



Town of Ayer Conservation Commission

Town Hall * One Main Street * Ayer, MA 01432 * 978-772-8249 * 978-772-8208 (fax)
Minutes for **5/6/2015** – Approved 5/14/2015

Location: Ayer Town Hall, 1st Floor, small meeting room

Members present: George Bacon (GB, Vice-Chair), Takashi Tada (TT),
Lee Curtis (LC), Jessica Gugino (JG, Clerk)

Not present: Bill Daniels (BD, Chair), Vacancy: CA, Conservation Administrator
APAC taped: Yes

7:05 PM – Open Meeting

- **Confirmation of the Agenda**
 - TT moved to confirm the agenda as posted; LC 2nd.
 - Motion approved unanimously.

- **Conservation Administrator Job Interview**
 - Danielle Mucciarone was interviewed again for the CA vacancy.
 - Having missed the first interview, LC took the lead in asking questions.
 - Following the interview, ConCom members held a brief discussion.
 - JG summarized comments she received from a check of Ms. Mucciarone's references.
 - JG moved that ConCom extend a job offer to Ms. Mucciarone and recommend her name to the Board of Selectmen for hire as the new Conservation Administrator; TT 2nd.
 - GB asked JG to confirm the hourly rate with Town Accountant Lisa Gabree.
 - Motion approved unanimously.
 - GB will contact BD with the news so that BD may extend an offer.

- **Discussion: ZBA Request for Comments, 15 Littleton Road**
 - ConCom members reviewed the application for a variance for a new gas station, on the rotary, that will be coming before the ZBA.
 - It was unclear from the drawing where wetlands were on the parcel.
 - ConCom's comments will ask that ZBA confirm that no work is planned within the 100 ft. buffer zone.
 - If work does fall within the buffer zone, the wetlands will need to be flagged and the applicant will need to come before ConCom.

- **Office Updates**
 - A member of the Autumn Ridge Homeowners Association, Peg Pfeiffer, contacted ConCom asking what they need to provide in order to secure a Certificate of Compliance.
 - JG has already told Ms. Pfeiffer of the need for engineer-certified as-builts.
 - The developer is no longer part of the picture and Ms. Pfeiffer said it was doubtful they would be able to get any further information or material from the developer.
 - TT and GB said the best course the Association now has would be to contact Goldsmith, Prest & Ringwall, the engineering firm for the development, for help with providing the as-builts.

- **8:00 PM – Adjourn Meeting**
 - TT moved to adjourn; LC 2nd.
 - Motion approved unanimously.