

Members present: Mary Spinner, Clerk, Marilyn McMillan, Member
Margaret Kidder, Chair – not present

Also present: Michelle Carlisle, Administrative Assistant

- Minutes approval – 1/11/10
 - Not able to approve the 1/11/10 minutes because Margaret Kidder is not present. Move to 2/8/10 agenda.
- Bills – none.
- M. Carlisle to ask Jim Garreffo, Director, Nashoba Associated Boards of Health, if their fees for Ayer have increased.
- Mail reviewed.
 - M. Spinner asked why Dan Nason, DPW Superintendent, is asking the Devens Enterprise Commission to include the protection of Ayer's Zone II that falls in DEC's jurisdiction in their local controls.
 - M. McMillan read the letter and stated that it seems that Dan Nason is asking DEC to use Ayer's more strict guidelines for their portion of Ayer's Zone II at Grove Pond.
 - M. Carlisle to clarify with Dan Nason.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - Routine inspections.
 - M. McMillan asked for information on 63 E. Main St. M. Spinner explained about the excessive trash outside.
- M. Spinner stated that she worked on the annual report.
- M. Carlisle to call Kurt Hayes at LymeLite and ask about House Bill 1148.
- Miscellaneous
 - M. Carlisle asked for M. McMillan and M. Spinner to sign the already approved Transfer Station Bulk Item List costs. It was previously approved at the 1/11/10 meeting.
 - M. Spinner spoke with B. Braley and asked her to take the Special Permit for Roger Kannaird's property with her when she does the inspection.
 - M. McMillan asked if the Building Inspector can automatically issue an occupancy permit for buildings that have been previously contaminated, vacant or had a history of Release Tracking Notifications (RTNs).
 - M. McMillan suggested that this board do some research on any buildings that have been vacant for some time. And also to look at the historical use of these vacant buildings.
 - M. Spinner stated she saw a public hearing notice in the newspaper for 20 Fletcher St. The property owner is appearing before the Zoning Board of Appeals to request a variance for adding an addition to the home. This property is located in the Zone II of the Aquifer Protection District for the Grove Pond wells and requires a Special Permit or a review from the Board of Health. M. Carlisle to check with Sue Sullivan from Zoning.
 - M. Carlisle to draft a letter and give a copy of the Aquifer Protection District map to Planning, Zoning and the Building Inspector asking them to advise this board of any construction taking place in the designated Zone II.
- **M. McMillan motion to adjourn, M. Spinner 2nd A2/0.**

Meeting adjourned at 6:09pm.

Mary Spinner - 2/8/10
Marilyn McMillan 2/8/10