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TOWN OF AYER  
TOWN CLERK

*Manoian*  
11:15pm

**Town of Ayer**  
**Community Preservation Committee**  
Town Hall \* One Main Street \* Ayer, MA 01432  
Minutes for 10/3/2018

Location: Town Hall, 1<sup>st</sup> Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk, Julie Murray (JM) [Planning Board]

Not present: Barry Schwarzel (BES) [Historical Commission], Beth Suedmeyer (BAS) [At Large], Colleen Krieser (CK)[At Large]  
APAC taped: NO

**7:10 PM – Open Meeting**

- **Approval of Meeting Minutes**
  - RD moved to approve the minutes for 9/5/2018 as written; JM 2<sup>nd</sup>.
    - Motion approved unanimously.

**OLD BUSINESS**

- **Historic Ayer Central Fire Station Roof and Cupola Project (\$30,000, FTM 2017)**
  - JP reports that work to repair and restore the building has finally begun under the new ownership of Calvin Moore.
    - Mr. Moore is applying for a Community Development Block Grant (CDBG) to support the project, and is also considering applying for additional CPC funds to support new aspects of the building's historical restoration.
    - JP thanked Alan Manoian, Director of Community & Economic Development, for his mention of CPC's funding support for the project in a recent Town video.
  - It was also noted that the fire station is listed on the Massachusetts Historical Commission's 'Massachusetts Cultural Resource Information System' (MACRIS) website database.
    - [www@mhc-macris.net](http://www@mhc-macris.net)

**NEW BUSINESS**

- **Ayer Community Garden**
  - JG met earlier in the week with Sheila Carman to review CPC's application process.
    - Ms. Carman previously appeared at CPC's 9/5/2018 meeting.
    - Discussion this late in the year meant the project could not be considered for funding at Fall Town Meeting in October, given the requirements of the CPC process for holding a Public Hearing in advance once a completed application has been submitted.
  - CPC members agreed with JG's suggestion to Ms. Carman that the application for funding cover a 3-year period during which it is hoped the Garden can be established with a solid footing.



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- JP will contact Town Manager Pontbriand to see if it is feasible to consider holding a special town meeting to vote on funding of the project prior to waiting until Spring Town Meeting next May.
  - If the project is to be launched this coming year, preparation of the site will need to take place in the months prior to May in order to be ready for the beginning of planting season in May itself.
  - JG said the time constraints of seasonality as well as the importance of the Town supporting the momentum of this project were points to consider.
- All were impressed by the level of detail, planning, and breadth of contacts undertaken already by this volunteer group.
- **Committee Updates**
  - Parks & Recreation (RD)
    - RD reports that a new request for bids has been put out for the Pirone Park Perimeter Path.
    - The Parks Department now has a new design for their future storage facility.
    - They are also looking into developing more family-friendly events.
  - Conservation Commission (JG)
    - JG said "we've been busy."
    - The Commission also recently appointed a new member, Mark Phillips, to fill its vacancy.
  - Planning Board
    - JM reports that Jim Fay recently resigned as Member and Chair.
      - The Board is therefore looking for a new member as well as a permanent Chair.
      - Geoff Tillotson is currently serving as Acting Chair.
    - The Board recently completed its Site Plan Review for the proposed new gas station/convenience store off the rotary, at 28 Harvard Road (Global Partners).
- **8:05 PM – Adjourn Meeting**
  - CPC's Next Meeting: November 7, 7 p.m.
  - JM moved to adjourn; RD 2<sup>nd</sup>.
    - Motion approved unanimously.

**Minutes Recorded and Submitted by Jessica G. Gugino, Clerk**

**Date Minutes Approved by Community Preservation Committee:** \_\_\_\_\_

11/7/2018

**Signature Indicating Approval:** \_\_\_\_\_

*Jim T. Fay*