

Members present: Margaret Kidder, Chair, Mary Spinner, Clerk and Marilyn McMillan, Member
Also present: Michelle Carlisle, Administrative Assistant

- M. Spinner changed agenda to add Dan Nason, DPW Superintendent and to move Ken Gikas, Program Consultant Emergency Preparedness, to the beginning of the agenda.
- Dan Nason – update on Grove Pond Wells and Transfer Station.
 - Presented an update memo on the Grove Pond Wells to the board.
 - Delays with the consultant costing the town extra money.
 - Changed engineering firms.
 - Looking at next May to present bids to Town Meeting.
 - Wells need to be redeveloped once a year. This is a costly process. Once new wells go in, the redevelopment process is easier and less costly.
 - Transfer Station update re: going to bags instead of bag tags.
 - Presented proposed contract from Waste Zero for the production of the bags.
 - Asking the board to set the price for the bags.
 - M. Spinner stated more residents will recycle once we go to bags.
 - Less chance of fraud.
 - Casella will handle everything, solid waste and recycle, at a much lower cost.
 - M. Kidder asked who the retailers are selling the bags. D. Nason – Aubuchon, Moore's, Kelley's and Hannaford.
 - D. Nason suggested a fee of \$1.50 for 33 gallon bags and \$1.00 for 15 gallon bags.
 - M. Kidder asked who the retailers will get the bags from. D. Nason stated the retailers will work directly with the contractor.
 - **M. Spinner motioned to set a fee of \$1.00 per 15 gallon bag and \$1.50 per 33 gallon bag, M. McMillan 2nd, A3/0.**
- Ken Gikas – update on the emergency trailer and H1N1.
 - Emergency trailer:
 - West Boylston took the last emergency trailer.
 - Ayer can still have one, just need to wait until sometime after August.
 - The trailer contains everything needed for a portable vaccine unit.
 - Trailer is pad locked.
 - M. Kidder asked if the trailer needs to be registered. K. Gikas – yes, but it will cost nothing because it is a municipal vehicle.
 - D. Nason stated that there has been some vandalism in the DPW yard.
 - M. Kidder asked when we could get the trailer. K. Gikas – after funding is awarded for fiscal year 2011 – after August.
 - M. Kidder asked D. Nason if the trailer could be stored in the DPW yard. D. Nason stated yes.
 - M. Kidder asked what our liability is with the trailer. K. Gikas stated none, it will be insured on the town's insurance policy for all municipal vehicles.
 - **M. Spinner motioned to store an Emergency Board of Health Trailer at the Department of Public Works, M. McMillan 2nd, A3/0.**
 - M. Spinner asked if Joan Hamlett, Tobacco Alliance, called Dan Nason to meet with him and his department re: no smoking. D. Nason stated he had not yet heard from her. Joan will be bringing "no smoking" signs and stickers for the vehicles.

- H1N1 Update:
 - All the clinics went well.
 - MA was the leading state in the country with 37% of the population vaccinated.
 - K. Gikas suggested getting several items: cones and nylon rope, dry erase boards, sandwich boards, easels, 6 foot folding tables, clipboards and a 2 wheel hand truck.
 - M. Spinner asked where all these items will be stored. K. Gikas stated that some can be stored in the emergency trailer.
 - M. Kidder reviewed the contract K. Gikas asked the board to sign and asked who will do the "periodic testing". K. Gikas stated someone from the town can do it.
 - M. Kidder asked if there will be anything stored in the trailer that can expire. K. Gikas stated no, but even if there was, it's not the board's responsibility. The maintenance of the trailer will be done by the Emergency Preparedness Coalition.
 - K. Gikas will email the contract for the BGAN unit and the trailer to M. Carlisle. The board can make changes to it if they choose.
- M. Spinner stated that B. Braley reviewed Kevin Horgan's plans to upgrade and stated that the board just needs to ensure he has the proper containment plans.
 - M. Kidder did a site visit at K. Horgan's property – pouring new pad for diesel fuel tank storage, currently has (2) 275 gallon tanks with kerosene.
 - M. Kidder suggested moving the kerosene tanks to the same pad as the diesel fuel tanks. That way they'll be separated from the oil tanks.
- Mark Miller – request to keep 10 chickens and 5 ducks or geese.
 - M. Spinner and M. Kidder have concerns with geese, they tend to escape confinement easily and produce a lot of waste.
 - Waste disposal plan is to spread on yard and garden – board concerned about run-off into the pond.
 - M. Carlisle to send application to B. Braley for review and to pull Susan Tordella-Williams application since she is also on water.
 - M. Carlisle to contact Mark Miller and invite him to attend the next meeting on May 17th.
 - M. McMillan asked M. Carlisle to contact B. Braley to inquire if there is a big difference between chickens and geese in regards to their waste.
 - M. Carlisle to give a copy of this application to the Conservation Commission as a courtesy.
- John Overcash – request to keep 18 chickens.
 - M. Carlisle to invite John Overcash to attend the next meeting on May 17th. The board needs more information regarding the size of the coops and the proximity to the house.
- Reorganization of the Board
 - **M. McMillan motioned to reorganize the Board of Health as follows: M. Spinner – Chair, M. Kidder – Clerk and M. McMillan – Member, M. Spinner 2nd A3/0.**
- Bills – None
- Mail review
 - M. Kidder asked about the complaint letter from M/M Siekman to the Police and copied to the BOH. M. Spinner stated the police called Ms. Maxant regarding her loose animals and she returned them back to her property.
- M. Spinner will do the employee performance evaluation with M. Carlisle.
- Minutes approval – 4/12/10
 - **M. Spinner motioned to approve the minutes from 4/12/10, M. McMillan 2nd, A 2/0.**

- Miscellaneous
 - M. Kidder stated that Harold Madigan asked to have his property re-inspected. He has corrected the violations. M. Carlisle to ask B. Braley to contact him for a re-inspection. The property is located on W. Main Street.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - M. Spinner – 6 Central Ave – tenants are moving out.
 - M. Spinner – 63 E. Main Street – taxes are not paid – could go to tax title, trash over front yard.
 - M. Spinner – 5 Pearl Street – not owned by Bank of America as previously thought. B. Braley is researching further. Still trash in back.
- **M. McMillan motion to adjourn, M. Spinner^{2nd} A3/0.**

Meeting adjourned at 6:40pm.

5/17/10
 M. M. Kidder
 M. Spinner - 5/17/10
 M. McMillan 5/17/10