

Town of Ayer
Cable Advisory Committee

RECEIVED
FEB 06 2023

TOWN OF AYER
TOWN CLERK



Meeting Minutes for January 12, 2023

Attendance: Jannice Livingston, Vice Chair; Janet Providakes; Julie Murray; Chief Brian Gill

Also in Attendance: Attorney William Hewig, Town Counsel; Robert Pontbriand, Town Manager

Call to Order:

The meeting was called to order at 8:30am by J. Livingston.

J. Livingston read the following remote participation statement:

*Due to the ongoing COVID-19 Pandemic, in accordance with Chapter 22 of the Acts of 2022, suspending certain provisions of the Open Meeting Law (OML), public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting will be live on Zoom. The public may participate remotely by joining Zoom (**Meeting ID# 813 1850 5727**) or by calling (**646-931-3860**). For additional information about remote participation, please contact Carly Antonellis, Assistant Town Manager at atm@ayer.ma.us or 978-772-8220 ext. 100 prior to the meeting.*

Review and Approval of the January 3, 2023 Meeting Minutes:

R. Pontbriand requested that the approval of the meeting minutes for January 3, 2023 and December 13, 2022 be deferred to the next meeting at which time there will be three sets of meeting minutes to be approved.

The Committee concurred.

Discussion on the Preparation, Format, and Plan for the January 18, 2023 Public Hearing at 6pm in the Ayer Shirley Regional High School Auditorium:

R. Pontbriand advised that Attorney Hewig has provided a DRAFT/proposed script for the Public Hearing which he has emailed to everyone.

The Committee discussed the logistics for the January 18, 2023 Public Hearing to include a formal sign-in sheet; the development of an FAQ Sheet by J. Providakes regarding APAC and the Committee's proposal; J. Livingston will serve as facilitator for the Public Hearing; J. Murray volunteered to read the Public Notice; Comcast will provide a stenographer; J.

Providakes will present the PowerPoint Presentation; J. Providakes also volunteered to take care of the pizza and refreshments for after the Public Hearing; APAC will film and record the Public Hearing.

Chief Gill asked what if Verizon is in attendance.

Attorney Hewig stated that we can introduce them and state that if any attendees have questions to see them.

J. Providakes stated that the presentation needs a slide showing the cost impact of our proposal.

R. Pontbriand stated that he would provide that slide to Janet for the presentation.

Attorney Hewig stated that the Committee should have hard copies of the PowerPoint presentation and that this is largely a "sales pitch" on what the Committee is asking for to the Public, Comcast, and Select Board. The Committee should also announce that individuals can submit written letters to the Town Clerk up to seven days after the Hearing.

Scheduling of Next Meeting:

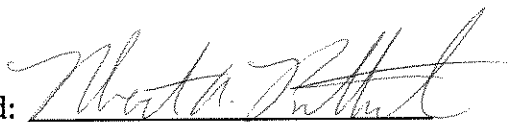
The Committee schedule its next meeting for Tuesday, January 24, 2023 at 8:30am on Zoom. The Committee plans to meet from 8:30am to 9am and then meet with Comcast at 9am to start the negotiations.

Motion: A motion was made by J. Providakes and seconded by Chief Gill to adjourn the meeting at 9:07am. **Motion Passed 4-0** by roll call vote as follows: J. Livingston, Y; J. Providakes, Y; J. Murray, Y; Chief Gill, Y.

The meeting adjourned at 9:07am.

Meeting minutes recorded and submitted by R. Pontbriand, Town Manager

Meeting minutes reviewed and approved by the Cable Advisory Committee on January 24, 2023.

Signed: 
Robert A. Pontbriand
Town Manager