

DRAFT Selectmen's Meeting see Selectme9
Tuesday, April 29, 2003
Ayer Town Hall, 1st Floor Meeting Room, Main Street, Ayer, MA

7:00p.m. Open Meeting

Selectman Fay took this opportunity to congratulate and welcome Faye Morrison to the Board upon her successful election, Selectman Bresnahan echoing Selectman Fay's sentiments.

The Board met with Selectman Fay, Selectman Bresnahan and Selectman Morrison. Absent: Selectman Maxant-prior commitment and Selectman Sullivan-vacation.

Public Input: Selectman Fay requested if there was anyone present wishing to meet with the Board. No one stepped forward.

Selectman Fay called for a motion to accept the Agenda. Selectman Bresnahan moved the Board approve the Agenda of 4-29-03 as presented, 2nd by Selectman Morrison, VOTE: unanimous, so moved.

Minutes: The Minutes of 4-1-03 were read and accepted, motion to approve made by Selectman Bresnahan, 2nd by Selectman Fay, VOTE: unanimous, so moved. The Minutes of 2-18-03 were sent back for amendments.

Agenda Item #1. Personnel Board

1. **Changes to Policy re position reclassification**-The Board reviewed with the Personnel Board the Fifteen (15) day time period for review of re-classification by the Personnel Board being Adequate. Ted Harding, Chairman of the Personnel Board stated this should be sufficient time-wording is intended as a deadline with no penalty for overage of time.
2. **Approval of new position authorization**-The Policy does not alter the level of control by the Personnel Board over the Board of Selectmen regarding authorization of new hires. Selectman Bresnahan agreeing, stating the By-law already requires joint agreement and by putting such language into policy will clarify the process.
3. **Travel Reimbursement**-Ted Harding stated the Personnel Board wished to get the Selectmen's thoughts on this issue for potential clarification/changes to the current policy. The Board to create memo to the Personnel Board re: revised new language to be inserted into Personnel Policy.

Selectman Bresnahan moved the Board vote to approve the Personnel Board's Position Reclassification draft in the Personal Policy, 2nd by Selectman Morrison, VOTE: unanimous, so moved.

Agenda Item #2. Fy-04 Water & Sewer Rate Selectman Bresnahan moved the Board postpones vote on the Fy-04 Water & Sewer rates until the May 6, 2003 Selectmen's Meeting, 2nd by Selectman Morrison, VOTE: unanimous, so moved.

Agenda Item #3. Town Administrator's Report

1. **DPW Contract for Trailer**- Ms Hegarty presented the Trailer Bid Award awarded at the Selectmen's 4-15-03 meeting to Sterling Equipment for the bid award of \$42,927.00 for the Board's endorsement advising to Town Counsel approving the contract to form. Motion to approve the Board's endorsement made by Selectman Bresnahan, 2nd by Selectman Morrison VOTE: unanimous, so moved.
2. **DPW Contract -Weston & Sampson Landfill Monitoring**- The Board approved the Contract with Weston & Sampson per Supt. Madigan's recommendation for the sum not to exceed \$33,500.00 contingent upon verification by the Town Acct. to availability of funds and Town Counsel's review, 2nd by Selectman Morrison VOTE: unanimous, so moved.
3. **Sewer Connection Permit-16 Wright Rd.**-The Board approved the Sewer permit for 16 Wright Rd., Ayer, MA due to Title V Failure. Motion to approve made by Selectman Bresnahan, 2nd by Selectman Morrison, VOTE: unanimous, so moved.
4. **Vitasoy Foods (NASOYA) IDP Violations**-The Board approved Supt. Madigan's recommendation to implement additional administrative requirements and fine of \$5K is levied for two (2) new violations. Motion to approve Supt. Madigan's recommendations made by Selectman Bresnahan, 2nd by Selectman Morrison VOTE: unanimous, so moved.
5. **Fy-04 Budget Draft Public Statement**-The Board sent the statement back for revisions -To include the Fire Station cost over runs.

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6. Fire Station Construction Budget Update-

- 7. Final APAC By-laws-**The Board reviewed and approved the revised APAC By-laws including the new Statement of Intent re: Conflict of Interest presented by the Cable Advisory Board. Motion to approve Ayer Public Access Commissions (APAC) By-laws made by Selectman Bresnahan, 2nd by Selectman Morrison, VOTE: unanimous, so moved.

Agenda Item #4. Community & Economic Development Director's Report

1. Subordination Request

The Board met with Timothy Hanson Grant Administrator. Mr. Hansen presented a Subordination Request for 18 Cambridge Street, Ayer, MA Case #Fy01-217. Selectman Bresnahan moved the Board vote to approve the subordination of the Certificate not to Encumber to new first mortgage in the maximum of \$161,700.00 under the following conditions:

1. The amount of \$1,207.76 be paid for back taxes owed
2. Pay down the amount of \$6,000.00 on the Housing Rehabilitation Program Lien. 2nd by Selectman Morrison. VOTE; unanimous, so moved.
2. **Volunteers of America-** The Board met with Tom Bierbaum and Alan Zimlicki principals of Volunteers of America who updated the Board on the status of the complex financing associated with the assisted living project on Winthrop Ave. in Ayer, MA (former Woodford of Ayer Nursing Home). Mr. Hansen updated the Board to one of the final sources of funding is a proposed \$200,000.00 loan from the IDFA. The IDFA Board is requesting the Selectmen's support of this project prior to voting on the potential loan. Mr. Hansen turned the discussion over to Mr. Bierbaum who updated the Board to the status of this long-standing project. Mr. Bierbaum stated the purpose of meeting with the Board this evening is to reacquaint the Selectmen and community on the project and current status. Mr. Bierbaum advised to the project would add over 5,000,000.00 in new value to tax base over the first ten year. would create up to 28 new jobs with an annual payroll of approximately \$890,000.00, expand Ayer's affordable housing inventory by 42 units, revitalize a vacant and environmentally challenged site, and provide affordable housing options for local seniors and frail elderly. Selectman Bresnahan moved the Board adopt the above resolution be prepared as stated by Mr. Bierbaum and endorsed by the Community & Economic Development Director for the Selectmen's signature, 2nd by Selectman Morrison, VOTE: unanimous, so moved.

Agenda Item #5. New Business/Selectmen's Questions

Selectman Bresnahan

1. Selectman Bresnahan reminded the Board to a permanent location needed for the cannon by Memorial Day, requesting this matter is placed on the next Selectmen's Agenda.

8:15p.m. Selectman Bresnahan moved the Board adjourn from Open Session to enter into Executive Session pursuant to MGL Chapter 39 Section 23b Exemption #3 re: Contract Negotiations, to adjourn from this Executive Session to re-enter into Open Session for the sole purpose of adjourning the meeting, 2nd by Selectman Morrison, VOTE: Selectman Bresnahan aye, Selectman Morrison aye, Selectman Fay aye, unanimous, so moved.

8:15p.m. Open Session ended.



Frank F. Maxant, Clerk
Ayer Board of Selectmen

Date: 5/9/4