

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Broadcast and Recorded by APAC

Tuesday July 18, 2017
Open Session Meeting Minutes

Attendance: Christopher R. Hillman, Chair; Jannice L. Livingston, Vice Chair; Gary J. Luca, Clerk
Also in Attendance: Robert A. Pontbriand, Town Administrator

Call to Order: The meeting was called to order at 7pm by C. Hillman.

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the meeting agenda. Motion passed 3-0.

There was no public input.

Class I License

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the Class I License with the following conditions: no hoarding on premises; no exterior storage of debris; and proof of surety bond and application payment fee. Motion Passed 3-0.

Office of Community and Economic Development

Mr. Alan Manoian, Director of Community and Economic Development appeared before the Board regarding the following items:

Release Certificate not to Encumber for 19 Williams Street

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the release certificate not to encumber for 19 Williams Street as presented/recommended by Mr. Manoian. Motion Passed 3-0.

CDBG Loan Amendment for 3 Union Street

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the CDBG loan amendment for 3 Union Street as presented/recommended by Mr. Manoian. Motion Passed 3-0.

The Board had a brief discussion with Mr. Manoian about the MBTA fence project across from Town Hall as well as concerns about the conditions at the MBTA Commuter Rail Station and at Willow Road. The Town Administrator advised that the Administration will be meeting with the MBTA regarding these matters and will advise/update the Board accordingly.

Mr. Mark Wetzel, DPW Superintendent appeared before the Board regarding the following items:

Ayer DPW Newsletter and Water Quality Report was presented to the Board and briefly discussed by the Superintendent.

Purchase Order for Valve Maintenance Trailer in the amount of \$64,468.58

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the purchase order for the valve maintenance trailer in the amount of \$64,468.58 for signature by the Chair. Motion passed 3-0.

Construction Contract for Spectacle Pond Well 2 Replacement in the amount of \$248,800

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the construction contract for Spectacle Pond Well 2 Replacement in the amount of \$248,800. Motion passed 3-0.

Contract with Wall Trucking for DPW Sludge Hauling in the amount of \$250,000

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the contract in the amount of \$250,000 with Wall Trucking for DPW sludge hauling. Motion passed 3-0.

Engineering Agreement for West Main Street Bridge

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the engineering agreement for the West Main Street Bridge as presented by the DPW Superintendent. Motion passed 3-0.

Engineering Agreement for Wastewater Treatment Plant Improvements, Phase I

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the engineering agreement for the Wastewater Treatment Plant Improvement, Phase I. Motion passed 3-0.

Town Administrator's Report

R. Pontbriand provided the Board with a brief administrative update.

Approval of Town Planner Job Description

R. Pontbriand presented the Town Planner Job Description for approval by the Board and recommended that the position be classified by the Board as a Grade 13 as result of the Town's non-union classification system.

MOTION: A motion was made by G. Luca and seconded by J. Livingston to approve the job description for Town Planner and classify the position as a Grade 13. Motion passed 3-0.

New Business/Selectmen's Questions

C. Hillman stated that the Board should discuss and prepare for the Fall Town Meeting to have the Town government reorganized for an appointed Treasurer/Tax Collector; Appointed Town Clerk; and Town Manager form of government.

G. Luca concurred with C. Hillman as did J. Livingston.

R. Pontbriand suggested that the Board further discuss at the August 8, 2017 meeting.

C. Hillman discussed the odor issues from the Nasoya Plant and how the odors have now started up again and needs to be enforced.

C. Hillman asked the DPW Superintendent for an update on the Town owning the Streetlights. Superintendent Wetzel advised that the consultant is preparing the specifications for procurement and that installation could commence as early as the end of August 2017.

C. Hillman asked for an update on the Truck Exclusion of Columbia Street. Superintendent Wetzel advised that the DPW was completing the required Study and would be ready to further discuss with the Board at the August 8, 2017 meeting.

Approval of the June 20, 2017 Meeting Minutes

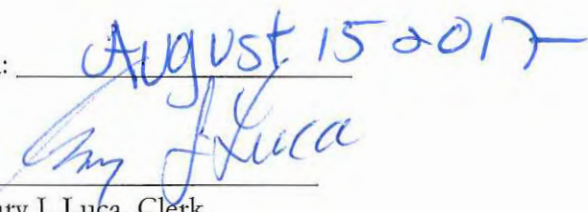
MOTION: A motion was made by J. Livingston and seconded by G. Luca to approve the Board's meeting minutes for the June 20, 2017 Board Meeting.

MOTION: A motion was made by G. Luca and seconded by J. Livingston to adjourn the meeting. Motion passed 3-0.

The Board of Selectmen adjourned at 9:15pm.

Minutes recorded and submitted by Robert A. Pontbriand, Town Administrator

Minutes approved by the BOS on: _____



Gary J. Luca, Clerk