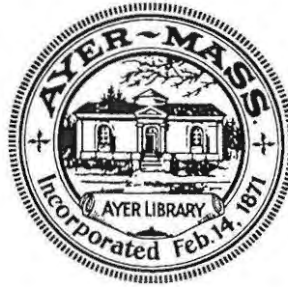


**TOWN OF AYER BOARD OF HEALTH
Minutes of November 19, 2018**

Chair P. Peters called the meeting to order at 5:30 pm in the downstairs meeting room, Ayer Town Hall. Members present included: *Chair* Patricia Peters, *Vice Chair* Pamela Papineau, and *Clerk* Mary Spinner. *Administrative Assistant* Jane Morriss was also present. The meeting was recorded by APAC.



RECEIVED
DEC 11 2018
TOWN OF AYER
TOWN CLERK
10:00 AM *ef*

PUBLIC INPUT: Speaking in the capacity of a resident, Mary Spinner (who resides at 18 Myrick Street), addressed the Board saying she doesn't think the Animal Control Regulations should be changed, citing a ~~recent~~ conversation with Attorney Jeffrey Blake, who is an acting town attorney with Kopelman and Paige; as well as the remembered opinion of Michael Cahill, Director of the MA Division of Animal Health, from remarks he made when originally reviewing the regulation at its inception in 2007.

REVIEW OF MINUTES: M. Spinner made a motion to accept the minutes of November 5, 2018, and P. Papineau 2nd. The Board voted to accept the minutes as submitted. **3/0 A.**

CONTINUING REVIEW OF REGULATIONS GOVERNING THE KEEPING OF ANIMALS AND FOWL (CONTINUED FROM THE OCTOBER 15, 2018, MEETING (P. PAPINEAU): P. Papineau distributed a copy of the proposed Regulations Governing the Keeping of Animals and Fowl with tracking changes printed in purple ink. Modifications include:

- Section 4 Permits:
 - (7) which would require a "written concurrence from the property owner, if the applicant is not the owner of the property." The section is renumbered to accommodate the new requirement.
 - (11) "The permit fee. . . shall be posted on the Board of Health website. . . Along with a renumbering of the section to accommodate the new requirement.
- Section 8. Exemptions:
 - Sections A and B are stricken in their entirety and replaced with "This regulation shall not apply to individual properties or facilities under the direct care and/or control of the Massachusetts Prevention of Cruelty to Animals (MSPCA)."

P. Papineau will e-mail a copy of the regulation with the proposed changes to the BOH office, tomorrow (November 20, 2018), so they can be vetted by the Town Manager and Town Council.

PREPARE FY 2020 BUDGET REQUEST: The members of the BOH reviewed the FY 2020 Budget Preparation Directive and Process sent from the Town Manager and filled out the worksheet reflecting the directive for level funding. Chair P. Peters signed and dated the paperwork so J. Morriss could give it to L. Gabree. (Copy of BOH budget request is filed with these minutes.)

NABOH MATERIAL (B. BRALEY): Two critical violations found at Page Hilltop during October 26th inspection. Six-month revisit planned.

ADMINISTRATIVE MATTERS: CORRESPONDENCE: An e-mail from Laurie Nehring (received Nov. 9, 2018) discussing comment resolution meeting on Area 2 Field Sampling Plan, with memo from Richard E. Doherty, President of Engineering and Consulting Resources. J. Morriss was instructed to ask C. Knox to post flier on BOH webpage.

ACTION ITEMS FOR DECEMBER 10 MEETING: Inventory and review all BOH regulations. J. Morriss to make a spreadsheet to inventory the status of all BOH regulations.

ADJOURN: M. Spinner motioned to adjourn the meeting at 6:52 pm, and P. Papineau 2nd. **A-3/0**

Patricia Peters
Patricia Peters, Chair

Pamela Papineau
Pamela Papineau, Vice Chair

Mary Spinner
Mary Spinner, Clerk

Jane Morriss
Respectfully Submitted by
Jane Morriss, Admin. Asst.

2020 Preliminary Budget Worksheet
Ayer Board of Health

11/15/2018

FOR PERIOD 99

ACCOUNTS FOR:

			FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS	FY2019 BUDGET	FY2020 REQUEST	COMMENT
1247	BARN INSPECTOR								
1247	51100	BARN INSPECTOR-STIPEND	2,600.00	2,600.00	2,600.00	0.00	2,600.00	<u>2,600.00</u>	
1512	BOARD OF HEALTH								
1512	51000	BOH SECRETARY	14,662.19	14,609.41	14,806.92	5,521.50	16,013.00	<u>16,013.00</u>	
1512	52000	SERVICES	0.00	130.56	241.39	0.00	1,000.00	<u>1,000.00</u>	
1512	54000	SUPPLIES	0.00	0.00	0.00	0.00	100.00	<u>100.00</u>	
1512	54200	OFFICE SUPPLIES	241.48	153.29	223.59	0.00	425.00	<u>425.00</u>	
1512	57000	OTHER CHARGES & EXPENSES	150.00	150.00	267.00	150.00	850.00	<u>850.00</u>	
TOTAL	BOARD OF HEALTH		15,053.67	15,043.26	15,538.90	5,671.50	18,388.00	0.00	
1513	NASHOBA BOARD OF HEALTH								
1513	53050	NASHOBA-NURSING SERVICES	7,591.80	7,971.40	8,369.96	4,394.24	8,789.00	<u>8,789.00</u>	
1513	53055	NASHOBA BOARD OF HEALTH	16,958.96	17,467.72	18,341.12	9,629.08	19,258.00	<u>19,258.00</u>	
TOTAL	NASHOBA BOARD OF HEALTH		24,550.76	25,439.12	26,711.08	14,023.32	28,047.00	0.00	

11/19/18

Patricia Petros