

Ayer Board of Health

Meeting Minutes

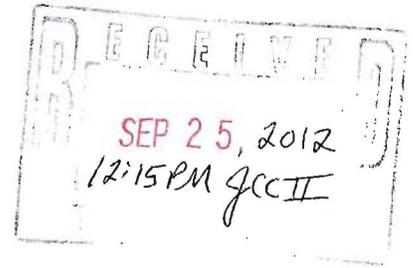
September 10, 2012 - Ayer Town Hall - Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk

Members absent: Marilyn McMillan, Member

Also present: Ruth Terry, Administrative Assistant

Documents: Agenda, Mail Update



- The minutes of August 27, 2012, will be approved at the next meeting.
- No material was received this week from Nashoba Associated Boards of Health.
 - Recent issues have dealt with housing complaints. B. Braley will be filing in civil court regarding three properties.
 - Several businesses are opening in Ayer:
 - Sorrento's on Park Street has not been issued a food permit yet.
 - Natural Café & Market (formerly Wholesome Café) on Main Street still needs permits.
 - Ah Gin Wong has a new owner but has not yet contacted NABH.
 - Shaker Hills Golf Club has a new owner and will go forward in January, with a temporary setup until then.
 - B. Braley is drafting the checklists. These will be for different permits and will have a folder for each with checklist and contact info. The Board will review this in October. This will be easy to use and can be made available at Town Hall and the library.
 - The Snake Hill Road property is being cleaned up.
 - M. Kidder will attend the quarterly NABH Executive Committee meeting in two weeks.
- Chicken permits:
 - Shirley Street – This application has not yet been received.
 - Snake Hill Road – The Board saw photos taken during a Conservation site visit. BOH will review this application on Sep. 24, after Conservation meets on Sep. 13.
- Bills:
 - All approved and signed bill from NABH for \$5,901.63.
- Continuation of BOH regulations review
 - Outdoor Wood Burning (OWB) – We will check again with the Fire Chief.
 - Abandoned and vacant properties – M. Kidder expects to have a draft by the end of October. A public hearing would be held by the end of the year.
 - Aquifer protection – Remaining questions re this reg will be discussed at next meeting.
 - Once completed, the BOH regulations will be made into PDFs to be put on the website and will also be put in binders for public access. This is to be done before the year end.
- Mail review –
 - The Board reviewed the West Nile Virus Fact Sheet provided by NABH. Was this provided to the schools? We will put this on the website and Facebook and make copies for the library and Town Clerk.
 - R. Terry and M. Kidder will listen into the West Nile Virus conference call on Sep. 12.
 - R. Terry would like to attend the MAHB Certificate Program on Nov. 3 for Track #1 – Governance at a cost of \$99.00.
 - **M. Kidder motioned to authorize the expense for R. Terry to take the MAHB course on November 3, M. Spinner 2nd, A 2/0.**
 - The Board reviewed the ethanol train fact sheet.
- **M. Kidder motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 5:32 p.m.

Mary Spinner - 9/24/12
Margaret M. Kidder 9/24/12