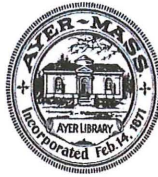


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MAY 22 2020

TOWN OF AYER  
TOWN CLERK

*Scapland*



**Town of Ayer**  
**Community Preservation Committee**  
Town Hall \* One Main Street \* Ayer, MA 01432  
Minutes for 1/8/2020

Location: Ayer Police Station, Community Room

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Jess Gugino (JG) [Conservation Commission]- Clerk, Julie Murray (JM) [Planning Board], Colleen Krieser (CK)[At Large]

Not present: Beth Suedmeyer (BAS) [At Large], Barry Schwarzel (BES) [Historical Commission], Jason Mayo (JM) [Parks & Recreation]

APAC taped: NO

**7:10 PM – Open Meeting**

- **Approval of Meeting Minutes**

- CK moved to accept the minutes for 12/4/2019 as written; JM 2<sup>nd</sup>.
  - Motion approved unanimously.

- **Bills / Correspondence**

- The Department of Public Works (DPW) is holding two workshops in January to address 'Municipal Vulnerability Preparedness' – from 4-8 p.m. on Thursday, January 9 and Thursday, January 16, at the DPW on 25 Brook Street.
- CPC received a notice from the Freedom's Way / Hidden Treasures inviting partnership and participation in their annual program.
  - Public programs for National Heritage Areas are run in May.
  - BES was not present to comment but the Historical Commission has participated with this program in the past.

**OLD BUSINESS**

- **CPC Signs**

- JP presented two sign designs for consideration.
  - Permanent placard
    - Text: CPA  
Community Preservation Act  
This project is funding in part  
by the citizens of Ayer through the  
Community Preservation Act
    - This would be an aluminum panel.
    - An 18" x 24" panel would cost \$119 each.
    - A sign this large would be appropriate for CPC projects such as the Community Garden or the Pirone Park Perimeter Path.
    - Smaller versions, minimum 5-1/2" x 8-1/2" for readability, would be more appropriate for CPC projects such as the Pleasant Street School or Fletcher Building.



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- Temporary yard sign while projects are in process
  - Text: CPA FUNDS AT WORK  
This project is funded in part by  
THE CITIZENS OF AYER  
through the  
COMMUNITY PRESERVATION ACT  
*Preserving and Protecting the Quality of Life for Our  
Community*
  - 24" x 36" plastic/cardboard yard signs would cost \$35 each.
  - Current CPC projects that could use these signs are the Sandy Pond School Restoration and Preservation project as well as housing and restoration work on the Historic Ayer Central Fire Station on Washington Street.
- All present thought these signs looked fantastic and thanked JP for her work on this.
- JP asked for a motion to order 2 of the temporary signs, and 2 each of large-size and small-size versions of the permanent placard, the total expected to cost under \$700.
  - Payment will come from CPC's administrative budget.
  - JM so moved; CK 2<sup>nd</sup>.
  - Motion approved unanimously.
- **CPA Surcharge Increase**
  - Further discussion postponed until CPC's February meeting.
- **Historical Commission Inventory Update Project**
  - With BES not present, there was no update.
  - The Preliminary Application was accepted at CPC's 12/4 meeting.
    - Per discussion at that time, CPC expects to receive the formal application at its February meeting.
    - If approved, a Public Hearing would then be scheduled in March, in advance of Spring Town Meeting in May.
- **Committee Updates**
  - Historical Commission (BES)
    - No report.
  - Housing Authority & Affordable Housing Committee (JP)
    - The Housing Authority has hired a new person for maintenance, following the retirement of Scott Mackenzie after 15 years.
    - The Affordable Housing Committee is following the development of plans, through Community & Economic Development, for the construction of apartment housing for low income residents, seniors, and veterans, on Fitchburg Road.



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- This project will have to be reviewed by both the Planning Board and Conservation Commission.
- Figuring out the location of a new Senior Center is still being worked on.
  - CPC money could be used to help purchase property but could not be used to construct a building.
    - CPC money can only fund construction work on buildings for housing purposes.
- Alan Manoian, of Community & Economic Development, is also working on plans to try to keep the Taft Building, off East Main Street, as is, while adding some additional apartments.
  - This has to be done in accordance with requirements of Ayer's new Zoning Bylaw and amendments made at Fall Town Meeting 2019 regarding accessory apartments.
- Whether or not the surcharge increase passes at Spring Town Meeting in May, JP also still wants to push for the creation of a "Housing Trust" that would assist with 1) subsidized rental assistance and 2) inclusionary housing.
- Parks & Recreation (RD)
  - No report.
- Conservation Commission (JG)
  - The Commission is on the verge of filling its vacancy.
    - With a number of people having expressed interest, ConCom is also planning on reinstituting Associate Members.
- Planning Board (JM)
  - Nothing to report.
- Open Space & Recreation Plan Update Committee (BAS)
  - No report.
- **8:10 PM – Adjourn Meeting**
  - CPC's Next Meeting: February 5, 7 p.m.
  - JM moved to adjourn; CK 2<sup>nd</sup>.
    - Motion approved unanimously.

**Minutes Recorded and Submitted by Jessica G. Gugino, Clerk**

**Date Minutes Approved by Community Preservation Committee:** approved 2/5 ; signed 3/4

**Signature Indicating Approval:** 