

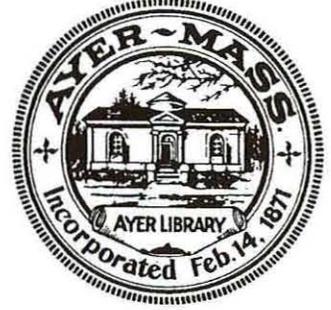
TOWN OF AYER BOARD OF HEALTH

Meeting Minutes, April 13, 2015

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TOWN CLERK
TOWN OF AYER

2015 MAY -5 AM 11:10

Susan Copeland



Meeting called to order at 5:30 pm
Members present included: *Chair* Pamela Papineau,
Clerk Mary Spinner, *Member* Heather Hasz,
and *Administrative Assistant* Jane Morriss

NABOH REPORT – BRIDGETTE BRALEY: Health Agent Bridgette Braley's material routine inspections (food)—Devens Pizza, Dunkin Donuts, Epic—Z.B.A. Variance for project at 23 Mill Street (No B.O.H. issues)—Permits issued for Union Coffee House—Dylans and Petes Ice Cream for July 4th event at Pirone Park & Red House Irons for body art establishment.
March 26th meeting concerning new grocery store at former Hannaford Site – B. Braley contacted owner concerning a walk-through of the site—No response at this time—Chair will contact Health Agent as follow-up.

NEW BUSINESS: M. Spinner: N.A.B.O.H. quarterly meeting: Department of Public Health inspection done—Agency “deficiency free.” Hospice Manager resigned—Karen Bernhardt has assumed the role for now—Consultant has been hired to evaluate all aspects of the organization office functions changes for more efficiency. No hiring until study done—Director has reached out to local State Reps and Senators with regards to assessment for retirement benefits. Nurses' contract runs out on June 30th. Negotiations to start.

OLD BUSINESS: Trash Hauler Regulations—Public Hearing Notice corrected—ready for posting in the newspaper.

- **Inspector Stipend Payment Authorization:** The members of the Board signed the request to pay the remaining balance of \$1,950 remaining in the Animal Inspector budget to the Animal Inspector. This payment is the remainder of the FY 2015 Animal Inspector stipend totaling \$2600 less the \$650 payment made to Ms. Purdy in December, 2014.

REVIEW OF MINUTES OF MARCH 9 & MARCH 23rd: H. Hasz motioned to approve the minutes; M. Spinner 2nd. **A 3/0**

ADMINISTRATIVE MATTERS: Mail Review: B. Braley responded to citizens' request for information about the McNiff farm on Westford Road; DEP is in receipt of permit application for the installation of a KOH chemical feed system at the Spectacle Pond Water Treatment Plant; Pan Am Railroad notified us that they will be spraying to control nuisance vegetation in the railroad right-of-way; Our Animal Inspector received the Certificate of Appointment from Michael Cahill, Director of the Division of Animal Health with the Massachusetts Department of Agricultural Resources.

Administrative Assistant Update: Animal permit renewal forms were mailed on April 8.

Action Items for next meeting: P. Papineau will attend the RAB meeting April 16 and among other items will update the Board about the Devens airfield.

ADJOURN: H. Hasz motioned to adjourn at 6:03 pm; M. Spinner 2nd. **A 3/0**

Pamela Papineau 5/4/15

Pamela Papineau, *Chair*

Mary Spinner

Mary Spinner, *Clerk*

Heather Hasz

Heather Hasz, *Member*