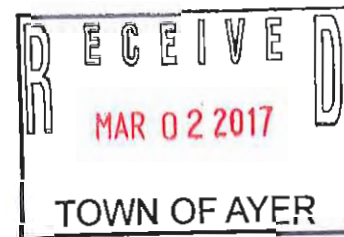
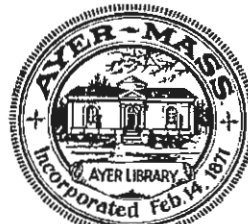


TOWN OF AYER PARKS COMMISSION

Meeting Minutes of January 19, 2017



Meeting called to order at 7:32 pm. by J. Mayo

Members present included: Chair Jason Mayo, Vice Chair Dan Graham, Clerk Eric Hebert, and Ayer Parks Director Jeff Thomas

Members absent included: Member Sarah Gibbons and Member Richard Durand

APPROVAL OF MEETING MINUTES:

- The minutes of December, 22, 2016, were approved by unanimous vote.

FINANCE:

- **Capital Projects:** J. Thomas and J. Mayo presented our various projects to Capital Planning Committee, asking for an appropriation of \$500,000 to be used to build a garage and office at Pirone Park. In addition, The Commission also asked for \$15,000 for planning and development of the Perimeter Path at Pirone Park. As part of the Perimeter Path project, the Parks Department will be asking the CPC for \$72,000 for construction of the sections laid out in the proposal. The APD needs to work with the COA on the remaining section at some point, due to that part of the path (along the northeast section) being partially on their property and running along the hill that acts as a drainage for their parking area. This will most likely require the erection of a retention wall and we will need to work with the COA to coordinate our efforts to come up with a solution. We will also need to draft letters to other committees asking for support as part of the application process and put together a presentation to show at a joint forum in February. Next Steps: If approved by the CPC and Capital Planning Committee, the \$72,000, \$500,000, and \$15,000 appropriation requests will need to go on the warrant to be put to a vote at Spring Town Meeting. In addition the \$500,000 appropriation for the garage/office will need to be approved on the next town ballot.
 - There was a discussion about approaching CPAC to cover the entire cost of the perimeter path (including P&D) at Pirone Park, as well as covering the remediation costs of Kiddie Junction. However it was decided that it would be preferable to preserve CPC funds for now and it would be better to focus on seeking funding for remediation of Kiddie Junction from other sources if possible.
- **FY 18 Budget:** Presented with a level-funded budget, D. Graham motioned to accept the budget and E. Hebert 2nd. J. Mayo amended the motion to include line-item increases that had not been added (2 % COLA for lifeguard and assistant wages; 5% increase for building & grounds upkeep, services, and supplies; and step increase for director's wages as indicated on the budget sheet. The amended motion passed unanimously.
- **Bills:** The Commissioners agreed to authorize payment of the monthly bills, and the warrant was signed.

COMMITTEE REPRESENTATIVE REPORTS:

- **Pond & Dam:** No report. (J. Mayo)
- **Signs:** No report. (E. Hebert and T. Nolan not present)
- **OSRC:** No report. (J. Mayo)
- **Master Plan:** The next meeting of the Master Plan will be at 6:30 pm on Wednesday, January 25. Perimeter path and complete streets are part of the Master Plan. (J. Morriss/E. Hebert)
- **CPAC:** J. Mayo and J. Thomas will be attending the February meeting and will present plans for construction of the perimeter path at Pirone Park. (R. Durand—not present)
- **July 4:** No report. (R. Durand)
- **Complete Streets:** The DPW commissioned a survey to identify areas that needed the most attention such as a crosswalk at Sandy Pond and Snake Hill. Eleven areas of concern were identified for sidewalks. The group is engaged in identifying roads wide enough for a bike lane. Plans are already in place to replace sidewalks, install crosswalk signs, and to make crosswalks ADA compliant. (E. Hebert)

SOCCER:

- **ASYS:** (S. Gibbons—not present) J. Thomas reported that registration material is being distributed to all levels for the upcoming spring soccer season.
- **AYS:** (S. Gibbons—not present)

BASKETBALL:


- **ASYB:** J. Thomas has spoken with the Ayer treasurer and Town Administrator, and the A/S Central Mass Basketball coaches could be given cash to pay referees through petty cash as long as all of the deposits, withdrawals and orders are properly documented and signed off on. However, J. Thomas suggested implementing the new procedures no sooner than next year. Playoffs are in three weeks and they will go as they did last year with a final session including pizza at the high school. Gym time needs to be consolidated so that the custodian schedule can be adjusted. (E. Hebert)
- **AYB :** The Third and Fourth-Grade Clinics went well and everything is up and running. The 4th grade levels are forming tournament teams that will compete later in February. (J. Thomas)

NEXT MEETING: The next meeting will be held at 7:30 pm Thursday, February 23.

MEETING ADJOURNED: D. Graham motioned to close the meeting at 8:26 pm and E. Hebert 2nd. Commission agreed unanimously to close the meeting.

Minutes recorded by Jane Morriss

Approval Date 2/23/17

Parks Commission Chairman  (Jason Mayo)