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TOWN OF AYER
TOWN CLERK

2:30pm *lf*

Town of Ayer
Community Preservation Committee
Town Hall * One Main Street * Ayer, MA 01432
Minutes for 5/1/2019

Location: Town Hall, 1st Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Barry Schwarzel (BES) [Historical Commission], Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk, Julie Murray (JM) [Planning Board]

Not present: Beth Suedmeyer (BAS) [At Large], Colleen Krieser (CK)[At Large]

APAC taped: NO

7:06 PM – Open Meeting

- **Approval of Meeting Minutes**
 - JM moved to accept the minutes for 4/3/2019; BES 2nd.
 - Motion approved unanimously.
- **Correspondence and Bills**
 - Sandy Pond School Restoration and Preservation Project Phase I (\$108,000 funding, Spring Town Meeting [STM] 2018)
 - Spencer, Sullivan & Vogt: \$827.78, for work on, and mileage associated with, the contractor bidding process.
 - BES moved to approve payment of \$827.78; JM 2nd.
 - Motion approved unanimously.

OLD BUSINESS

- **Sandy Pond School Restoration and Preservation Project Phase I**
 - Irv Rockwood, Vice President of Sandy Pond School Association (SPSA), gave an update.
 - Mr. Rockwood distributed 3 handouts related to the SPSA Phase I budget and contract bids.
 - SPSA is in the process of completing the bidding process for Phase I.
 - Interest was expressed by 5 contractors and 2 bids were actually received by 4/18, one from O'Doherty for \$43,000, and a second one from Minuteman for \$46,413.
 - SPSA, on the recommendation of Spencer, Sullivan & Vogt (SSV), has chosen O'Doherty, which has worked extensively with SSV in the past.
 - Mr. Rockwood said they anticipated work to start within weeks to do the Phase I work (exterior foundation work, masonry repair, interior ceiling replacement, joists).
 - Weather permitting, the upcoming Sunday would be used to move some 167 artifacts, books, and furniture from the schoolhouse.
 - It is hoped that this Phase I work will be complete by the end of August.
 - SPSA is planning an event in September to celebrate the 150th anniversary.
 - They are working with Friends of the Library as well as the Cultural Council to plan this event, possibly scheduled for September 14.
 - Given that SSV had estimated much higher costs for Phase IA, Mr. Rockwood noted the considerable gap between their estimate and the bids that came in.



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- He wondered if the resulting extra funds could be used for additional Phase I work planned for later, in particular electrical work.
- JP will talk to Town Manager Pontbriand as to whether the wording of STM 2018 Warrant Article 28 allows for the extension and expansion of the scope of work detailed in the CPC Grant Agreement with SPSA.
- **Spring Town Meeting 2019 (May 13)**
 - STM Warrant Articles for CPC are Articles 31-34.
- **CPC Success Stories**
 - JP circulated the most current draft of success stories.
 - CPC members have until May 24 to get comments/edits to JP.
 - RP needs to submit 2 success stories, one for Pirone Park's CPC funded irrigation system and another for, more recently, the Perimeter Path project.
 - JP hopes to have a final draft at CPC's next meeting for final approval.
- **Committee Updates**
 - Historical Commission (BES)
 - Due to member time constraints, Ayer Historical Commission will not be participating in the Freedom's Way Hidden Treasures program this year.
 - Housing Authority (JP)
 - JP will still be a member but no longer Chair of the Housing Authority following its May annual meeting.
 - JP also participates in the Affordable Housing meetings.
 - Currently the group is trying to develop a homeless shelter in Ayer, perhaps partnering with 'Our Father's House' in Fitchburg.
 - Parks & Recreation (RD)
 - No report, has not met recently.
 - Conservation Commission (JG)
 - Working on bylaw update and plans for the Conservation Fund.
 - Planning Board (JM)
 - Planning Board completed a site plan review for the DPW's proposed new garage.
 - They are also working on the draft Marijuana Zoning bylaw as well as a proposed Form-Based Code for Ayer's downtown district.
- **8:15 PM – Adjourn Meeting**
 - CPC's Next Meeting: June 5, 7 p.m.
 - BES moved to adjourn; RD 2nd.
 - Motion approved unanimously.

Minutes Recorded and Submitted by Jessica G. Gugino, Clerk

CPC Approved: 6-5-2019; Signature Indicating Approval: