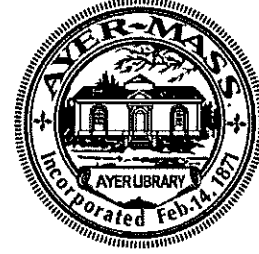


Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Broadcast and Recorded by APAC

Wednesday May 16, 2017
Open Session Meeting Minutes

Present: Christopher R. Hillman, Chair; Jannice L. Livingston, Vice – Chair; Gary J. Luca, Clerk
Robert A. Pontbriand, Town Administrator;
Carly M. Antonellis, Assistant to the Town Administrator

Call to Order: C. Hillman called the meeting to order at 6:02 PM.

Open Session Motion: A motion was made at 6:03 PM by C. Hillman and seconded by J. Livingston to enter into Executive Session pursuant to MGL c.30A, sec. 21(a) Exemption #3 (Litigation Strategy) 66 Westford Road; 128 Washington Street and 14 Williams Street; Exemption #3 (Collective Bargaining) Police Superiors Personnel Matter and Exemption #3 (Litigation Strategy) *Worthendale Realty v. Town of Ayer*. C. Hillman further stated that to discuss these in open session would be detrimental to the Town's negotiating strategy and to reconvene in Open Session at the conclusion of Executive Session. **By Roll Call Vote:** C. Hillman, aye; J. Livingston, aye. **Motion passed by Roll Call Vote 2-0.**

Reconvene in Open Session: The BOS reconvened in Open Session at 7:00 PM.

Pledge of Allegiance: BOS members and meeting attendees stood and recited the Pledge of Allegiance.

Review and Approve Agenda:

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the agenda. **Motion passed 3-0.**

Review of Warrants: G. Luca stated that he signed the following warrants on behalf of the BOS:

•	2017-05-08	17-22	Payroll	\$322,418.64
•	2017-05-16	17-21	Account Payable	\$1,353,618.42

Public Input: None

Mr. Dan Van Schalkwyk, Town Engineer: *Section 319 (Stormwater Best Practices) Grant Application* – D. Van Schalkwyk stated that the DPW and the Conservation Agent have been coordinating to submit a Section 319 Grant Application to assist funding Stormwater best management practices projects.

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the grant application with signature by the Chair. **Motion passed 3-0.**

Pleasant Street Reconstruction Project Change Order – D. Van Schalkwyk presented Change Order # 4 for changes at the intersection of Groton Street in the amount of \$6,504.74

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve Change Order #4 in the amount of \$6,504.74 with Ricciardi Brothers, Inc. with signature by the Chair. **Motion passed 3-0.**

MassDOT Agreement for the Small Bridge Grant – D. Van Schalkwyk presented the MassDOT contract in the amount of \$500,000 for the West Main Street Culvert Improvement project. The Town received the grant funding through the Small Bridge Program.

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the MassDOT contract in the amount of \$500,000 with signature by the Chair. **Motion passed 3-0.**

Town Administrator's Report: *Administrative Update* – R. Pontbriand thanked all those involved in making Town Meeting a success. He also stated that starting in September; BOS members will be given quarterly updates on major Town projects.

Appointments – R. Pontbriand is asking the BOS for their consideration of the appointment of Ms. Sandi Regan to a three (3) year unexpired term on the Cultural Council to expire on June 30, 2018 as recommended by Cultural Council Chair Sheila Schwabe.

Motion: A motion was made by G. Luca and seconded by J. Livingston to reappoint Ms. Sandi Regan to a three (3) year unexpired term on the Cultural Council to expire on June 30, 2018 as recommended by Cultural Council Chair Sheila Schwabe. **Motion passed 3-0.**

Reauthorization of UDAG Appraisal Funding for Ch. 61 Land (Map 4 Parcel 39)/ Cowfield Realty Trust II – R. Pontbriand is seeking approval for the reauthorization of previously authorized unspent UDAG funds for the appraisal of Map 4 Parcel 39 pursuant to MGL Ch. 61, sec. 8. \$800 dollars of unspent UDAG are available for an appraisal.

Motion: A motion was made by G. Luca and seconded by J. Livingston to reauthorize \$800 in unspent UDAG authorization for the appraisal of Map 4 Parcel 39 owned by Cowfield Realty Trust II for the purposes of Ch. 61 first right of refusal. **Motion passed 3-0.**

R. Pontbriand also reported that the Dr. Malone and DPW Superintendent held an informational forum on the elevated levels of lead in the water at Page Hilltop Elementary School due to aged pipes within the school. There is both a short term remedy and long term plan to address the situation with the assistance of Massachusetts Department of Environmental Protection.

New Business/Selectmen's Questions: G. Luca said that he recently saw people standing at the intersection of Park and Main Street soliciting for money. R. Pontbriand stated that the Town will look into adopting a policy to address the issue.

C. Hillman asked for an update on the Emmanuel Church on the Littleton line. R. Pontbriand stated that the Building Department and Fire Department will be scheduling a public safety inspection in the near future. C. Hillman would also like a report by the Tree Warden as to where he is planting trees in Town. C. Hillman also thanked the previous BOS Chair Gary Luca for his service as Chair.

Approval of Meeting Minutes:

Motion: A motion was made by G. Luca and seconded J. Livingston and seconded by C. Hillman to approve the meeting minutes of May 3, 2017. **Motion passed 3-0.**

Adjournment:

Motion: A motion was made by J. Livingston and seconded by G. Luca to adjourn at 7:35 PM. **Motion passed 3-0.**

Minutes Recorded and Submitted by *Carly M. Antonellis*

Date Minutes Approved by BOS: _____

Signature Indicating Approval: _____

June 6 2017
Gary Luca