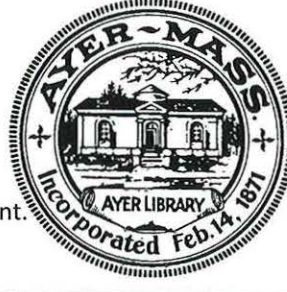


**TOWN OF AYER BOARD OF HEALTH
Minutes of October 1, 2018**

Chair P. Peters called the meeting to order at 5:32 pm in the downstairs meeting room, Ayer Town Hall. Members present included: *Chair* Patricia Peters, and *Clerk* Mary Spinner. *Vice Chair* Pamela Papineau was absent. *Administrative Assistant* Jane Morriss was also present. The meeting was recorded by APAC.



RECEIVED
OCT 16 2018
TOWN OF AYER
TOWN CLERK
10:00AM *lf*

PUBLIC INPUT: None.

REVIEW OF MINUTES: M. Spinner made a motion to accept the minutes of September 24, 2018, and P. Peters 2nd. The Board voted to accept the minutes as submitted. **2/0 A.**

SMARTPHONE FOR AYER'S ANIMAL INSPECTOR: Chief Murray sent an e-mail that seemed to indicate that the PD would pick up all of the costs associated with the AI/ACO's use of a town-issued Smartphone. J. Morriss will verify the Chief's intent.

NABOH EXECUTIVE BOARD MEETING REPORT (M. SPINNER): M. Spinner attended the meeting of the Executive Board last week and reported that the Board discussed year-end concerns that included its hospice program, sharps returns, the development of less time-intensive processes to cover the issuance of one-day permits, the need for more home-care nurses, and the long-standing and continuing issues involved with participating in the state retirement program.

NABOH MATERIAL (B. BRALEY): None.

ADMINISTRATIVE MATTERS: CORRESPONDENCE: A transmittal form from the ZBA covering an applicant (Michael Kennedy) who is seeking a special permit to allow for a two-family dwelling to be built at 67 Groton School Road, which is located in an A-2 zoning district. Because Monday is Columbus Day, J. Morriss said she would contact B. Braley for her review. Groundwater Protection Model Health Regulation printed out from <http://www.mahb.org/local-boh-regulations/ground-water-protection/>, and a Final Area 1 Field Sampling Plan for the PFAS Remedial Investigation of the Former Fort Devens Army Installation, which J. Morriss will have posted on our website. Miscellaneous: J. Morriss is resigning her position, and Tuesday, October 9, 2018 will be her last day in the BOH office. She said she hopes to get the mailings ready for 2019 tobacco and solid waste hauler permit renewals before she leaves.

ACTION ITEMS FOR OCTOBER 15 MEETING: Continuing conversation regarding the BOH role in protecting Ayer's aquifers when it is not the designated SPGA authority; Continuing work on updating the Board of Health Regulations Governing the Keeping of Animals and Fowl.

ADJOURN: M. Spinner motioned to adjourn the meeting at 6:03 pm, and P. Peters 2nd. **A 2/0**

Patricia Peters
Patricia Peters, Chair

Pamela Papineau
Pamela Papineau, Vice Chair

Mary Spinner
Mary Spinner, Clerk

Jane Morriss
Respectfully Submitted by
Jane Morriss, Admin. Asst.