

Theresa Gaudy

Ayer Library Board Open Session Meeting Minutes: June 24, 2021

Robert Gardner, president, presiding. Meeting called to order at 6:30pm
Trustees present: Becky Campaner, Debra Faust-Clancy, Robert Gardner - president,
Susan Kennedy - treasurer, Cyndi Lavin - secretary, Sharon Slarsky
Tim Silva – Library Director Samantha Benoit – Asst. Library Director
Rebecca Myers – prospective Board member

Agenda Items: Call to Order

Review and approval of agenda: no changes made

Motion: A motion was made by Cyndi Lavin and seconded by Becky Campaner to approve the meeting agenda as posted.

Motion passed by voice vote 6-0

Announcements: The Board's first in-person meeting since January 2020!

Rebecca Myers introduced herself and said she is interested in being on the Board.

A \$1000 grant was received from the Bemis Community Investment Fund through the Community Foundation of North Central Massachusetts, which will be deposited into the Library Special Fund. Director Tim Silva will send a thank you letter.

Public comment: None

Approval of Meeting Minutes: some corrections made

Motion: A motion was made by Becky Campaner and seconded by Sharon Slarsky to approve the meeting minutes as printed and ammended from May 20, 2021

Motion passed by voice vote 6-0

Agenda Item: Annual Election of Officers

Sharon Slarsky was nominated by Becky Campaner as President, seconded by Cyndi Lavin. **Voice vote 6-0**

Becky Campaner was nominated by Sharon Slarsky as Vice President, seconded by Debra Faust-Clancy. **Voice vote 6-0**

Sue Kennedy was nominated by Sharon Slarsky as Treasurer, seconded by Becky Campaner. **Voice vote 6-0**

Cyndi Lavin was nominated by Sue Kennedy as Secretary, seconded by Becky Campaner. **Voice vote 6-0**

Agenda Item: Reports (attached)

Treasurer: Sue reported that there has been no activity other than interest on the accounts. The account numbers have been changed because of the involvement of Town Treasurer Barbara Tierney, but there is the same amount in each of the funds.

Director: Tim discussed the Munis reports, covering the operating budget, the State Aid fund, and the Year-to-date report. The Library is slightly under budget for the

year, mostly due to the building being closed to the public.

Lookout Security will be updating the security system, including the panic buttons. Some of the new ones will be mobile. The issue with the intrusion system has been that whenever the power goes out, the alarm goes off. This is being paid for by State Aid.

Sue asked why a more local company wasn't being used for landscaping. The current one is from Pepperell. Tim explained the problems with the previous local company from Shirley, and the unsuccessful attempts he made last year to get an estimate from a company in Ayer.

Tim reported that Thomas Tagliavento has taken a new job, and that Tim is currently reading through applications for Thomas's replacement. Two of the applicants are internal.

Tim is working with Chuck Shultz, the Town of Ayer's Director of Facilities Maintenance, to find a contractor to fix the collapsed ceiling in the Reading Room. The insurance adjuster has been in. All contractors contacted have said that the entire plaster ceiling needs to be replaced or covered over with dry wall; it cannot simply be patched.

Since June 15, 2021, the Library has been reopened and the staff are all back to working together. The public computers have new software controls that allow for remote operations. CWMars is doing all the computer updates remotely for all of the computers, staff and public. The first day the Library reopened, there were 87 visitors. The average has been around 75.

Motion: A motion was made by Becky Campaner and seconded by Deb Faust-Clancy to approve the Director's report.

Motion passed by voice vote 6-0

Agenda Item: Strategic Plan

Tim reported that the Community Survey portion of the planning was very popular. He was hoping for about 160 responses and received 254. There are 2 more focus groups left to be conducted, and then Sage consulting will be summarizing all the information and giving Tim a report.

The Library's Mission Statement was discussed, and the version written by the Strategic Planning Advisory Committee was chosen by simple majority vote (attached).

Agenda Item: Director's Contract

Bob Gardner and Debra Faust-Clancy will meet to finish up the contract.

Next meeting: July 15, 2021 at 6:00pm

Adjournment:

Bob Gardner was thanked and applauded for his service as President of the Board during a difficult and challenging time. He said that he intends to stay on with the Board, but in a less demanding role.

Motion: A motion was made by Becky Campaner and seconded by Cyndi Lavin to adjourn at 7:45 PM.

Motion passed by voice vote 6-0

RECEIVED
MAR 24 2022

TOWN OF AYER
TOWN CLERK