

Town of Ayer
Community Preservation Committee

Town Hall * One Main Street * Ayer, MA 01432

Minutes for 4/6/2016 - Approved 6/1/2016

Location: Town Hall, 1st Floor

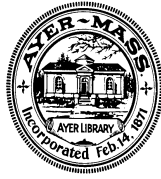
Members present: Janet Providakes (JP) [Housing Authority]- Chair, Beth Suedmeyer (BAS) [At Large], Barry Schwarzel (BES) [Historical Commission], Richard Durand (RD) [Parks & Recreation], [Planning Board], Jess Gugino (JG) [Conservation Commission]- Clerk

Not present: Vacancy [Planning Board], Vacancy [At Large]

APAC taped: NO

6:15 PM – Open Meeting

- **Approval of Meeting Minutes**
 - BAS moved to accept the minutes for 3/2/2016 as amended; BES 2nd.
 - Motion approved unanimously.
- **Correspondence/Bills**
 - Lowell Publishing Company (Nashoba Publishing): \$168.26, legal notice in Nashoba Valley Voice, 2/19 and 2/26, @\$84.13 each, for Sandy Pond School Association Public Hearing held 3/2/2016.
 - JG moved to approve payment of \$168.26; BAS 2nd.
 - Motion approved unanimously.
- **CPC Warrants for Spring Town Meeting, 5/9/2016**
 - The spreadsheet for CPC budget balances, as of 4/6/2016, was reviewed.
 - The spreadsheet does not yet include distribution of the FY2017 set-asides.
 - Some designations of spending were questioned and JP will review these with Town Accountant Lisa Gabree.
 - JP will also see whether some unexpended balances can now be closed out.
 - These include the Pleasant Street pocket park, the Town Hall generator, and the Fletcher Building.
 - Three Warrant Articles for STM 2016 were reviewed for vote.
 - The FY2017 annual set-asides from the local CPA surcharge and State matching funds total \$231,633.
 - The first CPC Article distributes these set-asides as follows:
 - \$5000 for administrative costs;
 - \$180,307 to the CPA category of Open Space;
 - \$23,164 to the CPA category of Community Housing (10% required minimum);
 - \$23,164 to the CPA category of Historic Preservation (10% required minimum).



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- RD moved to accept the Warrant Article as written and reviewed; BES 2nd.
 - Motion approved unanimously.
- The second CPC Article transfers \$12,000 from the Community Preservation Fund for general Open Space purposes, including due diligence.
 - JG moved to accept the Warrant Article as written/reviewed; RD 2nd.
 - Motion approved unanimously.
- The third CPC Article requests permission to spend up to \$20,000, from CPC's line item for Historic Resources, for the Sandy Pond School Association's Conditions Assessment funding project.
 - JG moved to accept the Warrant Article as written/reviewed; RD 2nd.
 - Motion approved unanimously.
- **CPC Application Packet review**
 - JG circulated a draft of updates and revisions made thus far to the Committee's application packet.
 - Feedback was given and JG will continue preparing a new draft.
- **7:05 PM – Adjourn Meeting**
 - CPC's next meeting: May 4, 2016, 6 p.m.
 - BES moved to adjourn; BAS 2nd.
 - Motion approved unanimously.