

Selectmen's Meeting
Monday, October 6, 1997
Ayer Public Library-Lower Level Conference Room
East Main Street, Ayer, MA

6:30p.m. Executive Session/Exemption #6-Fort Devens Elementary School.

7:00p.m. The Board met with Chairman Norstrom, Selectman Hamel and Selectman Bresnahan.

Chairman Norstrom read into the record the Town Crier Announcements:

1. JBOS Meeting 10-8-97 at 7:00p.m. at the Ayer Library, East Main St., Ayer, MA
2. Personnel Board Meeting Tuesday, October 14, 1997, Town Hall-2nd Floor 7:00p.m.
3. Public Informational Meeting Thursday, October 9, 1997, re: Water Issues. Chairman Norstrom urged all Town of Ayer residents to attend this very important Meeting stating officials from DEP and EPA will be present to answer residents concerns.
4. Farmer's Market Depot Sq. Saturday 8-1:00p.m.

Chairman Norstrom called for a motion to accept the Agenda. Selectman Hamel moved the Board approve the Agenda for 10-6-97 as amended, 2nd by Selectman Bresnahan.

Mr. Kreidler reiterated the importance of residents to attend the Public Meeting to be held on October 9, 1997 at 7:00p.m. at the Ayer Town Hall re: Grove Pond Wells and stated representative from the Environmental Protection Agency (EPA) and the Department of Environmental protection (DEP) as well Town Officials will be present to answer residents concerns re: Grove Pond Wells. Mr. Kreidler encouraged all residents to attend this informative and educational meeting.

Chairman Norstrom took this opportunity to announce the new Police Station opening being scheduled for Friday, October 24, 1997 at 10:00a.m. at the Park St. Site and invited all town residents to tour and plan to attend the Grand Opening Ceremony. Chairman Norstrom stated the building would be open to the public for tours Friday-Sunday, October 24, 1997 to October 26, 1997 and back to business on October 27, 1997.

Supt. Girouard's Report" see reported dated 10-3-97

1. Selectman Hamel advised Supt. Girouard to residents on Forest St. calling her concerning shaking of their houses caused by heavy equipment, i.e. rollers and suggested in the future announcements be placed in the newspaper and on cable as to which streets in Town the DpW will be working on.
2. Supt. Girouard advised the Board to next streets to be paved are: Harvard Rd., Groton Harvard Rd., East St., Third St., Elm St., Church St., Forest St., and part of Fletcher St-Pine St. to East St.
3. Supt. announced the that the paving of the sidewalk on Central Ave. is completed.
4. Supt. Girouard announced Dan Scott is scheduled for surgery on 10-27-97 and will be out for 4-6 weeks.
5. The Board awarded the #2 Heating Fuel to C.W. Lorden Fuel Corp.of Peperell, Ma the low bidder at: Heat Fuel-\$.025/gallon -#2-\$.025/gallon - Super Unleaded Gas-\$.025/gal-Motion made by Selectman Hamel, 2nd by Selectman Bresnahan; VOTE: unanimous, so moved.

Chief Rizzo's Report:

1. Chief Rizzo presented the Bid Award packets to the Board re: janitorial services for the new police station. Chief Rizzo stated he had received SEVEN (7) bids: on 4 & 5 day cleaning options: The Board after a brief discussion and per the recommendation of Chief Rizzo awarded the Janitorial services for the new police station to Ace Cleaning Services for a 5 day/wk service for the low bid of \$9,100.00 a year with a thirty (30) day exclusive; Motion made by Selectman Hamel, 2nd by Selectman Bresnahan, VOTE: unanimous, so moved.

Chief Rizzo met with the Board re: the Sergeants Promotional Process. Chief Rizzo stated there is a need for a Sergeants Exam to be conducted due to Edward Denmark's promotion to Lieutenant. Chief Rizzo stated he should have three (3) sergeants on board presently- he only has one (1) Sgt. LaPrade has been out due to operation. The Chief presented to the Board examples of the written test and current books to assist the applicants. Applicants must have three years tenure with town. Selectman Hamel requested if there is such a position as Detective-Sergeant. Chief Rizzo responded in larger municipalities there are such positions but certainly not for the size of the Town of Ayer. The Board moved to accept and approve the Chief's recommendation for the Sergeants Promotional Process as presented this evening.

Town Administrator's Report:

Action Items:

1. The Board authorized Mr. Kreidler to enter into negotiations with DEP re: The \$5,000.00 penalty on the Consent Order, Motion moved by Selectman Bresnahan, 2nd By Selectman Hamel, VOTE: unanimous, so moved.

Mr. Kreidler requested the Board appoint three (3) committees:

1. Devens Open Space and Recreation, re: Open Space issues at they relate to Ayer
2. Enterprise Commission, re: looking into the Town establishing a Water Enterprise Acct.
3. Town Government, re: looking at present Town Government form of Government

The Board to take up appointments to the above committees at their next meeting. The first two committees requiring the approval of the Town Moderator.

The Board authorized Mr. Kreidler to submit a letter to BRAC officials concerning the clean-up of Moore Air Field, motion moved by Selectmen Bresnahan, 2nd by Selectmen Hamel, VOTE: unanimous, so moved.

The Board appointed Donna Torres and James Drapeau to the Ayer Conservation Commission per the recommendation of Robert Eldredge, Chairman of the Ayer Conservation Commission, Motion made by Selectman Bresnahan, Chairman Norstrom stepped down as Chair to 2nd the motion, Vote 2-1 with Selectman Hamel abstaining.

The Board moved to support Sylvia's Haven Grant application contingent it does not interfere with the Town of Ayer's Rehabilitation Program Funding-and Deven's does not compete with Ayer for funding under the Mass. Cities Program.

Selectman Bresnahan requested the Board put a list together of their individual priorities for the Town and to also request Town Departments also submit a list of their priorities..

The Board congratulated the Ayer Fire Dept on their successful entry into the Fire Fighters Challenge. Ayer placed high considering it was the Town's first event.

8:45p.m. Selectman Hamel moved the Board adjourn from Open Session 2nd by Selectmen Bresnahan, VOTE: unanimous, so moved.

DATE

Paul Bresnahan, Clerk
AYER BOARD OF SELECTMEN

Board of Selectmen

MEETING TUESDAYS AT 7:30 P.M. • UPPER TOWN HALL • 1 MAIN STREET • AYER, MASSACHUSETTS 01432



OLEEN M. NORSTROM, *Chairman*
PAUL D. BRESNAHAN, *Clerk*
AULINE J. HAMEL, *Member*
tel. (508) 772-8220
Fax. (508) 772-8222

JAMES M. KREIDLER, JR.
Town Administrator
(508) 772-8210

SELECTMEN'S MEETING

MONDAY, October 6, 1997

Ayer Library-Conference Room/lower level
East Main Street, Ayer, MA

6:30p.m. Open Session with the possibility of
entering Executive Session pursuant to
M.G.L. Chapter 39, Section 23B, Exemption
#6, re: F.D. Elementary School

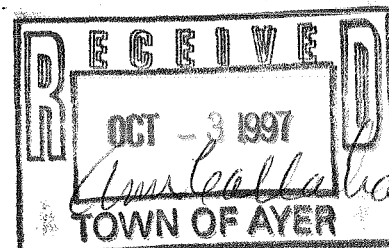
7:00p.m. Open Session
Minutes of September 22, 1997
Town Crier- Announcements
Public Input

Name/Organization	Subject of Discussion
Town Administrator	Public Meeting 10-9-97
Chairman Norstrom	Grand Opening Announcement-New Police Station-Park Street

Vote to Accept Agenda

1. 7:05p.m. Supt. Girouard's DPW Report
2. 7:15p.m. Chief Richard Rizzo-Ayer Police Dept.
 1. Sergeant's Promotional Process
 2. Janitorial Service Bid Award-New Police station
3. 7:30p.m. John Georgio/Hoyle Tanner Assoc., re: DEP
Consent Order
4. 8:00p.m. Town Administrator's Report
 1. Open Space & Recreation Committee Appointments
Deven's Commerce Center
 2. Town Government Committee's Discussion
 1. Enterprise Com.
 2. Regional Waste Water Treatment
 3. Moore Army Airfield Clean-up/letter to BRAC
Environmental Commission
 4. Conservation Commission Appointments
 5. Housing Development Support Grant-JBOS letter
of support "Sylvia's Haven"
 6. Town water issues update
 7. Selectmen's priorities Fy98-99 (preliminary discussion)
 8. New Business

Adjourn



DEPARTMENT OF PUBLIC WORKS



BROOK STREET
AYER, MASSACHUSETTS 01432
Tel. (508) 772-8240

October 3, 1997

DEPARTMENT OF PUBLIC WORKS UPDATE

• WATER DEPT:

Three water main breaks over the past two (2) weeks.

1. West Main Street - bridge contractor hit water main 8" cast iron.
2. Whitcomb Avenue 14" water main WW II vintage.
3. Western & Pine Ridge Drives - 8" A.C. pipe.

Upcoming informational meeting on Grove Pond Wells & Water related issues on Thursday, 9 October at 7:00 P.M. Townhall, Main Meeting Room.

Because of the numerous water breaks the water department personnel are being taxed. Regular daily maintenance and duties are not being addressed in a timely manner. Hopefully, in the near future additional personnel will be hired.

• HIGHWAY DEPT:

Paving Program going along.

- Streets to be completed on Saturday 10/04/97: Harvard Road - Groton Harvard Road - East Street Third Street - Elm Street - Church Street - Forest Street. Part of Fletcher Pine Street to East Street.

Paving completed on Central Ave sidewalk.

(Started construction of a handicap parking area at the rear of Townhall.]

Backfilled main hole at DPW Yard left by gasoline tank removal. Status of diesel to be determined over the next two (2) weeks. This will be determined by soil analysis conducted by Tata & Howard.

- WASTE WATER DEPT:

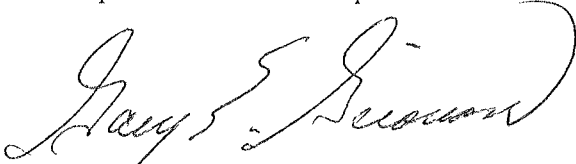
Contractor are installing sewer services in the Oakridge Project Area.

Miscellaneous service and collection main inspection.

Daily routine maintenance and testing at treatment plant.

- TRANSFER STATION:

Dan Scott is scheduled for surgery on October 27, 1997. He will be on the mend 4 - 6 weeks. Also vacation within the department will necessitate temporarily assigning personnel from other departments to maintain operation.



Gary E. Girouard
Superintendent
DPW

DEPARTMENT OF PUBLIC WORKS



BROOK STREET
AYER, MASSACHUSETTS 01432
Tel. (508) 772-8240

October 6, 1997

Board of Selectmen
Town Hall
Ayer, MA 01432

Re: Bid Recommendation - FY 98

Recommend approval of bidder listed below. Reason:

NAME: C. W. LORDEN FUEL CORP. (Low Bidder)

ADDRESS: P.O. Box 347
Pepperell, MA 01463

AMOUNT:	Heat Fuel	\$.025 per gallon
	#2 Fuel	\$.025 per gallon
	Super Unleaded Gas	\$.025 per gallon

Sincerely,

Gary E. Girouard
Superintendent
Ayer DPW

APPROVED/DISAPPROVED - BOARD OF SELECTMEN

Colleen Norstrom, Chairperson
Pauline Hamel
Paul Bresnahan

*Senior
D&K Ridge DR
Pinneridge
3 Abigail Lane*

DEPARTMENT OF PUBLIC WORKS



BROOK STREET
AYER, MASSACHUSETTS 01432
Tel. (508) 772-8240

September 19, 1997

Mr. Tony DiLuzio
K.V. Associates, Inc.
210 South Street
Boston, MA 02111

Re: Ayer Police Station
Drainage System Tie-in
Park Street, Ayer
MHD Permit #3-069-97

Dear Mr. DiLuzio:

Earlier today, Mr. William Murray of David E. Ross Associates, Inc., called this office in regard to the above listed matter. Mr. Murray described a conversation he had with you and the General Contractor for the Police Station construction regarding the site specification's requirement to have the drainage system "jetted" from the point of connection to its outlet.

As you may be aware, the jetting was performed last week by this Department, at the request of the Massachusetts Highway Department. Given the condition of the pipes involved and the fact that this was activity that was recently performed, it is in this office's opinion that additional jetting of this drainage system is unnecessary and should not be conducted.

Please do not hesitate to contact the undersigned regarding this matter if you should have any questions or concerns.

Sincerely,

Gary E. Girouard
Superintendent
Ayer Public Works

- ✓ cc: Mr. James Kreidler, Town Administrator
Police Facilities Building Committee
Mr. Michael Chouinard, MHD, District 4 Regional Office,
Permits Division