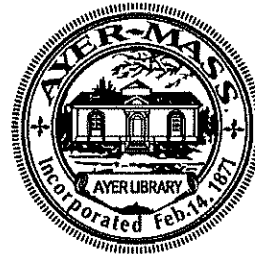


Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Broadcast and Recorded by APAC

Tuesday June 6, 2017
Open Session Meeting Minutes

Present: Christopher R. Hillman, Chair; Jannice L. Livingston, Vice – Chair; Gary J. Luca, Clerk

Robert A. Pontbriand, Town Administrator;
Carly M. Antonellis, Assistant to the Town Administrator

Call to Order: C. Hillman called the meeting to order at 7:02 PM.

Pledge of Allegiance: BOS members and meeting attendees stood and recited the Pledge of Allegiance.

Review and Approve Agenda: R. Pontbriand asked that the agenda be amended by adding a number #4 under his report for a One Day license to sell beer and wine for St. Mary's Parish Block Party on Saturday June 10, 2017 from 12:00 PM – 10:00 PM. He also noted that the ASRHS Destination Imagination Team would not be coming to the meeting tonight. J. Livingston asked to add a number #1 under "New Business" to discuss the results of the Town Meeting Survey.

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the agenda, as amended. **Motion passed 3-0.**

Review of Warrants: G. Luca stated that he signed the following warrants on behalf of the BOS:

- | | | | |
|--------------|--------|------------------|--------------|
| • 2017-05-23 | 17-23 | Payroll | \$328,911.56 |
| • 2017-05-23 | 17-22A | Accounts Payable | \$12,122.03 |
| • 2017-05-30 | 17-22 | Accounts Payable | \$391,812.30 |

Public Input: None

Announcements: M. Wetzel stated that the DPW and several of the Girl Scouts will be planting a rain garden at the DPW this Saturday at 10:00 AM. C. Hillman also thanked Mary Spinner for planting flowers in the Memorial Garden.

Public Hearing – Application for Amended License – Storage of Flammable and Combustible Liquids (MGL c.148 § 13) – Groton Ayer Realty Trust, 95 Fitchburg Road: C. Hillman opened the public hearing at 7:10 PM. Property owner Henry Woodle and his son were in attendance, as well as Fire Chief Bob Pedrazzi. Chief Pedrazzi explained that the property owner was seeking to amend their Chapter 148 license to store up to 44,000 gallons of methanol. The license, if approved, will then be sent to the State Fire Marshall's Office. The Chief stated that he fully supports the application.

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the amendment to the c.148, sec. 13 license by allowing the storage of up to 44,000 gallons of methanol. **Motion passed 3-0.**

Motion: A motion was made by G. Luca and seconded by J. Livingston to close the public hearing at 7:12 PM. **Motion passed 3-0.**

Mr. Mark Wetzel, DPW Superintendent: *Inflow Infiltration Professional Services Agreement* – M. Wetzel was in attendance and presented the Inflow Infiltration Professional Services Agreement. The agreement is between the Town and Arcadis for metering, video inspections of sewer lines and inspections of manholes. The funding for the agreement comes from the Inter-municipal Agreement with the Town of Groton for the Groton Four Corners Project.

Motion: A motion was made G. Luca and seconded by J. Livingston to approve the Professional Services Agreement between the Town of Ayer and Arcadis in the amount of \$300,000. **Motion passed 3-0.**

Mr. Alan Manoian, Dir. of Comm. and Ec. Development: Ms. Alicia Hersey was in attendance for Mr. Alan Manoian.

Former Historic Fire Station EDF Grant Application – Ms. Hersey stated that she is seeking consideration by the BOS to authorize the Office of Community and Economic Development to proceed with the submission of a Massachusetts Dept. of Housing & Community Development US-HUD CDBG EDF Grant Pre-Application and subsequent full CDBG EDF Grant Application in support of the proposed redevelopment of the Historic 1934 Ayer Central Fire Station.

Motion: A motion was made J. Livingston and seconded by G. Luca to authorize the Office of Community and Economic Development to proceed with the submission for EDF grant funding for the redevelopment of the former fire station. **Motion passed 3-0.**

FY'18 Economic Development Budget – UDAG Appropriation – Ms. Hersey presented the FY'18 budget for the Office of Economic Development and the annual recommended UDAG appropriation in the amount of \$44,465.

Motion: A motion was made J. Livingston and seconded by G. Luca to approve a UDAG appropriation in the amount of \$44,565 for FY' 18. **Motion passed 3-0.**

Town Administrator's Report: *Administrative Update* – R. Pontbriand stated that since the May 8, 2017 Town Meeting, the Administration's focus has been planning to implement the FY'18 budget. He further stated that he has asked MART to provide a detailed update on the Commuter Rail Access Project at the June 20, 2017 BOS Meeting. R. Pontbriand also reported that he and Dr. Malone have met with the Massachusetts Department of Energy Resources to discuss getting the Ayer Shirley Regional School District in the Green Communities program. He is also still in the process of obtaining an appraisal for the Solar II project for Chapter 61 purposes.

Appointments – R. Pontbriand is recommending that the following appointments be made by the BOS:

NAME	POSITION	TERM EXPIRATION DATE
John Largey	Assistant Building Inspector <i>Must Complete Training pursuant to the Massachusetts Board of Building Regulations and Standards</i>	June 30, 2018
Bev Schultz	Open Space and Recreation Committee	Committee to dissolve after completion of report
Appointment of Groton Police Personnel as Special Officers – Term to Expire June 30, 2018		
Chief Donald Palma	Dep. Chief James Cullen	Sgt. Derrick Gemos
Sgt. Edward Sheridan	Sgt. Paul Connell	Sgt. Jason Goodwin
Det. Cory Waite	Det. Michael Lynn	Det. Rachael Mead
Ptl. Nicholas Beltz	Ptl. Robert Breault	Ptl. Peter Breslin
Ptl. Gordon Candow	Ptl. Omar Connor	Ptl. Timothy Cooper
Ptl. Kevin Henehan	Ptl. Dale Rose	Ptl. Gregory Steward
Ptl. Patrick Timmins	R.O. Edward Busnoe	R.O. Richard Rene
R.O. Stephen McAndrew	R.O. Caitlyn Murphy	R.O. Victor Sawyer
R.O. Jonathan Shattuck	R.O. Kathleen Newell	R.O. Michael Ratte

Motion: A motion was made by G. Luca and seconded by J. Livingston to appoint Mr. John Largey as the Assistant Building Inspector, term to expire June 30, 2018. **Motion passed 3-0.**

Motion: A motion was made by G. Luca and seconded by J. Livingston to appoint Ms. Beverly Schultz to the Open Space and Recreation Committee. **Motion passed 3-0.**

Motion: A motion was made by G. Luca and seconded by J. Livingston to appoint the aforementioned officers of the Town of Groton to be Special Police Officers for the Town of Ayer, term to expire June 30, 2018. **Motion passed 3-0.**

Reappointments - The following members have indicated their interest in being reappointed to the corresponding Board/Committee below. The terms will begin July 1, 2017 and expire as noted below.

NAME	BOARD/COMMITTEE	TERM EXPIRATION DATE
Charles J. Comeau	Cable TV Advisory Committee	June 30, 2020
James B. Pinard Jr.	Capital Planning Committee	June 30, 2020
Richard W. Skoczylas	Capital Planning Committee	June 30, 2020
Bonnie Tillotson	Conservation Commission	June 30, 2020
Tom Sylvester	Commission on Disabilities	June 30, 2020
Martha Sylvester	Commission on Disabilities	June 30, 2020
Laurie Nehring	Cultural Council	June 30, 2020
Carolyn McCreary	Energy Committee	June 30, 2018
George Bacon	Historical Commission	June 30, 2020
Laurie Sabol	Recycling Committee	June 30, 2018
Barbara Wilson	Registrar of Voters	June 30, 2020
Susan Copeland	Registrar of Voters	June 30, 2020
Niel Middleton	Water & Sewer Rate Review Committee	June 30, 2018
Richard Skoczylas	Water & Sewer Rate Review Committee	June 30, 2018
Mary Spinner	Water & Sewer Rate Review Committee	June 30, 2018
Sam Goodwin	Zoning Board of Appeals	June 30, 2020
Jess Gugino	Zoning Board of Appeals	June 30, 2020
BOS BOARD APPOINTMENTS		
Currently Held by G. Luca	Cable TV Advisory Committee	June 30, 2018
Currently Held by C. Hillman	Capital Planning Committee	June 30, 2018
Currently Held by J. Livingston	Water & Sewer Rate Review Committee	June 30, 2018

Motion: A motion was made by G. Luca and seconded by J. Livingston to make the reappointments as referenced in the list above. **Motion passed 3-0.**

BOS Summer Meeting Schedule - R. Pontbriand presented the proposed 2017 summer schedule. He is proposing that the BOS meet on June 20, 2017, July 18, 2017 and August 8, 2017 and resume to normal schedule (first and third Tuesdays) on September 5, 2017. If there are matters that arise that need attention outside of this schedule the BOS will convene a meeting, pursuant to the Open Meeting Law.

St. Mary's Parish One Day Beer and Wine License Request – R. Pontbriand stated that St. Mary's Parish, 31 Shirley Street has

requested a one day beer and wine license for 12:00 PM – 10:00 PM on Saturday June 10, 2017 for the Annual Block Party.

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the one day beer and wine license from 12:00 PM – 10:00 PM on Saturday June 10, 2017 for the Annual Block Party. **Motion passed 3-0.**

New Business/Selectmen's Questions: J. Livingston stated that the results from the Town Meeting Survey had been announced. The survey ran between May 4 and June 4, 2017; there were 77 respondents (43 voted to keep Town Meeting on Monday nights and 34 voted to move Town Meeting to Saturday morning). The BOS will further review and discuss a proposed plan for the fall 2017 Town Meeting.

G. Luca asked for an update on recreational marijuana zoning. R. Pontbriand stated that this matter remains a priority for action at the 2017 Fall Meeting and a status update will be given at the July BOS meeting.

Approval of Meeting Minutes:

Motion: A motion was made by G. Luca and seconded by J. Livingston to approve the meeting minutes of May 16, 2017. **Motion passed 3-0.**

Open Session Motion: A motion was made at 8:07 PM by C. Hillman and seconded by J. Livingston to enter into Executive Session pursuant to MGL c.30A, sec. 21(a) Exemption #2 (Non-Union Contract Negotiations) Town Engineer and Benefits & Payroll Manager; Exemption #6 (Consideration of the Purchaser of Real Estate) 3-5 Park Street and to adjourn from the conclusion of Executive Session. C. Hillman further stated that to discuss these in open session would be detrimental to the Town's negotiating strategy. **By Roll Call Vote:** C. Hillman, aye; J. Livingston, aye; G. Luca, aye. **Motion passed by Roll Call Vote 3-0.**

Minutes Recorded and Submitted by Carly M. Antonellis

Date Minutes Approved by BOS: 6.20.17

Signature Indicating Approval: 