

Town of Ayer
Community Preservation Committee

Town Hall * One Main Street * Ayer, MA 01432

Minutes for 5/6/2015 - Approved 6/3/2015

Location: Town Hall, 1st Floor

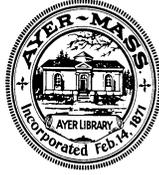
Members present: Janet Providakes (JP) [Housing Authority]- Chair, Beth Suedmeyer (BAS) [At Large], Barry Schwarzel (BES) [Historical Commission], Jenn Gibbons (JRG) [Planning Board], Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk

Not present: Vacancy [At Large]

APAC taped: NO

6:05 PM – Open Meeting

- **Discussion: Sandy Pond School House Restoration Project**
 - Irving Rockwood, Vice President of the Sandy Pond School Association, gave an update on progress since CPC's last meeting with the Association on 4/1/15.
 - Article 26
 - Article 26 on the Warrant for Spring Town Meeting (5/11/15) is a motion to approve \$5000 in one-time funding to aid the Association in completing its National Register nomination.
 - If Article 26 passes, the consultant who has already worked with the Association will be ready to quickly move forward on this project following execution of a grant agreement with the Town.
 - Potential CPA projects
 - The Association has been seeking quotes for an overall comprehensive structural analysis of the School House and related projects.
 - One quote is already in hand and a second is on the way.
 - Because historical restoration involves specialized vendors, Mr. Rockwood said it will take some time to find a third qualified vendor.
 - The Association is also starting to look for vendors capable of doing restoration work on the ceiling.
 - The ceiling, made of horsehair plaster, is original.
 - JP clarified that projects using CPC funds will need 3 quotes before signing an agreement with a vendor for any type of work, but that these quotes do not need to be secured prior to completing the CPC application process.
 - BAS said she would like more discussion in the future on ways to increase public access to the property, especially if Town funding is used toward its improvement.
 - In such case, the DPW could also perhaps help with ground maintenance.
 - Mr. Rockwood spoke of the need for the Association to first develop an annual operating budget before it can explore future proposals.
- **Approval of Meeting Minutes**
 - BES moved to accept the minutes for 4/1/15 as written; RD 2nd.
 - Motion approved 5-0 (JRG abstained).



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- **Accounts Payable**

- Habitat for Humanity: \$55,499.80, “Central Avenue Ayer Duplex Housing Unit Construction” (\$100,000 approved Fall Town Meeting 2014)
 - The composite statement received from Habitat for reimbursement of expenses broke down as follows:
 - Northeast Sanitation Corporation: \$98 (invoice #A-109164, 4/8/15)), portable toilet rental;
 - Sterling Concrete: \$1960 (invoice # 57884, 4/15/15);
 - Sterling Concrete: \$3528 (invoice # 57967, 4/17/15);
 - Triumph Modular Inc.: \$85 (invoice # RI170441, 4/1/15), container rental;
 - Moore Lumber: \$29 (invoice # 162129, 4/2/15);
 - Moore Lumber: \$52.80 (invoice # 164760, 4/27/15);
 - The Buxton Company LLC: \$49,747 (invoice # 11197, 4/28/15), site excavation work 4/10-4/25/15.
 - BAS moved to approve payment of \$55,499.80 to Habitat; RD 2nd.
 - Motion approved unanimously.

- **Committee Updates**

- Historical Commission
 - BES distributed copies of the handouts being circulated by the Historical Commission and by Freedom’s Way to announce the Hidden Treasures Weekend at Camp Stevens Muster Ground Memorial in Ayer on Sunday, 5/17/15, from 11 a.m. to 4 p.m.
 - BES made special mention of the great treatment and generosity extended to the Memorial by David E. Ross, on whose property the Memorial is located.
- Parks & Recreation Department
 - The Town Beach is being readied to open for the summer.
 - Parks & Recreation now has a representative on the 4th of July Committee.
- Planning Board
 - JRG said that the effort to update the Zoning Bylaw has been pushed back to Fall Town Meeting.
 - The Planning Board changed its monthly meeting time from 7 p.m. to 6 p.m.

- **6:55 PM – Adjourn Meeting**

- RD moved to adjourn; JRG 2nd.
 - Motion approved unanimously.