



Town of Ayer

DPW YouthWorks Program

What is YouthWorks

YouthWorks is a four-week summer job program for Ayer and Shirley residents who will be at least 14 as of June 27, 2022 and will be enrolled in high school next year. The goal of the Program is to serve as a young person's first job experience and provide exposure to the world of work and job responsibilities.

Program Goals

This program is directed at student 14 to 16 years of age and aims to: Develop Responsibility and Work Ethic; Develop Skills and Work Expectations; Earn money; Participate in Special Workshops related to education, health and safety, and financial responsibility.

Program Outline

Participants will work on supervised public works related jobs throughout the Town for two four (4) week sessions June 27 through July 22 and July 25 through August 19. Participants will work 30 hours per week and earn minimum wage during their time in the Program. The Program provides four workers per session with one supervisor; tools, transportation, and personal safety equipment will be provided by the Ayer DPW. Participants will have the opportunity to participate in skill-building workshops for one hour each week and attend job tours, financial training, and a variety of program-related events during the summer.

How do I apply?

Fill out the attached application completely. Applications are available at the Counseling Office and on the Town Web Site www.ayer.ma.us through **June 10, 2022**. This is not a first-come/first-served program. All applicants will be interviewed and if necessary, applicants selected for participation via lottery.

U.S. Citizens must bring:

1. Original birth certificate **and** Original Social Security Card **and** either a report card or Photo ID **OR**
2. Original U.S. Passport **and** Original Social Security Card

Non-U.S. Citizens must bring:

1. Original Resident Alien Card or Permanent Resident Card or Employment Authorization Card **and** Original Social Security Card

Questions about the application process should be directed to Mr. Kevin Johnston, Ayer Benefits and Payroll Department.

Ayer DPW YouthWorks Program Application

(Please print clearly)

Name: _____
Last First Middle

Address: _____
Number and Street Name Apt.#

Home phone: _____ E-mail: _____

Cell phone: _____ Age: _____ Date of Birth: _____ Gender: M/F

Current Grade: _____ Name of Your School: _____

Parent/Guardian Full Name: _____ Daytime Phone: _____

Parent/Guardian E-mail: _____

Have you worked before: Y/N If Yes, Name of Employer: _____

Please describe your job responsibilities: _____

Circle the three phrases below that best describe you:

- * High energy *Creative *Quiet *Focused *Like being busy *Organized
- *Like new challenges *Enjoy meeting people *Prefer structure *Like being outdoors
- *Work in a group *Work independently

Session Preference (Circle one): June 27 -July 22 July 25 - August 19

I certify that the information on this application is correct to the best of my knowledge.

Applicant signature: _____ Date: _____

I certify that the applicant listed above is a resident of the Town of Ayer or Shirley and has my permission to participate in all activities associated with the Town of Ayer DPW YouthWorks Program. I also give permission for images/videos of my child to appear in Town publications, websites, or program-related media accounts including print, video and internet publications.

Parent/guardian signature: _____ Date: _____

Any falsification of information will result in dismissal from the Town of Ayer DPW YouthWorks Program and exclusion from future program participation.

----- **Please deliver completed application to the Counseling Office** -----

***** Town Use *****

Employee #: _____ Entered in PR Master: _____ PR Job\Salary: _____ PR Deductions: _____

Employee File: _____ Accounting Copy: _____ DPW Copy: _____