

**Town of Ayer**

**CEMETERY COMMISSION**

**Meeting Minutes from Feb 6, 2023**

**Attendance:** Members Betsy Diskin and Susan Tordella-Williams; Chairman Sam Goodwin

**Also in Attendance:** Dan Van Schalkwyk, DPW Director, and David Dean, Cemetery Superintendent

**Call to Order:** Sam Goodwin called the meeting called to order at 4:32pm in the First Floor Meeting Room of the Ayer Town Hall.

**Acceptance of agenda and minutes**

**Motion:** B. Diskin moved and S. Tordella seconded a motion to accept the agenda. **Motion passed 3-0.**

**Motion:** S. Goodwin moved and S. Goodwin seconded a motion to accept the January 10, 2023 meeting minutes.

**Motion passed 3-0.**

**Fees**

The Commission reviewed a comparison of fees provided by B. Diskin and after a discussion and review of the cemetery budget, voted to raise the fees. D. Van Schalkwyk will present the proposed revised fees to the Select Board on Feb. 21. B. Diskin and S. Tordella agreed to attend that meeting.

**Motion:** S. Tordella moved and B. Diskin seconded a motion to accept the new fee structure. **Motion passed 3-0** of the following fee structure:

- \$1,000 per grave lot
- \$500 for perpetual care
- \$1,200 for grave opening of a casket burial
- \$500 for grave opening for cremation burial
- \$500 fee for defrosting the ground in a winter burial

**Review, comparison and revision of Woodlawn Cemetery regulations**

D. Van Schalkwyk shared results of his research of the by-laws of other cemeteries in the region beside the existing Woodlawn regulations to continue the commission's task to update the cemetery's by-laws. D. Van Schalkwyk took notes and the consensus was to continue the process next month. B. Diskin agreed to prepare an application for monuments, with an application fee of \$100.

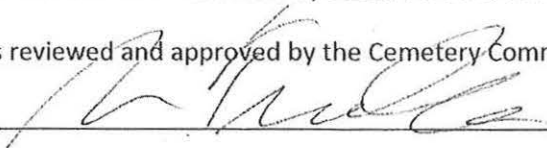
**Scheduling of Next Meeting**

The Commission scheduled the next meeting for Monday, March 6, 2023 at 4:30pm in-person in the First Floor Meeting Room of the Ayer Town Hall and remote participation.

**Motion:** S. Goodwin motioned and B. Diskin seconded it to adjourn the meeting at 6:35 p.m. **Motion passed 3-0.**

Minutes recorded and submitted by Susan Tordella-Williams, Clerk.

Minutes reviewed and approved by the Cemetery Commission on 03/06/23.

Signed:   
Susan Tordella-Williams