

Ayer Board of Health
Meeting Minutes
August 23, 2010

10-05-10 12:27 RCVD

Call to order 5:02pm

Members present: Mary Spinner, Chair, and Margaret Kidder, Clerk
Not present: Marilyn McMillan, Member

Also present: Stephanie Elkins, Administrative Assistant

- **M. Kidder motioned to approve the meeting minutes of August 16, 2010. M. Spinner 2nd, 2/0 A.**
- Administrative Assistant Interview
 - 5 pm- Jodi Turner- did not appear- time had been confirmed with her
- Mail Review from Bridgette Braley, Health Agent, Nashoba Associated Boards of Health
 - There was no material to review
- Discussion of Overcash's chickens on Washington Street
 - Bridgette visited his property and said he is following all of the regulations of his permit
 - This is no longer a Board of Health issue
- Mail Review
 - M. Kidder and M. Spinner reviewed the mail and it was routine information and follow-ups
- Candidate interview continued
- Ruth Terry arrived early for her interview at 5:15 pm
 - Currently in school studying to be a paralegal
 - Familiar with municipalities and open meeting laws
 - Worked for the Shirley Finance Committee and Conservation Commission
 - Brought references with her
 - Had gone on the website and familiarized herself with our meeting minutes
 - Could start immediately
- Cynthia Agnew arrived early for interview at 5:46 pm
 - Majored in accounting in college
 - Is from Methuen, MA
 - Currently substitute teaching in the Salem, MA school system
 - Has some experience working in a town hall
- **M. Kidder motioned to approve Ruth Terry as the new Administrative Assistant to the Board of Health. M. Spinner 2nd, 2/0 A.**
- S. Elkins will call the candidates and inform them of the decision
- Former assistant M. Carlisle has volunteered to train the new assistant- will contact in AM
- **M. Kidder motioned to adjourn, M. Spinner 2nd, 2/0 A.**

Meeting adjourned at 6:07pm.

Mary Spinner - 10/4/10
Margaret Kidder 10/4/10