

Town of Ayer

Finance Committee

Ayer Massachusetts, 01432



Location: Ayer Town Hall, Meeting Room
Finance Committee Minutes

Wednesday June 11, 2014

Present: Scott Houde; Chairman, John Kilcommins; Vice Chairman, Marianne Zawacki; Clerk, Chris Meusel; Member.

In Attendance: Mary Spinner

Call to Order at 7:02pm

- Review of Funding for Planning Board/ZBA
 - Board of Selectmen had a meeting last night regarding the funding for these boards
 - Currently, ZBA only has one member; if there is no action within 90 days, it gets approved due to the fact that the board can't meet quorum requirements.
 - SH will try to obtain more information on the funding needed; will reach out to the Chairman.
 - MS spoke with the Town Accountant today; neither board has purchased any supplies.
- Ayer Shirley Regional School Board Assessment
 - Our assessment was reduced by approximately \$100k which will end up in free cash.
- Discussion regarding the joint working group regarding school board and Ayer/Shirley Finance Committees
- Discussion with Departments regarding three year vision
 - JK – We should look at any budgets with a six figure budget; break up the assignments to have two departments per Fin Com member
 - SH – One area I would like to include is Conservation Committee, despite the size of their budget
- Minutes
 - 3/11, 3/26, 4/22
 - Motion to accept the minutes as presented for 3/11/14, 3/26/14:

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|---------------|-----|
| Motion | JK |
| Second | MZ |
| S. Houde | Aye |
| J. Kilcommins | Aye |
| M. Zawacki | Aye |
| Vote | 3-0 |

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- Motion to accept the minutes as presented for 4/22/14:

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| Motion | CM |
| Second | JK |
| S. Houde | Aye |
| J. Kilcommins | Aye |
| M. Zawacki | Aye |
| C. Meusel | Aye |
| Vote | 4-0 |

- Five Year Budget
 - Will put some touches on the five year budget; CM to work with SH.
- Financial Policies
 - Will meet on either 6/24 at 7am or 7pm
- Regional School Board
 - No recent meetings
- Personnel Board
 - SH needs to be sworn in by Town Clerk
- Roundtable:
 - The DPW has changed its hours; SH will be providing information to Mr. Wetzel.
 - We currently have one opening on the Fin Com and one position ending in June.
- Motion to adjourn at 7:29pm:

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| Motion | JK |
| Second | MZ |
| S. Houde | Aye |
| J. Kilcommins | Aye |
| M. Zawacki | Aye |
| C. Meusel | Aye |
| Vote | 4-0 |

Scott Houde, Chairman _____ Date _____

John Kilcommins, Vice Chairman _____ Date _____

Marianne Zawacki, Clerk _____ Date _____

Chris Meusel, Member _____ Date _____