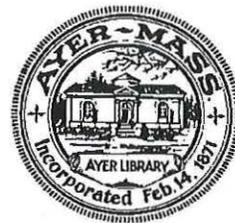


**TOWN OF AYER BOARD OF HEALTH
Meeting Minutes of September 14, 2015**

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Meeting called to order at 5:30 pm

Members present included: *Chair* Heather Hasz, *Clerk* Mary Spinner, *Member* Pamela Papineau, and *Administrative Assistant* Jane Morriss

2015 SEP 29 AM 10:27

AGENDA AMENDMENT: 141 Snake Hill Road request for building permit withdrawn at the request of the proponent.

NABOH MATERIAL (Bridgette Braley): Two complaint-driven inspections were performed: Wendy's (1 Critical violation) and McDonalds (4 critical violations). ● Application materials were received for a Public Hearing to be held on September 28th to consider a special permit request for project at 31 Willow Road. ● B. Braley disapproved plans for project on 215 W. Main Street with comment that the property is located in the Aquifer Protection Zone. M. Spinner asked why the Planning Board approved the project without referencing the need for a Special Permit from the BOH. Admin J. Morriss was asked to investigate the communication flow and report her findings back to the Board.

REVIEW OF AUGUST 24 MINUTES: Clerk M. Spinner moved to approve the minutes and Member P. Papineau 2nd. **A 3/0**

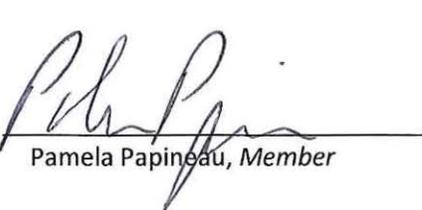
BETSY DOLAN, UPDATE ON MENTAL HEALTH REFERRAL SERVICE: The sponsor of the INTERFACE Referral Service has changed its name from the Massachusetts School of Professional Psychology to William James College. Access to the program has been expanded from 0 – 24 years to anyone of any age living within one of their service towns. INTERFACE is planning to hire a public relations professional to promote the expansion of the program. The contract, which is renewed every two years, will be renewed on November 1. Funding comes from the towns of Ayer, the ASRSD, and business donations. The town of Shirley is currently considering joining as well. The service costs \$12,000 per year and INTERFACE is currently \$1,000 short of covering its budget. Member P. Papineau asked about outreach for adults, and B. Dolan said adults of any age are covered. Chairman H. Hasz offered to do whatever was in the Board's power to promote the service using the BOH website, as well as the Ayer Facebook page & Twitter accounts. B. Dolan provided the BOH an activity report covering the six-month period between January 1 and June 30, 2015 which showed close to a doubling in referrals over last year.

ADMINISTRATIVE MATTERS: mail review: The Board was very encouraged to see the letter from Vitasoy USA as it seemed to indicate the company has taken the Board's directive to "be a good neighbor" to heart. Over the past month we have had 0 calls, 0 e-mails and 0 complaints. **Miscellaneous:** J. Morriss was asked to remove Sandy's Smoke Shop from the list of tobacco permits as they are out of business. ● Applications for tobacco permits will be mailed out on November 1. ● J. Morriss was asked to investigate the Attorney General's directives regarding the sale and use of E. Cigarettes and similar products. **Action Items:** J. Morriss was asked to contact the engineer representing 215 W. Main Street and let him know that they need to get a Special Permit before they proceed with the project. **Future Agenda Items:** Public Hearing seeking special permit for 31 Willow Road; status meeting with representatives from Vitasoy-USA.

ADJOURN: M. Spinner made a motion to adjourn the meeting at 6:42 p.m. with a 2nd from P. Papineau. **A 3/0**


Heather Hasz, *Chair*

 9/28/15
Mary Spinner, *Clerk*


Pamela Papineau, *Member*