

Town of Ayer

WATER AND SEWER RATE REVIEW COMMITTEE

Meeting Minutes for March 9, 2017, 3:30pm

Attendance: Jannice Livingston, Mary Spinner, Robert Pontbriand, Lisa Gabree, Mark Wetzel, Rick Skoczylas, Niel Middleton, Pam Martin

Call to Order: The meeting was called to order at 3:30pm by Jannice Livingston in the First Floor Meeting Room of the Ayer Town Hall.

Approval of Meeting Minutes: The Committee reviewed the DRAFT February 22, 2017, meeting minutes.

Motion: A motion was made by M. Spinner and seconded by R. Skoczylas to approve the February 22, 2017, meeting minutes. **Motion passed (8-0).**

Review/Discussion/Vote(s) on Recommendations to the Board of Selectmen for the FY 2018 Water and Sewer Rates:

L. Gabree provided an overview of the FY 2018 water rate recommendation. She stated that by using \$778,000 from surplus in the water enterprise fund that will leave \$1.1 million remaining and allow us not to raise the water rates for FY 2018.

Motion: A motion was made by R. Skoczylas and seconded by M. Spinner to recommend to the Board of Selectmen a 0% increase for the water rates for FY 2018. **Motion passed (8-0).**

L. Gabree provided an overview of the FY 2018 sewer rate recommendation. She advised that there is currently a \$1,393,164 sewer surplus in the sewer enterprise fund. She recommends using \$700,000 of this toward the FY 2018 sewer rates which would leave a balance of \$643,000 in the sewer enterprise fund. Therefore, a 3.5% rate increase for the sewer rates is needed for FY 2018.

Motion: A motion was made by R. Skoczylas and seconded by M. Spinner to recommend to the Board of Selectmen a 3.5% increase for the sewer rates for FY 2018. **Motion passed (8-0).**

R. Pontbriand advised that the Public Hearing for the Board of Selectmen to consider the FY 2018 water and sewer rate recommendations will be on Tuesday, April 4, 2017, at 7pm as part of the Board of Selectmen's meeting. This will be advertised in the newspaper as well as on the Town's website and various social media.

Scheduling of Next Meeting: The Committee scheduled the next meeting for June 14, 2017, at 3:30pm if the meeting is needed.

Adjournment: **Motion:** A motion was made by R. Skoczylas and seconded by M. Spinner to adjourn the meeting at 4:21pm. **Motion passed (8-0).**

Minutes recorded and submitted by R. Pontbriand, Town Administrator.

Minutes reviewed and approved by the Committee on November 1, 2017.

Signed:

Robert A. Pontbriand
Robert A. Pontbriand
Town Administrator

