

Trona Trekey

Ayer Library Board Open Session Meeting Minutes: July 16, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A, Section 18 and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ayer Library Board of Trustees is being conducted by remote participation. Every effort has been made to ensure that the public can adequately access the proceedings as provided in the Order. Broadcast and recorded by APAC.

Robert Gardner, president, presiding. Meeting called to order at 6:01pm
Trustees present: Becky Campaner, Debra Faust-Clancy, Robert Gardner - president, Susan Kennedy, Cyndi Lavin - secretary, Sharon Slarsky
Also present: Tim Silva – Library Director Samantha Benoit – Asst. Library Director Laurie Sabol – Friends of the Ayer Library

Agenda Items: Review and approval of agenda, announcements, public input

Review and approval of agenda: no changes made

Motion: A motion was made by Sharon Slarsky and seconded by Debra Faust-Clancy to approve the meeting agenda as posted. **Motion passed by voice vote 6-0**

Announcements: The Ayer Library received a \$1000 grant from the Bemis Corporation. The new circulation desk was finished and installed by MassCor on June 29. A moment of silence was observed for recent Board member Tim Holland's passing.

Public input: None

Agenda Item: Election of Board Officers for FY2021

Dana Bresnahan informed the Board by letter that she was not going to continue as Treasurer. Sue Kennedy volunteered to take over the office.

Motion: A motion was made by Cyndi Lavin and seconded by Becky Campaner to appoint Sue Kennedy as Treasurer. **Motion passed by voice vote 6-0**

Bob Gardner volunteered to remain on as President.

Motion: A motion was made by Debra Faust-Clancy and seconded by Sue Kennedy to appoint Bob Gardner as President again. **Motion passed by voice vote 6-0**

Cyndi Lavin volunteered to remain on as Secretary.

Motion: A motion was made by Bob Gardner and seconded by Becky Campaner to appoint Cyndi Lavin as Secretary again. **Motion passed by voice vote 6-0**

Agenda Item: Library operational updates

Director Tim Silva and Asst Director Samantha Benoit reported that curbside pick up was continuing on Tuesdays through Saturdays. No requests have been made yet for

evening hours. On July 21, State-wide delivery is supposed to resume. It was pointed out that the Town email message update stated incorrectly that the Library was not operating, and this will be fixed for the next message. There are many other places that patrons can learn the true status: the Fire Station and Police Station info boards, the Town website and facebook page, the Library website and facebook page, and small signs that are all over Town.

Agenda Item: Director evaluation process

Tim pointed out in the last meeting that no evaluation had been done since his three-month mark. Debra volunteered to send out forms to Board members and to collate the results. Sue expressed concern about not being informed enough to make an evaluation, since she joined the Board during the Covid-19 shutdown. Tim offered to do a recap and a self evaluation of his goals and accomplishments. It was decided that each Board member would fill out the forms to the best of their ability, skipping unknown items.

Motion: A motion was made by Cyndi Lavin and seconded by Debra Faust-Clancy to do the evaluation as described above. **Motion passed by voice vote 6-0**

Agenda Item: Strategic plan

The subcommittee so far consists of Tim, Sharon, Becky, and Laurie Sabol.

Agenda Item: Non-profit status

Tim talked with Cindy Thomas: he has found only a few of the Treasurer's reports for each of the Board's funds that she needs in order to work towards the reinstatement of the Library's 501(c)3 status. Tim will check with Town Accountant Lisa Gabree.

Agenda Item: Approval of meeting minutes

Motion: A motion was made by Deb Faust-Clancy and seconded by Becky Campaner to approve the meeting minutes from June 18, 2020. **Motion passed by voice vote 6-0**

Agenda Item: Director's report

Tim is considering purchasing 25 wireless internet hotspots that would be able to be loaned out for patron home use. Sharon asked about computer access for the public and Tim explained that he has been talking with Building Inspector Charlie Shultz about a shelter for curbside use.

Adjournment:

Motion: A motion was made by Cyndi Lavin and seconded by Bob Gardner to adjourn at 7:01 pm. **Motion passed by voice vote 6-0**

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