



PLANNING BOARD

Town of Ayer

1 Main Street, Ayer, MA 01432

Tel: (978) 772-8218 | Fax: (978) 772-3017 | Planning@Ayer.MA.US

Ayer Planning Board Application for Minor Site Plan Modification

Filing Instructions

In addition to a **complete** application, the applicant must also provide:

1. Seven (7) copies of the completed application form and narrative
2. Seven (7) full size copies of the full plan set.
3. Seven (7) reduced 11X17 copies of the full plan set.
4. Seven (7) copies of any supporting reports/documentation needed for modification.
5. One (1) electronic copy of the full application including plans emailed to the Town Planner.
6. Narrative explaining project in detail.
7. A copy of the deed and/or written authorization from Property Owner allowing submission of application.
8. Minor Site Plan Modification Application Fee: \$150.00

1. PROPERTY OWNER INFORMATION:

Owner/Petitioner: _____
 Address: _____
 Telephone: _____
 E-mail: _____

2. APPLICANT INFORMATION (if different than owner):

Agent for Owner (if applicable): _____
 Address: _____
 Telephone: _____
 E-mail: _____

3. SITE INFORMATION:

Project Address: _____
 Map: _____ Lot: _____
 Zoning District(s): _____
 Lot Size: _____
 Current Use: _____
 Wetlands on Property: YES _____ NO _____ Approximate SF: _____

4. PLAN INFORMATION:

Plan Title: _____
 Revision Date: _____
 Prepared By: _____
 Address: _____
 Phone Number: _____
 E-mail: _____

5. BRIEF PROJECT DESCRIPTION OF MODIFICATION:

6. OTHER NECESSARY PERMIT(S):

7. SIGNATURE: _____
(owner) Date

8. SIGNATURE: _____
(Applicant if different from owner) Date

9. TOWN PLANNER SIGNATURE: _____
(signature) Date

10. TOWN CLERK SIGNATURE: _____
(Signature) Date