

Selectmen's Meeting
Monday, December 14, 1998
2nd Floor Town Hall-Meeting Room, Main Street, Ayer, MA

7:15p.m. Open Meeting

The Board met with Chairman Hamel, Selectman Bresnahan and Selectman Sullivan. The Minutes of 11-16-98 were read and approved with amendments.

Chairman Hamel opened the Meeting by apologizing for the late start due to the board adjourning a little late from a earlier Selectmen's meeting.

Public Input:

Chairman Hamel requested if there was anyone present wishing to meet with the Board.

1. Thomas McLain, re: trains idling Depot Sq.

Town Crier:

1. Chairman Hamel announced Representative Robert Hargraves aid Ron Englade being present this evening for the Representative's Office Hours from 7-8p.m. at the Ayer Town Hall for Town residents who may wish to address concerns or problems with Mr. Englade .
2. Chairman Hamel announced Supt. Of Schools-Kevin O'Malleys Public Meeting/Forum tomorrow evening at the Ayer High School Auditorium, re: MA Student Testing Results and of panel of five (5) Ayer school principals participation in this discussion. Chairman Hamel urged all Ayer residents to attend this important forum.

The Board met with Thomas McLain re: continued activity concerning locomotives idling in downtown Ayer. Mr. McLain stated this new report has been documented with the Ayer Fire Chief as well with the Ayer Police Dept. The area of concern being Moore's Crossing-Warehouse area, and of on going practice of engines left unattended. The Board requested Mr. McLain present his findings/report to Mr. Kreidler and requested Mr. Kreidler to check with DEP and Gabe Vellante to determine where the Town's jurisdiction lies re: enforcement.

- I. The Board met with the Ayer Park Department, re: a 9-23-96/\$30,000.00 UDAG Appropriation, made by a prior Board of Selectmen. Present for this discussion: Lauri Brennan, Chairman-Park Commissioners, Bruce Page-Park Commissioner and Marvin McMiller-Park Director. The Board revisited their earlier discussion of 11-16-98 with the Park Commissioners stating their concern with the appropriation being made specifically to acquire a building from Devens to be relocated in Pirone Park for use by the Park Dept. for a community center for the youth of Ayer. The Park Dept. Commissioners re-stated the history of prior Park Dept. Officials i.e concession stand/teen center; and of the need of a facility to be developed for theTown and not wanting to loose the \$30,000 appropriation. After a short discussion Selectman Bresnahan moved the Board rescind the \$30,000.00 UDAG Appropriation to acquire a building from Devens, 2nd by Selectman Sullivan. Selectman Bresnahan moved the Board reserve \$30,000.00 subject to use, of the Park Dept based upon the

Park Dept. coming forward with a set of appropriate plans for a community center for the youth of Ayer., 2nd by Selectman Sullivan. VOTE: unanimous, so moved.

2. **Communications Com.** The Board met with Robert Pena and Denis McGilicuddy. Selectman Sullivan opened the discussion by commending the Committee on the Report and Survey presented by the Committee to Town residents. Mr. Pena stated the Committee was before the Board this evening to review the mechanics of the survey and implement programs as a result of the survey. The Board requested the Library Trustees be contacted regarding establishing a Bulletin Board at the Library for Town notices of meetings i.e. Selectmen's Agendas-public information etc., 2. Newspapers and Cable-TV's Community Network -Channel 8 be sent meeting notices for public announcement prior to meeting-i.e Selectmen's Agenda's. The Selectmen's Agenda and notices be posted on Bulletin Board in front of Town Hall, Library as well as Cable TV-Channel 8 and requested other Town Boards be contacted regarding following this practice. The School Committee to be contacted re: daycare service for Annual Town Meetings/Special Town Meetings and lastly Mr. Kreidler to speak with the Town Moderator to implement the 5 recommendations by the Committee. On a related item towards future needs the Committee requested the Board investigate the possibility of hiring an Information Officer re: technical support and dissemination of information for Town residents, i.e. Website-Bulletin Boards. The Board requested Mr. Kreidler to develop a job description and cost to implement this position and report back to the Board, in anticipation of funding such a position at the Annual Town Meeting. The Board approved the \$800.00 request of the Committee for the printing of Town newsletter to be mailed prior to the ATM to all Town residents; funding to be from Selectmen's Printing Budget. Motion made by Selectman Bresnahan, 2nd by Selectman Sullivan, VOTE: Unanimous, so moved. Mr. Pena reminded the Board to the Volunteer Fair to be held at the Town Hall-2nd floor Meeting Room on January 23, 1999 from 11-2:30pm. The Board thanked Mr. Pena and Mr. McGilicuddy for coming in to meet with the Board.

3. **Building Commissioner** The Board met with Gabe Vellante re: Nuisance/Zoning By-law at 71 Sandy Pond Rd., Ayer, MA Mr. Vellante states he received another complaint re: this property, he inspected the property and found everything he had asked of the tenant pretty much addressed. Present for this discussion was Mark Valardi tenant at this address. Mr. Vellante reviewed with the Board his findings see letter to Selectmen dated 12-3-98 and pictures presented of site inspected. Mr. Vellante stated to the Board he felt complaints were not zoning related but more of a neighborhood dispute. The Board agreed with the Building Commissioner of his findings and thanked him and Mr. Valardi for his efforts cleaning up the property and for coming in.

4. **Supt. Girouard's Report:**

1. Lights- Sandy Pond Rd. The Board requested Supt. Girouard install new lights for Pole #'s 155 & 157 which would reflect/concentrate down onto street rather than area homes at intersection near Martin-Brower and Westford Rd.
2. Regional Waste Water Treatment Plant proposal-Earth Tech. The Board requested Tata & Howard be contacted to scope out the proposals re: cost, review both proposals blending the two proposals into one, close the loop holes, break out the SIU", specific tasks and scope out to Ayer" best interest. Selectman

Bresnahan requesting Tata & Howard include in their proposal information which will guarantee costs i.e. performance bonds.

3. HTA Change-Orders for \$13,500.00 and \$3,400.00. re: underestimating project Supt. Girouard & Mr. Kreidler to review and come back to the Selectmen with their recommendation.
4. 56 East Main St. Ayer, MA- The Board requested the Assessors be contacted re: ownership of property-to identify how property is listed along with Registry of Deeds and to check with the Tax Collector re: liens attached to the property re: demolition.
5. Crabtree - The Board approved of snow plowing for Crabtree Development in exchange for the conveyance of land next to the entrance of the development (on the right side of entrance) for the siting of the Town's Booster Pump Station.
6. The Board approved of Tata & Howards Amendment #2-Water Supply Investigation and Related Services No. 1205 for a cost not to exceed \$13,000.00 to complete the water distribution study. Funding to come from UDAG interest contingent upon Town Accountant's verification of funds.
7. The Board approved of Tata & Howard's Agreement for Professional Services for the design of the Crabtree Heights Booster Pump Station at a cost not to exceed \$10,500.00. Funding to be from UDAG Interest contingent upon Town Accountant's verification of funds.
8. The Board approved of the Part-time Recycling position at the Town's Transfer Station to be funded through Recycling Program funds. Position Part-time/0 benefits.
9. The Board approved of the Intermunicipal Sludge Incineration Agreement with the Fitchburg wastewater Dept. presented by Supt. Girouard and approved by Town Counsel as to form.
10. The Board approved of HTA Sludge Landfill closure Contract-Item 30 of the Administrative consent Order No. ACO-CE-97-1009 & Non for the contract price of \$13,700.00 funding from the DPW 99 Budget.
11. The Board approved of the following water & sewer permits:
SEWER: 105 Oakridge Dr., WATER/SEWER: Lots 11, 12, 13, 14, 15 & 16 Calvin St..

5. Town Administrator's Report: Action Items

1. The Board approved of the 99 License Renewals presented by Mr. Kreidler: All Alcohol, Beer & Wine, Club, Sunday Entertainment, Common Victueallers, Amusement, Class I, Class II and Class III. The Board held back one Class II License re: (3) contingencies of clean-up of site prior to release of license located on West Main Street. Mr. Kreidler reviewed the contingencies with the Board see letter dated: 12-14-98.
2. The Board set Wednesday, January 6, 1999 at 6:30p.m. to meet at the Ayer Town Hall to review the final revisions to the Personnel Policy.
3. The Board appointed William Plunkett to serve on the Personnel Board per the recommendation of James Carrington, Chairman of the Personnel Board..
4. The Board appointed Teresa Veatch to serve on the Council on Aging per the recommendation of Julia McKinney, Chairman of the Council on Aging.

5. The Board was advised to the Town's SHAVE Program having sixteen (16) Town residents for the 99 Tax Exemption Year; and of meeting with volunteers and their respective officials taking place on 11-18-98. See list of residents.
6. The Board was advised to Camp Dresser & McKee (CDM) to represent the Town for the Guilford Railroad Proposal and of comments being requested by the Planning Board by all interested Boards by Friday, December 18, 1998. The Board echoed the PACE Committees concerns re: environmental, air pollution, noise pollution, light & diesel concerns to be submitted to the Planning Board.
7. Devens Housing RFP-The Board to contact the Ayer Housing Authority and request Town of Ayer residents be made aware of housing units available at Devens.
8. The Board approved of MSCP Sub-ordination Agreement for Case #130.
9. The Board requested volunteers be solicited to serve on the Devens Year 2000 Review-Citizens should have broad based background, diverse back ground – information available in the Selectmen's Office.
10. The Selectman again solicited volunteers to serve on the Communities connected by Water Steering Committee-to study traffic, wastewater-parking etc. Information available in the Selectmen's Office.
11. The Board appointed Robert Pena and Gerald Quigley to serve on the Devens Open Space and Recreation Advisory Committee.
12. The Board approved of Patrolman David Hoffman of Townsend to be designated a Special Municipal Employee and allowed to work at the DPW for snow plowing services this season contingent that qualified Town of Ayer residents have preference over him and Police Chief has no conflict with this request Memo's to the Chief & Supt. Girouard be sent re: contingencies of appointment.
13. Selectman Bresnahan requested if the Town Accountant received responses from all Town Dept. re: Y2K issues. Under another concern Selectman Bresnahan re: letters be sent to all Departments re: FY2000 Revenue Projections.

10:45p.m. Selectman Bresnahan moved the Board adjourn from Open Session to enter into Executive Session pursuant to MGL Chapter 39, Section 23b, re: Exemption #6 to adjourn and enter into another Executive Session pursuant to MGL Chapter 39, Section 23b, re: Exemption #3, 2n^d by Selectman Sullivan, VOTE: unanimous, so moved.

10:45p.m. Open Meeting adjourned.

Paul D. Bresnahan, Clerk.

DATE: _____