

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk

Members absent: Marilyn McMillan, Member

Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve the minutes of February 28, 2011, M. Spinner 2<sup>nd</sup>, A 2/0.**  
The regs and permit were sent to the resident on East Street with chickens.
- The National Association of Local Boards of Health survey request was reviewed. The Board agreed to put this aside.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
  - B. Braley's mail folder from 3/14/11 was reviewed.
  - R. Terry reported that the property location referenced in B. Braley's letter to Jose *Banchs* ← ~~Banks~~ (reviewed on February 14, 2011) was 131½ West Main Street in Ayer.
- Bills approval – None.
- Mail reviewed:
  - Dan Nason submitted comments to the Conservation Commission re Kohler Place.
  - The BOH budget is right on target at this time.
  - A job ad for the Barn Inspector was posted last week. One resume has been received, another is expected, and Bob Friedrich has been notified. The Barn Inspector position stipend is \$347 and is a separate position from that of Animal Control Officer. The barn book has not yet been sent to the state.
  - Ken Gikas of Region 2 has requested a 24/7 emergency telephone number from all Boards of Health. The Board agreed to forward the Ayer Police Department number for Ayer.
  - The Board reviewed Dan Nason's comments submitted re Pan Am San Vel Auto Unloading Facility (4 Willow Road) Phase 2.
- 5 Fourth Street application to build a garage –
  - Owner Brian Weilbrenner was invited but did not attend this meeting.
  - Property is in Aquifer Protection District Zone II for the Grove Pond wells.
  - The Board reviewed the plan and lot. Fourth Street is not an accepted town street.
  - **M. Kidder motioned to approve the permit for a building at 5 Fourth Street with the conditions that there is proper containment of building materials to prevent anything from going into Grove Pond and that there be a dumpster on site, M. Spinner 2<sup>nd</sup>, A 2/0.**
- Board of Health Administrative Assistant job description final draft was reviewed.  
**M. Kidder motioned to approve the Administrative Assistant job description as submitted today, M. Spinner 2<sup>nd</sup>, A 2/0.**
- **M. Kidder motioned to adjourn, M. Spinner 2<sup>nd</sup>, A 2/0.**

Meeting adjourned at 5:29 p.m.

*Mary Spinner - 3/28/11*  
*Margaret M Kidder 3/28/11*