

AYER FINANCE COMMITTEE MEETING

January 14, 2015 -- 7 PM
Ayer Town Hall
OPEN SESSION

Present: Scott Houde, Chairman; John Kilcommins, Vice-Chairman, Pauline Conley, Clerk, Members
Chris Meusel, Marianne Zawacki.

Also present Town Administrator Robert Pontbriand, Finance Manager Lisa Gabree

Documents reviewed: None

Open Session Called to Order: 7 PM

New Business:

a. FY16 Budget

i. Town Manager:

Ms. Gabree advised the following:

- her department assistant is planning to retire in 2015
- the only unknown component of her budget is the expiration date of the audit contract
- she expects to have a first estimate at revenue projections by the beginning of February

ii. Finance Committee:

- the expense line item needs to be increased to \$400 now that the FinCom is fully staffed
- will revisit any changes to the Reserve Fund later in the budget process

Old Business: None

Mail:

- Town Accountant memo regarding mileage for 2015
- Town Report deadline info
- Mosquito control budget
- Historic Cmte budget

Minutes:

- **2-26-14** - JK moved to approve/MZ second. **Vote:** 3-0 (P Conley/C Meusel abstained)
- **8-27-14** - MZ moved to approve/PC second. **Vote:** 3-0 (J Kilcommins/C Meusel abstained)
- **11-20-14OS** - JK moved to approve/PC second. **Vote:** 5-0
- **11-20-14ES** - JK moved to approve as to content but not to release/PC second. **Vote:** 5-0
- **12-10-14** - JK moved to approve/PC second. **Vote:** 4-0 (MZ abstained)

Upcoming Business:

a. 5 Year Budget Model

Completed and will be distributed

Committee Updates:

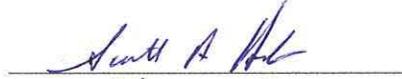
a. RSBC: Next meeting 1-15-15

RECEIVED
TOWN CLERK
TOWN OF AYER
2015 AUG -5 AM 7:54
Pauline Conley

JK motioned to adjourn ES at 6:55 pm and recess until 7 pm/PC second.

Roll Call Vote: Chris Meusel: Aye, John Kilcommins: Aye; Pauline Conley: Aye; Marianne Zawacki: Aye; Scott Houde: Aye

Scott Houde, Chairman



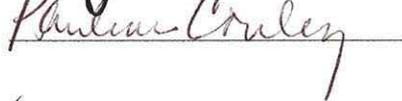
Date: 2/11/2015

John Kilcommins, Vice Chairman



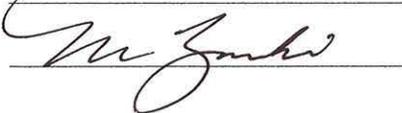
Date: 2/11/15

Pauline Conley, Clerk



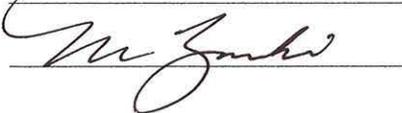
Date: 2-11-15

Chris Meusel, Member



Date: _____

Marianne Zawacki, Member



Date: 2/11/15