



Ayer Library Board Open Session Meeting Minutes: October 13, 2021 via Zoom.

Sharon Slarsky, president, presiding. Meeting called to order at 6 pm.

Trustees present: Susan Kennedy - Treasurer, Becky Campaner - Vice Chair, Robert Gardner, acting Secretary, Debra Faust-Clancy, Maggie Durand, Rebecca Myers

Absent: Cyndi Lavin

Attending: Tim Silva - Library Director

Agenda Items: Call to order

Review (no changes made) and approval of agenda by roll call vote

Move to accept: Debra Faust-Clancy

Seconded: Rebecca Myers

Approved unanimously 7-0

Announcements: Tim reported that the Library Strategic Plan was accepted by the MBLC on Oct 5

Public Comment: None

Approval of minutes from the previous meeting of September 16, 2001

Review: (no changes made)

Move to accept: Becky Campagner

Seconded: Debra Faust-Clancy

Approved minutes unanimously by roll call vote 7-0

Agenda Item: Updated compensation policy for library staff for FY2023

Discussion: Rebecca asked why the Ayer Library opted out of the classification system, and Tim reported that the previous Director chose not to participate.

The compensation grid is 10% between each grade and 2.5% between step

Sharon would speak with Kevin Johnston about job classification.

Debra moved to table the topic until more information was available,

Becky seconded the motion.

Approved unanimously by roll call vote, 7-0

Library Director's contract update.

Debra reported that there have been negotiation meetings, but asked for an extension Until the end of the calendar year. Bob has not been available for some meetings.

Debra Faust-Clancey moved to extended the contract

Susan Kennedy seconded

Approved unanimously by roll call vote, 7-0

Agenda Item: By-law change to allow more flexibility in scheduling regular monthly meetings For the day of the week, and time of the meeting.

Discussion: agreement that there would be a meeting at least once a month , if a quorum was present, except July and August, unless a meeting was deemed necessary for action on pending items.

Move to Accept: Debra Faust-Clancy

Seconded: Susan Kennedy

Approved unanimously by roll call vote 7-0

Agenda Item: Recruitment of new candidates to fill Board vacancy

Discussion: The library web page, the town web page and facebook were suggested, but there was no resolution

Agenda Item: Reports (attached)

Treasurer: Susan Kennedy reported a credit for the month of \$37.45 for a total of \$182,620.27.

Move to accept: Debra Faust-Clancy

Seconded: Becky Campagner

Approved unanimously by roll call vote 7-0

Agenda Item: Library Director's Report

Update on FY 2023 Capital Budget and Operating Budget (Report attached)

Update on Reading Room Ceiling Repair. Estimated at \$45,000, insurance But the insurance company is not covering the damage.

Update on Library staffing: Justine Paulson resigned and her last day was October 13. Sue Hauke was hired for 15 hours a week.

Update on library e-resources:

Libby is taking over for Overdrive to provide streaming resources

Ancestry.com is available at home until Dec 31, then will be come available at The library.

Wifi Hotspots and tablets are available currently at 6 or 7 at a time, mostly on 3 week loans. There are currently 8 available.

Tim spoke about the Community Development Grant to fund the Wifi Hotspots

The seed library will be run by Linda Grant, and will begin in February. There will be workshops to support the program.

Books on Wheels will be run by the Friends. Volunteers will deliver, beginning With Nashoba Park.

Operating Hours from the strategic Plan calls for tracking foot traffic. Most Libraries are seeing reduced traffic since Covid Especially quiet from 6-8

Amy Leonard reported that children's programs were impacted by children not able to be vaccinated.

The new grounds volunteer is doing a good job, about one hour a week, usually On Tuesdays.

The landscaping company usually comes on Thursday/Friday.

New Business: Schedule of meetings for December 21 through June 22

Tim conducted a poll to find the best date for the December meeting.

November 15

December 16

January 20

February 17

March 24

April 28

May 19

The June date will be set later, depending on the school calendar.

Becky Campagner moved to accept the schedule of meeting dates

Rebecca seconded

Approved unanimously by roll call vote 7-0

Meeting adjournment

Becky Campagner moved to adjourn

Debra Faust-Clancy seconded

Meeting adjourned at 7:45 by roll call vote.

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