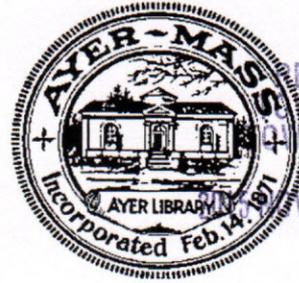


**TOWN OF AYER BOARD OF HEALTH**  
**Meeting Minutes of November 9, 2015**



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Meeting called to order at 5:30 pm

Members present included: *Chair* Heather Hasz, *Clerk* Mary Spinner, *Member* Pamela Papineau, and *Administrative Assistant* Jane Morriss

**NABOH MATERIAL REVIEW (B. Braley):** Routine food inspections done for yearly relicensing. Tipppo Taco's opened last Wednesday (Nov. 4<sup>th</sup>), to rave reviews. Construction trash remains in the driveway at 48 Washington Street; the foreclosing bank has transferred the matter to a different division. Cleanup will be a long process. She approved an amendment to license storage of flammable liquids requested by JAR Realty Corp relating to Catania Spagna's expansion plans at 1 Nemco Way.

**TRASH HAULER PERMITTING PROCESS UPDATES AND CLARIFICATIONS (P. Papineau):** a preliminary draft of a Solid Waste Hauler Reporting Form, created in collaboration with DEP Superintendent Mark Wetzel and DEP Central Massachusetts Municipal Assistance Coordinator Irene Congdon was presented to the Board. Each hauler will complete the form and send it directly to the DPW. The Board wondered how the haulers would be able to specify how much trash is generated by each source (such as single-family, multi-family, business/commercial, etc.) when a single truck may be picking up from different sources in a single run. M. Spinner suggested P. Papineau check with other communities to see how they handle their reporting requirements. H. Hasz said she thought the form looked good. Both H. Hasz and P. Papineau said they were interested in exploring the possibility of putting the licensing function on-line where it could be shared among the various departments that are involved. H. Hasz said she would discuss this possibility with C. Knox in relation to the website redesign project. P. Papineau will refine the form to present it at the next meeting. M. Spinner asked J. Morriss asked why Conway was not included with her list of trash haulers, as she has mentioned them before. J. Morriss was also charged with providing the Board with a trash hauler application status update at the next meeting. She also agreed to give a list of haulers to Building Inspector Gabe Vellante.

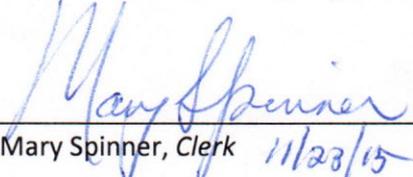
**UPDATE ON EMERGENCY PLANNER MEETING (Chairman H. Hasz):** met with the new Region 2 Public Health Emergency Planner Jamie Terry in mid-October and was impressed by the thorough review she has made of Ayer's emergency plan. J. Terry previously worked in Southborough as a health agent for NABOH and now oversees emergency preparedness plans for at least a dozen towns. In addition to going over our emergency plan and assessing the new floor plan submitted by ASRHS interim Principal Al Varga, they also talked about how vitally important it is to recruit new members for the Emergency Medical Reserve Corps. J. Terry will be invited to attend a BOH meeting after the first of the year and will be meeting with H. Hasz again in a few weeks.

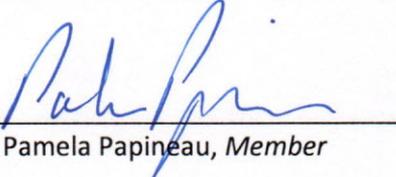
**REVIEW OF MINUTES FROM OCTOBER 19, 2015:** *Clerk* M. Spinner moved to approve the minutes covering the October 19 meeting and *Member* P. Papineau 2<sup>nd</sup>. **A3/0**

**ADMINISTRATIVE MATTERS:**

- **Mail Review:** The Department of Agriculture sent an e-mail instructing poultry owners about what they need to know about highly pathogenic avian influenza. The DEP verified the results of tests for sodium in our drinking water system, and we received a Budget Report for the period ending November 4, 2015.
- **Miscellaneous:** Abandoned Properties: Responding to an inquiry by DPW Superintendent the Board said abandoned properties is not a priority at this time. Animal Inspector Carlene Purdy has received her 2015 Barn Book. Tobacco permit applications were mailed out Nov. 2.
- **Future items/Action Items:** The Board will review status of trash hauler applications. The Board will NOT meet on December 28. J. Morriss asked to: find out when Annual Reports are due; call Joan Hamlett re Shop N Save status; work on FAQs for new website; review pages on our current website; and get the holiday schedule for Town Hall. J. Morriss told the Board she will be working for the Planning Board for 4 hours per week through the end of the fiscal year. She said the hours have not yet been set but will not conflict with the time scheduled for the Board of Health.
- **Adjourn:** P. Papineau made a motion to adjourn the meeting at 6:30 p.m. with 2<sup>nd</sup> from M. Spinner. **A 2/0**

  
Heather Hasz, *Chair*

  
Mary Spinner, *Clerk* 11/23/15

  
Pamela Papineau, *Member*