

MAR 15 2013  
10:30AM JB

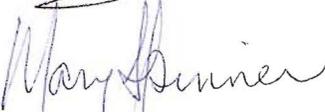
Call to order 5:30 p.m.

Members present: Mary Spinner, Chair; Heather Hasz, Member; Pamela Papineau, Member  
Also present: Ruth Terry, Administrative Assistant  
Documents: Agenda, Mail Update, Accountant's Transfer Station handout, updated Transfer Station comparison charts

- The BOH meeting on February 11, 2012, was cancelled because of the ice storm.
- **P. Papineau motioned to approve the minutes of January 28, 2013, H. Hasz 2<sup>nd</sup>, A 3/0.**
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
  - Reviewed animal bite reports, food inspections, and housing violations.
  - One property has multiple letters listing violations, including lead paint. Owners have 30 days to comply.
  - Marco's on Main has opened, serving only beer and wine at present until further inspection by Health Agent.
- Shepley's Hill Landfill – M. Spinner and P. Papineau will attend the Devens RAB meeting in Ayer this Thursday. The technical consultant has also contacted the Town Administrator. More information on Shepley's Hill will come from the RAB meeting.
- Properties update –
  - 64 Westford Road / 14 Williams Street – The Board of Selectmen want a meeting with Town Counsel, Building Inspector, Board of Health, Zoning Board.
  - 71 Sandy Pond Road – This is a zoning issue.
- Bills –
  - All approved and signed bill from LenArt for \$57.00.
- Mail –
  - B. Braley's schedule has changed, but her hours in Ayer remain the same (Monday 9-11).
  - DPW is handling the odor issue on Sandy Pond Road.
  - M. Spinner notified the Board that there are new rules from DEP about mandatory recycling.
- BOH schedule – Town Election changed to April 30, the day of the Primary, so the BOH regular meeting will remain on April 22. There is Open Meeting Law training on March 28. The Shepley's Hill Public Hearing is scheduled for March 20. This must be posted in the newspaper by next week to run for two weeks.
- P. Papineau asked if Ayer has an ordinance about pit bulls. This is state law, and there are no longer breed-specific laws. Ayer does have a leash law.
- Transfer Station budget – Town Accountant Lisa Gabree was present.
  - L. Gabree distributed an 8-page handout and reviewed projected revenue and expenses.
  - There has been no change in rates or fees for two years. BOH sets the Transfer Station fees. DPW Superintendent creates the budget and controls expenses. FY14 wages are not currently included, as contracts are not final at this time.
  - For FY14, the amount needed from General Fund subsidy is \$202,000. We have had success moving this amount down over the last several years. The goal is to be self-funded.
  - Transfer Station stickers and bag tags are the two biggest revenue sources. FY14 revenue estimate is \$176,138. Recycling is another large source of revenue.
  - The biggest part of the debt is the debt exclusion from capping the landfill (\$79,206). New capital expense was the parking lot resurfacing of \$100,000 (first year interest is \$7,798).
  - Rates were reviewed. A total of 1,380 stickers were sold in FY13, with total revenue of \$75,220. There is a significant drop in sticker sales from last year to now, probably due to previously having free recycle stickers; the current sticker total should be accurate.

- Suggestions for increasing revenue and decreasing expenses were discussed and included raising bag fees and reviewing bulk item fees. L. Gabree will review particular expenses with the DPW Superintendent.
- The Board would like to know how many bags are purchased annually by a typical Ayer household. M. Spinner will request DPW to track bag sales separate from sticker sales.
- The Board discussed P. Papineau's concern regarding the increase for seniors.
- **H. Hasz motioned to authorize, for FY14, the cost be raised on the Town of Ayer Transfer Station Regular sticker from \$70.00 to \$80.00, on the Senior sticker from \$40.00 to \$50.00, and on the Second sticker from \$15.00 to \$20.00, in accordance with BOH policy and procedure, M. Spinner 2<sup>nd</sup>, A 2/0, P. Papineau abstaining.**
- **H. Hasz motioned to adhere to the Town Accountant's recommendation to use appropriate funding and transfer approximately \$7,000.00 from Free Cash to balance the Solid Waste Transfer budget, M. Spinner 2<sup>nd</sup>, A 2/0, P. Papineau abstaining.**
- **H. Hasz motioned to adjourn, P. Papineau 2<sup>nd</sup>, A 3/0.**  
Meeting adjourned at 6:50 p.m.

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