Warrant and Commitment for \$190,936.31, the FY19 Personal Property Tax Warrant and Commitment for \$3,942,583.77, and the FY19 Water and Sewer Lien Warrant and Commitment for \$143,988.68. A motion to approve and sign the warrants and commitments was made by Member Bresnahan. The motion was seconded by Clerk Cornellier and approved in a 3-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of December. A motion to approve the report as written and authorize submission to the Town Manager was made by Clerk Cornellier, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the December 2018 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 9 abatements totaling \$485.51. A motion to accept and sign the report was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a vote of 3-0.

Old Business:

The Assessing Department Assistant presented the Board with a FY20 Chapter 61A Application for their approval. The application was submitted by the Sandy Pond Realty Trust for parcels 15-3 at 130 Sandy Pond Road and 22-6 at 0 Sandy Pond Road. A motion was made by Member Bresnahan to approve the FY20 Chapter 61A Application. The motion was seconded by Clerk Cornellier and approved in a 3-0 vote.

New Business:

The Assessing Administrator asked the Board to vote to reverse a FY20 Clause 41 Statutory Exemption that was inadvertently applied to parcel 27-146 at 5 Prospect Street. A motion was made to approve the reversal by Member Bresnahan, seconded by Clerk Cornellier and approved in a 3-0 vote.

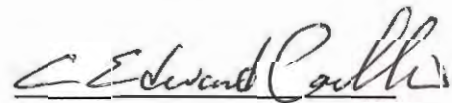
The Board of Assessors reviewed an email from the Community Software Consortium (CSC) concerning FY2020 annual dues for CSC and Tyler Technologies.

The Assessing Administrator informed the Board that he will be out of the office January 31st, 2019 through Feb 5, 2019.

The next Board of Assessors meeting is scheduled for January 16, 2019 at either 2:00 or 3:00pm depending on the determination of the Assessing Administrator.

A motion to adjourn at 3:50pm was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a vote of 3-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Edward Cornellier", is written over a horizontal line.

Clerk

jag