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TOWN OF AYER
TOWN CLERK

8:46 AM *lf*



Town of Ayer
Community Preservation Committee
Town Hall * One Main Street * Ayer, MA 01432
Minutes for 12/5/2018

Location: Town Hall, 1st Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Barry Schwarzel (BES) [Historical Commission], Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk, Julie Murray (JM) [Planning Board], Colleen Krieser (CK)[At Large]

Not present: Beth Suedmeyer (BAS) [At Large]

APAC taped: NO

7:03 PM – Open Meeting

- **Approval of Meeting Minutes**
 - CK moved to accept the minutes for 11/7/2018 as written; RD 2nd.
 - Motion approved unanimously.

OLD BUSINESS

- **Ayer Community Garden (ACG)**
 - Sheila Carman, of ACG Inc., was present to provide an update.
 - Ms. Carman recently met with Zachary Flagg, of H. M. Flagg Tree Services, at the Barnum Road site to evaluate the clearing that will be necessary to prepare for the garden.
 - Mr. Flagg is donating the labor for clearing and estimates this will be a \$5000 job for which they will want signage crediting them with the gift.
 - DPW Superintendent Mark Wetzel has indicated that the DPW will be able to take care of the few larger trees that Flagg won't be able to grind and chip to the ground.
 - DPW will also do the grading.
 - The cost of the fence has gone up for 2019.
 - JG will adjust the budget sheet for the funding request sheet to request a total of \$41,000 from CPC.
 - JP will put the out Legal Notice for the Public Hearing scheduled for January 9, 2019.

NEW BUSINESS

- **Community Preservation Coalition**
 - The Executive Director of the Coalition, Stuart Saginor, will be holding an informational Special Meeting with CPC at 7:30 p.m. on Tuesday, January 8, 2019.
- **Correspondence / Bills**
 - Pirone Park Perimeter Path
 - **Lowell Sun:** \$315.52, legal notice for Request for Bids for the park project.
 - BES moved to approve payment of \$315.52; JM 2nd.
 - Motion approved unanimously.



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- Pleasant Street School Pocket Park
 - **Builtwell Fence Company:** \$6530.00, for disposal of damaged chain link fence and installation of new fence, Jackson Road side.
 - This completes the project and no further invoices are expected.
 - CK moved to approve payment of \$6530.00; RD 2nd.
 - Motion approved unanimously.
- Pleasant Street School Emergency Generator
 - **Nangle Engineering:** \$1394.75, for construction administration.
 - JM moved to approve payment of \$1394.75; RD 2nd.
 - Motion approved unanimously.
- **Committee Updates**
 - Historical Commission (BES)
 - Did not meet last month.
 - Housing Authority (JP)
 - Will be writing a letter of support for the Community Garden project.
 - Parks & Recreation (RD)
 - Reviewing Eagle Scout projects.
 - Conservation Commission (JG)
 - Have been looking into a potential parcel for boating access to Flannagan Pond.
 - Planning Board (JM)
 - The Board of Selectmen and the Planning Board jointly appointed a new member on 12/4 to fill out the Board until the next election.
 - Open Space & Recreation Plan Update Committee (BAS)
 - No report.
- **7:45 PM – Adjourn Meeting**
 - CPC's Next Meeting: January 9, 2019, 7 p.m.
 - CPC Special Meeting with Stuart Saginor, Executive Director of Community Preservation Coalition, January 8, 2019, 7:30 p.m.
 - CK moved to adjourn; JM 2nd.
 - Motion approved unanimously.

Minutes Recorded and Submitted by Jessica G. Gugino, Clerk

Date Minutes Approved by Community Preservation Committee: 1/9/2019

Signature Indicating Approval: Jessica G. Gugino