

TOWN OF AYER BOARD OF HEALTH Minutes of March 11, 2019

Chair P. Peters called the meeting to order at 5:32 pm in the downstairs meeting room, Ayer Town Hall.

Members present included: *Chair* Patricia Peters, *vice Chair* Pamela Papineau, and *Clerk* Mary Spinner, as well as *Administrative Assistant* Jane Morriss. The meeting was recorded by APAC.



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TOWN OF AYER
TOWN CLERK

11:10 AM *lf*

PUBLIC INPUT: M. Spinner reported that she investigated the situation at the Ayer Sportsmen's Club arising from a misunderstanding about the validity of taking the food-handlers class and test on-line versus in-person, and the situation has been straightened out. She also noted that Massachusetts has adopted the Federal Food Code last fall. As a result, businesses that only vend pre-packaged food are exempt from needing a food-handlers certificate.

REVIEW OF MINUTES: M. Spinner made a motion to accept the minutes of February 25, 2019, as submitted, and P. Papineau 2nd. The Board voted unanimously to accept the minutes as submitted. A 3/0.

HARVARD ROAD-GLOBAL PARTNERS—SEPTIC PLAN REVIEW AND APPROVAL: Tabled pending submission of plan.

REVIEW OF CURRENT REGULATIONS (CONTINUED FROM FEBRUARY 11, 2019):

- Review Prohibiting Smoking in/on Public Property and Places: The Board agreed to postpone this discussion until Joan Hamlett, director of Boards of Health Tobacco Control Alliance can be in attendance.
- Review of proposed Aquifer Protection District Health Regulation (P. Papineau): Reacting to the receipt of the Site Plan Approval for 21 Westford Road brought by North Atlantic Concrete for the construction of an accessory building within the aquifer protection district, issued by Building Commissioner Charles Shultz, dated February 4, 2019, P. Papineau will attend the March 12 Planning Board meeting to open a dialogue between the BOH and the Planning Board regarding the task of aquifer protection.

NABOH REPORT (B. BRALEY): B. Braley submitted inspection reports for the Ayer Council on Aging (MOC), Chip Shots, Epic, Nashoba Club (with a follow-up letter), Oriental Market, and Wok N Roll. She issued a permit to operate a food service establishment to the Ayer Gun & Sportsmen's Club; a license for the Manufacturing of Frozen Desserts and/or ice cream mix to Wendy's of New England; and a license to operate overnight camps or cabins, motels and trailer coach parks for Hillside MHP at 25 Groton School Road. She sent a certified letter to 1 Mill Street LLC regarding violations found at 10 West Street, Apartment 1W, and she completed a transmittal form for a request to transfer of a Section 15 package store beer and wine license from Kyung Enterprises, dba Chung Ge Market to Ayer Beer & Wine Corp. with the following comment: If applicant is selling food (retail that requires refrigeration) or preparing food, they will need a food permit from BOH."

ADMINISTRATIVE MATTERS:

- ADMINISTRATIVE ASSISTANT REPORT: J. Morriss announced she will be leaving the BOH to take a position at the COA.
- CORRESPONDENCE: DEP notice of Audit Findings pertaining to oil spill at Page Hilltop School, Planning Board site plan approval for 21 Westford Road.
- ACTION ITEMS FOR MARCH 11, 2019, MEETING: The Board will continue deliberating about modifying its Regulations Prohibiting Smoking in/on Public Property and Places, and its Aquifer Protection District Health Regulation.
- BILLS: Fourth Quarter Billing from NABOH in the amount of \$7011.66

ADJOURN: M. Spinner motioned to adjourn the meeting at 7:01 pm, and P. Peters 2nd. A 3/0

Patricia Peters
Patricia Peters, Chair

Pamela Papineau
Pamela Papineau, Vice Chair

Mary Spinner
Mary Spinner, Clerk

Respectfully Submitted,
Jane Morriss, Admin Asst