

# ARTICLE 15

## FY23 CAPITAL REQUEST – IT DEPARTMENT



The existing copier was purchased in 2014 and requires frequent maintenance.

- Over 1 million pages printed
  - 450,000 copies
  - 650,000 print jobs
  - 6,000 faxes
  - 100,000 Scans

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### Town Hall Copier: Lease vs. Purchase

*Ricoh MPC Color 6004 Printer Copier, Scanner, Fax, OCR, Stapler 60ppm*

|                         | <u>Purchase</u> | <u>5 Year Lease</u>       |
|-------------------------|-----------------|---------------------------|
| Cost                    | \$5,970         | \$7,740                   |
| 4 Year Service Contract | \$4,000         | \$4,000                   |
| 5 Years Consumables     | \$2,500         | \$2,500                   |
| Total:                  | <u>\$12,470</u> | <u>\$14,240</u> (\$1,770) |

*Lease cost \$129 per month*

*Both options include trade-in of existing printer*

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### RICOH MPC 6004

