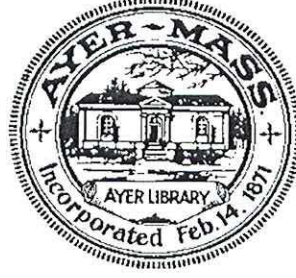


TOWN OF AYER BOARD OF HEALTH Meeting Minutes of July 11, 2016

Meeting called to order at 5:35 pm.

Members present included: *Chair Mary Spinner, Member Pamela Papineau, Clerk Patricia Peters, and Administrative Assistant Jane Morriss*

PUBLIC INPUT: None.



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ANIMAL CONTROL OFFICER/ ANIMAL INSPECTOR DUTIES: AN OPEN DISCUSSION WITH POLICE CHIEF WILLIAM MURRAY, ANIMAL INSPECTOR CARLENE PURDY AND ANIMAL CONTROL OFFICER JULIE THOMAS: This was a cordial discussion among the parties and it helped to fine-tune the understanding of the respective responsibilities of the Animal Control Officer and the Animal Inspector. Moving forward, Chief Murray said that he would make sure that his dispatchers understood when to call the ACO and when it was appropriate to call the AI. The AI and ACO pledged to keep the lines of communication open between them.

41 E. MAIN STREET DISCUSSION WITH MARK SAYDAH: DPW Superintendent M. Wetzel has looked over plans to build two structures and remodel an existing home to provide six condominium units on this parcel of land that abuts an aquifer. According to current calculations, if the structures were built to plan, 42 percent of the site would be impervious. The Board told the applicant that they want time to study the Aquifer Protection District Health Regulations and P. Papineau volunteered to discuss the matter with DPW Superintendent M. Wetzel and will report back to the Board at its next meeting. The Board told the applicant that it would discuss the matter at its next meeting on July 25th and would contact him afterwards to schedule the hearing.

NABOH MATERIAL—BRIDGETTE BRALEY: The NABOH released a memorandum informing the BOH that it had recently voted to increase the fees for several services. There were several inspections: most worthy of note was the July 8th inspection of Wok N Roll that recorded five critical violations. A perusal of the file showed a pattern of critical violations going back several years. After considering its options, the Board decided to send a certified letter inviting the owner to the next meeting.

REVIEW OF MINUTES FROM JUNE 13: Following the correction of an error in the minutes, P. Papineau motioned to accept the minutes of the June 13 meeting, as corrected, and P. Peters seconded. The Board voted unanimously to accept the minutes as corrected: **A 3/0**

UPDATE, QUARTERLY MEETING OF NABOH EXECUTIVE BOARD (M. SPINNER): The state legislature has done nothing to address the ambiguities in the retirement program so the NABOH Executive Board voted to keep the lobbyist on through the summer. The Board amended its bylaws to include Stow as its 16th member town. Nashoba Nursing Services moved to 3 Patterson Road in Shirley. NABOH has instituted a new billing system, and a new IT system will be installed by August 1. They have hired a physical therapist, and most of their recent vacancies are now covered. NABOH has been actively involved in the hospital's new home dialysis unit and a new pain clinic. New procedures for Title 5 inspectors are being considered. The next quarterly meeting will be held in September.

E-CIGARETTES: The legislature has not yet taken action. Considering we have not had any problems with our tobacco regulations, the Board decided to table this item until there is clear direction from the state in the form of enacted legislation.

ADMINISTRATIVE MATTERS: Next meeting: Meet with Wok N Roll. J. Morriss to send out reminders to trash haulers to return solid waste reports to the DPW by August 1

ADJOURN: P. Papineau motioned to adjourn the meeting at 7:44 pm with P. Peters 2nd. **A 3/0**


Mary Spinner, Chair


Patricia Peters, Clerk


Pamela Papineau, Member