

Town of Ayer Council of Aging Board Meeting (Revised on Tuesday, July 11, 2023)
Tuesday March 21, 2023. 2:00 P.M. COA Center, 18 R Pond Street, Ayer MA 01432

In Attendance:

COA Director Katie Petrossi
COA Board Chairperson Dennis Curran
COA Board Member Janine Nichipor
COA Board Member Marge Withee, Secretary
Members of the public



Agenda for the meeting

1. Call to order
2. Public input
3. Approve minutes
4. Director's monthly Senior Center report
5. Site Selection Committee update
6. Next steps in new senior center/ community center process
7. Discuss communication strategy
8. Hiring Search: outreach coordinator and social worker positions
9. Policies and procedures update
10. Board vacancies
11. Old business
12. New business
13. Adjourn

1. Call to order

Meeting called to order by Dennis Curran at 2:08

2. Public input

7 members from the public attended, and had many favorable comments and questions regarding the new combined building. All were enthusiastic about the youth and seniors being in the same area, and many asked if a pool would be considered.

3. Approve minutes

Minutes were approved for December 13, 2022, as revised, January 10, revised, and February 24, 2023.

4. Director's monthly Senior Center report

Overview of the activity of the center for last month. A wonderful reminder of how productive the center is to the town, and for the seniors. Activity is growing in the center.

5. Site Selection Committee update presentation was held, and town and seniors were present. It went very well during a lunch.

6. Next steps in new senior center/community center process

Briefly discussed the Selectmen meeting March 27th, and it will be available zoom from the senior center for all who are interested. Katie will be presenting on zoom.

Marge volunteered to help with the zoom portion for the television.

7. Discuss communication strategy: postponed discussion.

8. Hiring Search: outreach coordinator and social worker positions

Katie is reaching out again to someone who has been interviewed. No news yet.

Positions are not reposted yet with new hourly rates.

9. Policies and procedures update

Kevin and Ashley are working on updating the policy and procedures for the center.

10. Board vacancies

a) Carole Tillis gave her resignation letter to Robert Pontebriand.

b) Did Sister Paula McCrea do so?

11. Old Business

Action Unlimited Flyer: Janine asked if Selectmen meeting time was correctly posted?

It was advertised at 7 P.M. in this Flyer.

12. New business

a) COA Board set May 9th as the date for Board training in Lexington. It is from 1:30-3:30; unless anyone wants to travel on their own, we will go together.

b) Janine Nichipor, Secretary, announced she is stepping down from being the COA Board secretary. As the start of this meeting. Marge Withee will assume the job of Secretary.

c) Should the COA Board have their own logo? This was raised by Janine Nichipor, a board member.

13. Adjourn: 3:35

Documents used: Directors Report. Action Unlimited Flyer mentioned.

Don A. Curran
Chair
July 12, 2023