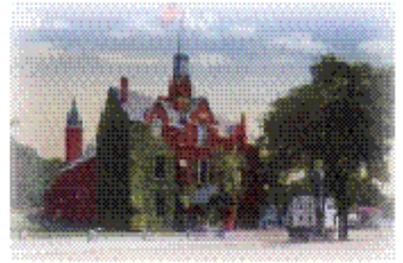


Town of Ayer

Finance Committee

Ayer Massachusetts, 01432



Location: Ayer Town Hall, 1st floor meeting room.
Finance Committee Minutes

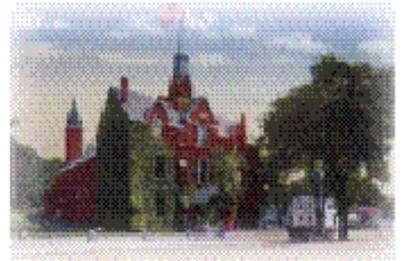
Wednesday, February 3, 2010

Present: Brian Muldoon; Chairman, Jesse Reich; Vice-Chairman, Glen LaPierre; Clerk, member Scott Houde and Andrew Crowley

Called to order at 7:04 pm by Brian Muldoon

1. Mail: Brian Muldoon distributed mail to members
 - a. Memo from Town clerk: The Town Clerk may need a RFT due to special election.
2. Minutes: N/A this week.
3. New Business: Brian Muldoon:
 - a. Police Department Budget review: Ayer Police Chief Murray came before Fincom to discuss the Police department Budget, salaries increased 3.5 % but could be more or less depended on contract talks, all other items within the police budget were level funded based on FY10 also 29k for new patrol car. He explained how steps worked within the department patrolmen and Sergeants had 4 steps and Dispatcher have 5 steps and any increase for step or COLA was within the contract, Longevity payments were explained , Dispatcher had max of 1k, Patrolmen max of 2k and Sergeants had no max and there is no payment until the reach 5 years service, there is a clothing allowance but most suppliers bill direct to town, Details payments explained by chief; two kinds private and public; private details paid by requestor, public paid by town; pay rate 1 ½ top step pay for either Sergeants or Patrolmen depending where with a minim payment of 4 hours to increase by 2 hours for public or 4 hour for private, He felt that his department has been well treated by town. Is investigating options of shared services with other towns.
 - b. APC will get a DVD of all FinCom meetings to Brian Muldoon.
 - c. Next Tri-Board meeting 2/18/10 @ 700pm at Page Hilltop professional development room
 - d. Executive Tri-Board meeting of 1/13/10 cancelled.
 - e. Policy group: 2/2/10 @ 7:00am. Finalize bullet items, rough draft for Tri-Board on 2/18/10
 - f. 5 year group to meet 2/5/10
 - g. CPC has vacancy that needs to be filled by a FinCom member.

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- h. Brian Muldoon asked if Fincom has any articles to bring before ATM, suggests review of any contracts to be brought before the town at the ATM.
- i. Tour of DPW facilities: Members are interested, Brian will arrange with DPW superintendent.
- j. FinCom regionalization: Jesse sent email to surrounding towns, Shirley, Harvard, Groton, and Littleton.
- k. Motion to vote on Fincom budget by Andrew Crowley later withdrawn by Andrew Crowley
- l. Motion to fund the FY11 FinCom budget @ \$700.00 by Jesse Reich, seconded by Scott Houde, all in favor, unanimous
- m. Motion to fund the Reserve fund to \$130k by Scott Houde, seconded by Andrew Crowley, all in favor, unanimous.
- n. Next FinCom meeting on 2/10/10, budget review with the school

4. Pauline Conley questions:

- a. Asked if the agenda could contain the Executive session verbiage. Brian will look into adding them.
- b. Asked what the policy is for releasing Executive minutes. Brian explained that draft minutes with redacted executive session information could be made available if needed. Official minutes would be released as soon as it wouldn't compromise the discussion.
- c. Asked to look at the email she sent to Brian Muldoon in December in reference to combining services and establishing a "Stabilization Fund" for SPED. Brian said he's look for the email, he couldn't remember reading it.

8:15pm: Motion to adjourn FinCom by Andrew Crowley, second by Glen LaPierre. All in favor, unanimous

Brian Muldoon, Chairman	_____	Date _____
Jesse Reich, Vice Chairman	_____	Date _____
Glen Lapierre, Clerk	_____	Date _____
Scott Houde, Member	_____	Date _____
Andrew Crowley, Member	_____	Date _____