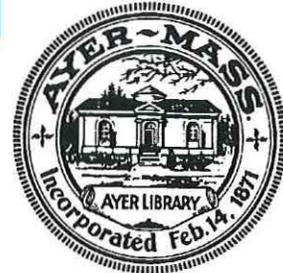


TOWN OF AYER BOARD OF HEALTH

Meeting Minutes, January 12, 2015

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CONTAINS 2-11-15
EDITS BY CLERK -- JLM
TOWN OF AYER



Please note: BOH meeting cancelled on Dec. 22, 2014

Called to Order: 5:30 pm:

Members present included *Chair* Pamela Papineau, *Clerk* Mary Spinner, *Member* Heather Hasz, and *Administrative Assistant* Jane Morriss.

2015 FEB 24 AM 10:35

PUBLIC INPUT:

- Regarding Shepley's Hill: M. Spinner reported that she received a phone call from a resident living in the in the West Main Street area concerning contamination from Shepley's Hill. The caller had called the Army and didn't receive satisfactory information. The caller was told to look on the town website. The website was not complete. Resident was told that the numbers are looking better except for people living in the Red Zone. The caller was told that the arsenic contamination is 80 feet below the surface of the ground. This resident was also told that if they were to put in a garden, they would need to put in 6 – 8 inches of new soil and this didn't make sense to the caller. P. Papineau said she would inquire about this at the next RAB meeting (1-15-15).
- P. Papineau reported that she recently heard about a "drug raid" in town at a property that was reported to have no running water. P. Papineau will follow up with the police chief to verify this report.

ACCEPTANCE OF MINUTES: M. Spinner made a motion to accept the minutes of Nov. 24 and Dec. 8, 2014. H. Hasz 2nd. **A 3/0**
NABOH QUARTERLY MEETING REPORT BY M. SPINNER:

- Everything at NABOH is being looked at: Services they provide. Fees they charge. They have expenses they have to meet every week and insurance claims are not always processed timely. J. Garreffo has staff to pay, buildings to maintain, which is why they have to keep some money free. So they presented us with the two plans for this year. And the executive board voted the four percent assessment increase. They continue to wait for a legal opinion in the status of the pension system. M. Spinner gave the board the latest information about Ebola and asked that the information be put in our book of contacts in the office.

ONGOING BUSINESS:

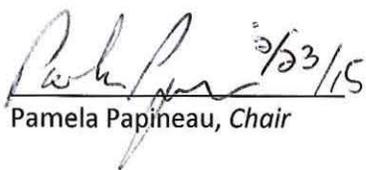
- Tobacco License Status Update:** All of the tobacco vendors in town now have BOH permits for 2015. Chung Ge Market (Oriental Market) appeared today with a bank check and current state tobacco license. P. Papineau signed its 2015 permit at the meeting, and J. Morriss will update J. Hamlett of the market's status tomorrow.
- 2014 Annual Report:** P. Papineau distributed her first draft of the 2014 Annual Report, which is due on Feb. 3. The AI also needs to do an annual report as well, and it will need to be finalized at the next meeting.
- Revisiting the Animal Inspector Budget:** Following Town Accountant Lisa Gabree's suggestion, P. Papineau made a motion to vacate the Board's motion voted at the Dec. 8th meeting to move \$650 from the administrative assistant's salary line item to fund an increase in the animal inspector's stipend. H. Hasz 2nd. The motion to vacate was approved **3/0** ¶ Then H. Hasz made a new motion that prior to the expiration date of Animal Inspector Carlene Purdy's current term (April 30, 2015) the Board of Health will pay \$650 from the Board of Health budget to C. Purdy for services rendered retroactive to December 2014. M. Spinner 2nd. **A 3/0**
- 2015 BOH Goals and Objectives:** 1. P. Papineau has requested a meeting before the FinCom to go over our FY 16 budget requests. 2. Before the end of FY15, streamline aquifer regulation to make citations congruent with adopted maps. Also re-organize information so that it is more accessible to users. Perhaps the key to this is to ask the question up front: Are you a business? Or, are you a residence? And use these major tracks to organize the information. If we don't change the requirement in the regulations, it's possible that we don't need to go to Town Meeting for approval. Cautioning Pam against burnout, H. Hasz suggested that Pam make a preliminary assessment of the project to present at the next meeting. 2. The Board also needs to revisit its Tobacco Regulations.

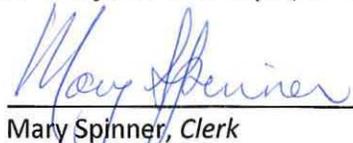
NEXT RAB MEETING JANUARY 15, 2015 will take up Plow Shop Pond and Rail Road Roundhouse.

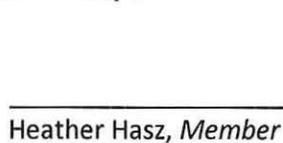
ADMINISTRATIVE MATTERS: P. Papineau suggested it might be helpful to come up with a way to better tie together our "information repository" to make it easier to access and cross-reference incidents and even create a data base tracking critical violations of health codes. J. Morriss said she would give it some thought.

ADJOURN: M. Spinner motioned to adjourn at 6:55 pm; H. Hasz 2nd. **A 3/0**

Respectfully submitted,


Pamela Papineau, *Chair*


Mary Spinner, *Clerk*


Heather Hasz, *Member*


Jane Morriss, *Admin.*

2/23/15