

Selectmen's Meeting Minutes
Tuesday, November 6, 2001
Ayer Public Library-lower level meeting room, E. Main St., Ayer, MA 01432

7:00p.m. Open Meeting

The Board met with Chairman Pena, Selectman Witherow, Selectman Fay, Selectman Bresnahan and Selectman Sullivan.

Selectman Witherow requested permission of the Board for a Moment of Silence be conducted for Benjamin Fay who passed away on Nov. 1, 2001.

The Minutes of 10-23-01 were read and accepted. Motion to approve made by Selectman Fay, 2nd by Selectman Bresnahan, VOTE: unanimous, so moved.

Public Input: Chairman Pena requested if there was anyone present wishing to meet with the Selectmen.

1. Phyllis Palvio, requested assistance from the Board with obtaining the ZBA's s written findings re supporting ZBA decision on her appeal of the Building Inspector's decision. Ms. Hegarty updated the Board to background of Ms. Palvio's request. Minutes of ZBA Meeting were provided by Ms. Palvio and have been determined by ZBA to be findings requested by Ms. Palvio. The Board suggested she appeal to Superior Court if not satisfied with ZBA decision.

Chairman Pena requested a motion to approve the Agenda as amended. Selectman Bresnahan moved the Board approve the Agenda of 11-6-01 as amended, 2nd by Selectman Witherow, VOTE: unanimous, so moved.

Agenda item #1. Joint Appointment-Park Commissioners and Board of Selectmen-Timothy Taylor
The Board met with Chairman of the Park Dept. Steven Khourie, Commissioners: Elisabeth Condon and Jeremy Januskiewicz. Chairman Pena read letter of 10-19-01 from Park Dept. requesting the appointment of Timothy Taylor to the Park Commissioners to fill the unexpired seat of Lori Brennan until the next election in April 2002. Selectman Bresnahan moved the Board of Selectman and Park Commissioners appoint Timothy Taylor to the Park Dept. until the next election in April 2002, 2nd by Selectman Witherow, VOTE: Mr. Khourie aye, Mr. Januskiewicz aye, Ms. Condon aye, Selectman Bresnahan aye, Chairman Pena aye, Selectman Witherow aye, Selectman Fay aye, Selectman Sullivan aye, unanimous, so moved. The Board congratulated Mr. Taylor on his appointment and wished him well.

Agenda Item #2. All Alcohol License Renewals 2002

The Board reviewed the Alcohol License Renewals and memo from Chief Rizzo re his review and recommendation. The Board inquired if all taxes were paid to date by licensees and reported by the Town Clerk to being current. The Board based upon the Police Chief and Town Clerk's recommendation voted to approve the All Alcohol License Renewals submitted. Motion to approve made by Selectman Witherow, 2nd by Selectman Fay, VOTE: unanimous, so moved.

All Alcohol Licenses approved for 2002:

All Alcohol Package Store: Ayer Package Store, C.R. Pierce d/b/a Bookberry, Traffic Circle Liquors Inc. d/b/a Jack-O-Lantern

Beer & Wine Package Store: BAP/Ram d/b/a Roux's

Wine Only: Amy's Provisions

All Alcohol Restaurant: Shaker Hills Golf Club, Nashoba Restaurant, J.P. O'Hanlon's, Carlins Restaurant, Tiny's Doughnut Treat, LaSita Inc., Fort Corp., Autumn Wood Restaurant, Page-Moore Café Inc.

Club: Ayer Sportsmen's Club

Chairman Pena requesting Treasurer's report re: outstanding taxes be made available to the Board.

Agenda Item #5. Board of Selectmen Goals & Objectives

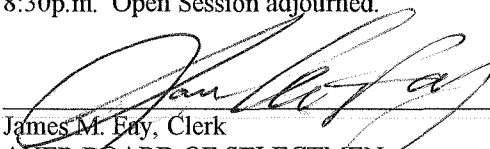
The Board reviewed their individual written G&O with Ms. Hegarty. Selectman Bresnahan requested Ms. Hegarty match up the high level statements with the low-level statements and scheduled this discussion for November 20, 2001 for the Board's review 2nd by Selectman Sullivan, VOTE: unanimous, so moved.

Agenda Item #6. Town Administrator's Report

1. Ms. Hegarty took this opportunity to announce the Town's Golden Cane recipient Mildred Allen is turning 100 years old on Saturday, November 17, 2001, with a celebration being held at Apple Valley Continuing Care Ctr. from 2-4pm on the 17th. The Board extended their congratulations to Mrs. Allen. Chairman Pena requested a bouquet of flowers be sent to Mrs. Allen from the Board.
2. Ms. Hegarty updated the Board to the Fire Station Building Committee narrowing the field down to four finalists, who were interviewed Friday, November 2, 2001, regarding the Architect RFP. The consensus of the Committee was to offer the contract to Winter Street Architects of Salem, MA-who best met the goals of the Fire Station Committee and the Town of Ayer, references and public works project requirements submitted and assessed and found to be in the best interest of the Town's criteria. Chairman Pena called for a motion. Selectman Fay moved the Board award the Architect RFP to Winter Street Architects of Salem, MA, 2nd by Selectman Witherow, VOTE: unanimous, so moved.
3. The Board finalized the Town Hall Office assignments after meeting with the Town Accountant-Lisa Gabree. The Board reviewed the documentation presented by Ms. Gabree and found her rationale justifiable for efficiency and quality control. Selectman Witherow offering the Board of Health's Office on the 1st floor be moved to the 3rd floor. After a short discussion the following changes were approved: Town Accountant's Office-Room 120, Town Accountant's staff-Room 119, Board of Health Office-Room 304 and the 1st Floor Conference Room moved to room 106. Motion to approve final changes to the Town Hall offices made by Selectman Sullivan 2nd by Selectman Witherow, VOTE: Selectman Sullivan aye, Selectman Witherow aye, Selectman Bresnahan aye, Selectman Fay aye, Chairman Pena no 4-1 motion passes.
4. The Board appointed Peter Johnston to Deputy Emergency Management Director recommended by Wellman Parker Emergency Management Director. Motion to approve made by Selectman Sullivan 2nd by Selectman Fay, VOTE: unanimous, so moved.
5. Ms. Hegarty took this opportunity to announce that Phyllis Greeno of the Council on Aging has been nominated for the 2001 Dove Award by Governor Jane Swift in recognition of her outstanding volunteer effort in our elder community. The award to be presented on Nov. 8th at the State House. Selectman Bresnahan requesting to recognize Mrs. Greeno at a future Selectmen's Meeting with a plaque.

8:30p.m. Selectman Fay moved the Board enter into Executive Session pursuant to MGL Chapter 39, Section 23b, Exemption #3 to adjourn to re-enter into another Executive Session pursuant to MGL Chapter 39 Section 23b, Exemption #6 to adjourn from that Executive Session to re-enter into Open Session for the sole purpose of adjourning the meeting, 2nd by Selectman Sullivan, VOTE: Chairman Pena aye, Selectman Fay aye, Selectman Sullivan aye, Selectman Bresnahan aye, Selectman Witherow aye, VOTE: unanimous, so moved.

8:30p.m. Open Session adjourned.


James M. Fay, Clerk
AYER BOARD OF SELECTMEN

Date: _____

12/04/01