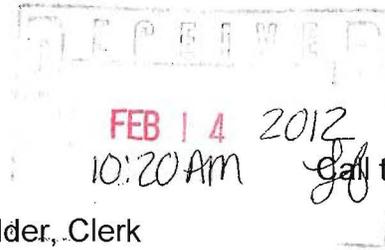


Ayer Board of Health  
Meeting Minutes  
January 23, 2012



Members present: Mary Spinner, Chair; Margaret Kidder, Clerk  
Members absent: Marilyn McMillan, Member  
Also present: Ruth Terry, Administrative Assistant

- Transfer Station Budget/Fees – Town Accountant Lisa Gabree was present.
  - L. Gabree distributed a 3-page handout and reviewed with the Board the projected revenue and expenses for the coming year.
  - Wages for FY12 are currently lower than expected due to turnover and a delay in hiring. Wages are level funded for FY13. Expenses are level funded for FY13, with the exception of two capital requests (a garage/storage facility and a dump truck with plow).
  - The total difference between expenses and estimated revenues is \$208,522, with a General Fund Subsidy of approx. \$185,000. This leaves a shortfall of approx. \$23,000, which could be filled with a rate increase or Free Cash.
  - It was noted that the consistent difference over the years between budget and actual numbers is due to the lack of solid numbers for permit vs. bag sales.
  - The landfill (voted to be capped in May 1996) will be monitored indefinitely, but the cost should decrease over time.
  - **M. Kidder motioned to authorize, for the FY13 budget, an amount of up to \$25,000 from Solid Waste Surplus to balance the Solid Waste Transfer budget, M. Spinner 2<sup>nd</sup>, A 2/0.**
- **M. Kidder motioned to approve the minutes of December 12, 2011, M. Spinner 2<sup>nd</sup>, A 2/0.**
- The minutes of January 9, 2012, will be approved at the next meeting.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
  - The Board reviewed permit renewals and housing code violations. Several of the housing violations have been ongoing for some time.
  - The Board reviewed Frank Maxant's letter that was read at the last Selectmen's meeting and pertains to B. Braley's memo citing code violations at 128 Washington and 14 Williams Streets.
- Bills approval – None.
- M. Spinner asked to be on the Finance Committee agenda to discuss BOH Assistant hours. In the past, we had asked for an increase in hours due to workload, but the request was denied, and this has not been discussed since.
- BOH regulation review –
  - Outdoor Wood Burning – The Fire Chief will have comments in a few weeks.
  - Private wells – The Board agreed not to include an agricultural well section at this time.
  - Aquifer protection – B. Braley is reviewing.
  - Abandoned property – M. Kidder will complete her draft in a few weeks.
  - Medication disposal – M. Spinner will talk with the police chief about a year-round drop-off box at the police station.
  - A public hearing is needed for the abandoned property and kennel regulations.
- M. Kidder asked for the Board to receive more information on the Region 2 "Standardization of Forms" described in the recent email from Town of Northborough.
- PACE re Shepley's Hill Landfill – ECR engineer Richard Doherty has suggested Ayer BOH wait on drafting a letter. We received his comments to the Army re the Plow Shop Pond Action Memo.
- M. Spinner will draft the 2012 Town Report. It was suggested to include the regulation review and the AM transmitter/road signs and the demonstration BOH hosted.
- **M. Kidder motioned to adjourn, M. Spinner 2<sup>nd</sup>, A 2/0.**  
Meeting adjourned at 6:10 p.m.

*M. Kidder*  
*Mary Spinner - 2/13/12*